

Kittitas County Water Conservancy Board

Meeting Minutes

Date: August 18, 2015

Time: 3:00 pm public meeting

Place: Kittitas County Courthouse, Ellensburg Washington

Record of Proceedings

Lenny Morrison called the public meeting to order at 3:02 PM. He introduced himself, Mark Crowley, Chad Bala, and the Clerk, Chery Byers.

Active Applications:

KITT-14-09, Jack Jenson

Jessica Kuchan and applicant Jack Jenson were both present for the public meeting today. Jessica Kuchan presented the Report of Examination and exhibits to the Board. A declaration from Jack Jenson was also submitted to the Board with meter readings attached showing usage from the last several years. This application is being processed in order to change the point of diversion downstream from a historical ditch. Chad Bala did the site visit for KITT-14-09 on October 30, 2014 and again today, August 18, 2015. This is a downstream point of diversion change and will not affect any downstream users. Lenny Morrison asked if there was anyone present from the public to comment on this application. There was no one. Chad Bala made a motion to approve the Report of Examination for KITT-14-09. Mark Crowley seconded and the motion carried. Lenny Morrison signed the ROE and the Board members signed the Record of Decision. The clerk will forward these originals to the Department of Ecology so they can start their review.

KITT-15-06 Jack Jenson

Jessica Kuchan and applicant Jack Jenson were both present for the public meeting today. Jessica Kuchan presented the Report of Examination and exhibits to the Board. A declaration from Jack Jenson was also submitted to the Board with meter readings attached showing usage from the last several years. This application is being processed with KITT-14-09 in order to change the point of diversion to be the same as KITT-15-06. Chad Bala did the original site visit for KITT-14-09 on October 30, 2014 and also again today, August 18, 2015 for KITT-15-06. Lenny Morrison asked if there was anyone present from the public to comment on this application. There was no one. Lenny Morrison asked if the Board had any more questions. There were none. Mark Crowley made a motion to approve the Report of Examination for KITT-15-06 with a correction on page 3 stating the date of inspection was August 18, 2015. Lenny Morrison seconded and the motion carried. Lenny Morrison signed the ROE and the Board members signed the Record of Decision. The clerk will forward these originals to the Department of Ecology so they can start their review.

KITT-13-06, SK Ranches

We sent a letter to Mr. Adams stating that the Board would like a letter from Mr. Adams stating how he will address the DOEs questions or a draft ROE before the September 15, 2015 Board meeting or this application will be withdrawn from before the Board. There was no correspondence from Mr. Adams.

KITT-15-02, KITT-15-03, KITT-15-04, Sweet Grass Investments, LLC

We sent a letter to Mr. Holgate stating that the Board will keep this application on hold for up to one year. Mr. Holgate sent an email to the Board thanking them for the "on hold" status and will get back in touch with the Board when they are ready to republish and proceed with the process of these three applications.

New Applications: There were no new applications

Miscellaneous:

- Board Member, Chad Bala turned in his resignation letter, effective immediately after today's board meeting. The Clerk will forward this letter to the BOCC to let them know.
- Bank Signatories – With Chad Bala's resignation as a Board member. He did not sign at the bank to be a signatory for the Board checking account. Lenny Morrison made a motion to add Mark Crowley as the second signatory on the checking account and to remove Chad Bala. Chad Bala seconded the motion and the motion carried. The clerk will provide the meeting minutes to the bank and have them contact Mark Crowley to sign.
- Shawn Ward was present at the meeting today. She had turned in an application to join the KCWCB. She attended the meeting today and is interested in becoming an alternate for the Board. Mark Crowley made a motion to ask the BOCC to appoint Shawn Ward to one of the open alternate positions. Chad Bala seconded the motion and the motion carried. The Clerk will email the Boards request to the BOCC so they can put it on their next BOCC meeting agenda.
- The State Auditor final report came back on the audit for 2012, 2013 & 2014. There were not any areas of concern. They did have one suggestion for the Board, and that was to create a written policy stating how the public can request KCWCB public records. The clerk will draft something for the September meeting for the board to review.
- Record Retention - At the July meeting the clerk presented the Board with a list of files asking if they were okay to destroy. These are all secondary copies of closed files. The originals are all of file at the Department of Ecology. These files have all been closed on or before 7/20/2010. The Board members had all reviewed the list and stated that they could all be destroyed.

Consent Agenda:

- Checkbook Register/ Sterling Savings Bank Statement – balance \$3,885.42
- Meeting Minutes from July 21, 2015 public meeting
- Administrative Services for July/Aug 2015

Mark Crowley moved to approve the consent agenda and to pay \$693.75 with Ck#1193 for the clerk's invoice for administrative services. Chad Bala seconded the motion to approve the consent agenda and the motion carried.

Chad Bala moved to adjourn the meeting. Mark Crowley seconded. Motion carried and the meeting was adjourned at 4:03 PM.