

# Kittitas County Water Conservancy Board

## Meeting Minutes

**Date:** November 17, 2015

**Time:** 3:00 pm public meeting

**Place:** Kittitas County Courthouse, Ellensburg Washington

Record of Proceedings
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Lenny Morrison called the public meeting to order at 3:00 PM. He introduced himself, Mark Crowley, and the Clerk, Chery Byers.

### **Active Applications:**

#### **KITT-13-06, SK Ranches**

Mr. Adams has until March 2016 to have an ROE to the Board or we will withdraw the application from the Board.

#### **KITT-15-02, KITT-15-03, KITT-15-04, Sweet Grass Investments, LLC**

Mr. Holgate has until May 2016 to contact the Board with a status update of publishing for a public meeting for these three applications.

### **New Applications:**

Mr. Bill Aloe was present from Mentor Law Group for new applicant Nelson Gelbvieh Ranch LLC. The application fee of \$200 was paid with check #3289 and the processing fee of \$800 was paid with check #3290. Mr. Aloe presented the application to the Board. It is an instream flow, transfer and change. Mark Crowley requested proof of beneficial use and also asked which 4 acres would be fallowed in the West half and also where the water would be used. Mr. Aloe will have that information at the next meeting. Mark Crowley moved to accept the application. Lenny Morrison seconded and the motion carried. The public meeting was set for the January 19, 2016 meeting and Mark Crowley will do the site visit. He will contact Mr. Jim Nelson directly to schedule the site visit. Board number KITT-15-07 was assigned to the application.

Mr. David Stokes was present with a water right change / transfer application. He is interested in a downstream surface diversion. He discussed with the Board what he would like to do. The Board gave him a checklist of what should be included with the application. He will contact an attorney and resubmit the application at a later date.

### **Miscellaneous:**

Jeff Raap was present at the meeting today with his application to apply to volunteer on the Board. Mark Crowley moved to accept Jeff Raap's application and Lenny Morrison seconded. The motion carried and the Clerk will email the BOCC to have them put it on their next agenda.

Public records process. The State Auditor report suggested that the Board create a policy in order to request public records. In addition the County Commissioners sent an email to the Board asking about public records process. The Board will create some verbiage for this policy and the clerk will inquire about posting it on the County WCB website page before the next meeting.

Shawn Ward sent an email stating she had moved to the west side. The clerk will send her an email.

Mark Crowley made a motion to cancel the December 2015 meeting and Lenny Morrison seconded and the motion carried.

The Clerk will email the Board a draft of the annual notice to be published in the Daily Record. Once reviewed the clerk will then publish in the Daily Record in January 2016.

**Consent Agenda:**

1. Checkbook Register/ UMPQUA Statement – balance \$1,855.46.
2. Meeting Minutes from October 20, 2015 public meeting
3. Administrative Services for Oct/Nov 2015

Mark Crowley moved to approve the consent agenda and to pay \$490.25 with Ck#1197 for the clerk's invoice for administrative services. Lenny Morrison seconded the motion to approve the consent agenda and the motion carried.

Mark Crowley moved to adjourn the meeting. Lenny Morrison seconded. Motion carried and the meeting was adjourned at 3:32 PM.