

KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS

AGENDA STAFF REPORT

AGENDA DATE:	November 18, 2013
ACTION REQUESTED:	Approve a Notice of Call for sealed bids to furnish Maintenance Rock Materials for Calendar Year 2014.

BACKGROUND:	Annually, Kittitas County Public Works goes out to bid for the furnishing of Maintenance Rock Materials in accordance with Standard Specifications of the Washington State Department of Transportation. Call for bids are advertised in the legal newspaper and bid packets are sent out to all local businesses in order to provide equal opportunity. Bids are scheduled to be opened on December 5, 2013, at 2:00 p.m. in the Public Works Department.
INTERACTION:	Public Works
RECOMMENDATION:	Move to approve Notice of Call for Bids to furnish Maintenance Rock Materials for 2014 and direct staff to advertise as requested.
HANDLING:	Return one (1) copy to Public Works
ATTACHMENTS:	Notice of Call for Sealed Bids; Specifications
LEAD STAFF:	Kirk Holmes Director of Public Works

Public Notice
Kittitas County, Ellensburg WA

This call for sealed bids is to furnish Maintenance Rock for Calendar Year 2014. Bids are due by December 5, 2013 at 2:00 pm, at which time bids will no longer be accepted. Bids will be opened at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, Washington on December 5, 2013 at 2:00 pm.

Specifications may be seen at the office of the Board of Commissioners and online at <http://www.co.kittitas.wa.us/notices/>.

Clerk of the Board

Publish:

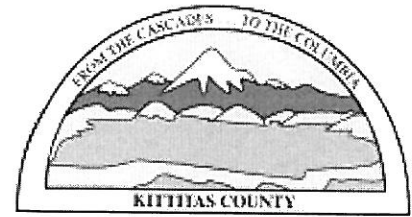
Daily Record: 11/20/13; 11/27/13

For more information, contact Public Works

All bid submittals shall become the property of Kittitas County.

Kittitas County reserves the right to reject all bids and re-advertise if necessary.

KITTITAS COUNTY DEPARTMENT
OF PUBLIC WORKS



REQUEST FOR BIDS

PRODUCT: MAINTENANCE ROCK

FOR YEAR: 2014

BIDS DUE: DECEMBER 5, 2013 @ 2:00 PM

RETURN BID PROPOSALS TO:

KITTITAS COUNTY PUBLIC WORKS
411 N. RUBY, STE. #1
ELLENSBURG, WA 98926
(509) 962-7523

SPECIAL PROVISIONS

The following special provisions are to be used in conjunction with the latest edition of the "State of Washington Department of Transportation's Standard Specifications for Road and Bridge Construction", (unless otherwise specified), which by reference are hereby made a part of these documents.

The special provisions hereinafter contained shall supersede any conflicting provisions of the Standard Specifications.

Where the word **State** appears in the Standard Specifications, the **County of Kittitas** shall be used in this contract. Where the terms **Engineer** or **Secretary of Transportation** appears in the Standard Specifications, **Kittitas County Public Works Director** shall be used for this contract. Where the term **Washington State Highway** or **Transportation Commission** appears in the Standard Specifications, **Kittitas County Board of County Commissioners** shall be used for this contract.

DELIVERY OF BID PROPOSALS:

Sealed bids will be received at the following location:

Kittitas County Public Works Dept.
411 N. Ruby, Suite #1
Ellensburg, WA 98926
Phone: (509) 962-7523

Bids will be received until **2:00 p.m., December 5, 2013**, and thereafter will be opened publicly and read aloud.

Each proposal shall be completely sealed in a separate envelope, addressed to Kittitas County Department of Public Works. The name of the project for the bid proposal must be plainly written on the outside of the envelope along with the date of the bid opening and the bidder's name. Kittitas County and the Kittitas County Public Works Department are not responsible for bids delivered late by the U.S. Postal Service. It is the responsibility of the Bidder to be sure the bids, if mailed, are sent sufficiently ahead of time to be received by the opening date and time.

RIGHT TO REJECT BIDS

The right is reserved to reject any and all proposals, to waive minor deviations from the specifications, to waive any informality in bids received, whenever it is in the County's best interest, and to accept the proposal deemed best for the County or to advertise for new proposals when in the opinion of the Kittitas County Board of Commissioners the best interest of the County will be promoted thereby.

LOCATION OF MATERIALS:

Materials to be stockpiled in Lower Kittitas County (Ellensburg vicinity) will be located within 15 miles of the Kittitas County Maintenance Shop, located at 14th & Okanogan, Ellensburg. Materials to be stockpiled in Upper Kittitas County (Easton vicinity) will be located within 15

miles of the Kittitas County Maintenance Shop, located at 1209 East Third, Cle Elum. In no event will the County haul more than a total of 15 miles to the material stockpile.

STOCKPILE OF MATERIALS:

All sealcoat chips shall be stockpiled and available for County use no later than June 1, 2014. All maintenance sand be stockpiled and available for County use no later than September 2, 2014.

CONDITIONS OF AWARD:

The Kittitas County Board of Commissioners reserves the right to purchase from suppliers other than the successful bidder, if for any reason the successful bidder is unable to promptly furnish maintenance rock of a quality which is satisfactory to Kittitas County's requirements.

COMPLIANCE WITH LAWS:

The successful bidder shall comply with all applicable federal, state and local laws, rules and regulations affecting its performance and hold the County harmless against any claims arising from the violation thereof.

CONTRACT DISPUTES:

Any contractual agreement shall be performed under the laws of the State of Washington. Any litigation to enforce such agreement or any of its provisions shall be brought in Kittitas County, Washington.

DEFAULT:

The Vendor agrees that if a lawsuit is instituted by the County for any default on the part of the Vendor, and the Vendor is adjudged to be in default, the Vendor shall pay to the County all costs and expenses incurred by the County in connection therewith, and reasonable attorney's fees. Venue shall be in the County of Kittitas, Washington.

INDEMNIFICATION:

To the maximum extent permitted by law, the Vendor shall be liable for and shall hold the County harmless from all damages and injuries caused to persons or property arising out of the performance of this Contract. The Vendor agrees to assume the defense of the County and its officers and employees in all legal proceedings or claims with third parties connected with the Vendor's performance under this Contract, to pay all expenses, including reasonable attorney's fees incurred directly or indirectly on account of such legal proceedings, and to satisfy any judgment rendered in connection therewith or to pay or reimburse the payment of any sums reasonable to settle such proceedings or claims.

PERSONAL LIABILITY:

It is agreed by and between the parties hereto that in no event shall any official, officer, employee or agent of the County be in any way liable or responsible for any covenant or agreement herein contained whether express or implied, nor for any statement or representation made herein or in any connection with this agreement.

ALTERNATE BIDS

Bid Sheet A - County to provide labor and equipment to load materials.

Bid Sheet B - Vendor to provide labor and equipment to load materials.

BID ITEM QUANTITIES:

The quantities of material listed on the attached bid sheets are for bidding purposes only. Kittitas County does not guarantee quantities shown will be purchased. It is offered to provide the Company with an estimate of demand. The Company shall make such revisions in their work as necessary to accommodate changes in the demand without additional compensation.

PAYMENT

Payment for materials delivered to Kittitas County each month will be made by County warrant on the following month.

DESCRIPTION OF MATERIAL:

The material to be supplied shall be in accordance with the Standard Specifications Section 9.03.4(2) Grading and Quality and shall consist of the following:

		CRUSHED COVER STONE	CRUSHED SCREENING PERCENT PASSING
	PERCENT PASSING	1/2" - 1/4"	3/8" - #10
1" square	---	---	---
3/4" square	100	---	---
5/8" square	95-100	100	---
1/2" square	---	95-100	100
3/8" square	---	---	90-100
1/4" square	30-50	0 - 15	50-75
U.S. No. 10	---	0 - 3	0-10
U.S. No. 200	0 - 7.5	0 - 1.0	0-1.0
% fracture, by weight, min.	75	75	75
Sand equivalent min.	35	---	---
Static Stripping Test	PASS	PASS	PASS

The material in Bid Item No. 3 "Maintenance Sand" shall be produced from material which is free from roots, earth and other extraneous material. All oversized gravel occurring in the sources up to and including cobbles of 10 inches in the greatest dimension shall be entirely utilized in the production of maintenance sand.

Maintenance Sand produced from hard rock sources shall be produced in accordance with sections 3-01 and 3-02 or the Washington State Standards for Road, Bridge and Municipal Constructions, 2006 edition as amended, and shall meet the following grading requirements:

Passing 5/16 inch square 100%
Passing U.S. No. 10 0-60%

Passing U.S. No. 200	0-5%
Sand Equivalent	40 minimum

In the final product, at least 50 percent by weight of the particles retained on the No. 10 and above sieves shall have at least one fractured face produced by mechanical crushing.

MEASUREMENT:

All material from stockpiles to the County must be weighed over certified scales. A copy of all scale tickets shall be attached to all invoices for payment.

CONTRACT - PROPOSAL BOND

No proposal bond or performance bond will be required.

BID PROPOSAL

TO: The Board of County Commissioners
Kittitas County Courthouse
205 West 5th
Ellensburg, WA 98926

HONORABLE CHAIR AND MEMBERS:

This certifies that the undersigned has thoroughly examined the specifications governing the supply of materials as set forth in this Proposal, and that the method by which payment will be made for said materials, is understood. The undersigned hereby proposes to undertake and supply the materials in accordance with said specifications and the following schedule or rates and prices:

NOTE: Show all extensions and total amount of bid. In case of errors in extensions and total, the unit bid prices shall govern.

The quantities of materials used in the below bid sheets are for bidding purposes only. Kittitas County DOES NOT guarantee that the quantities shown will be purchased or provided. The figures shown are only to roughly estimate the amounts which MAY be purchased or provided.

DATED this _____ day of _____ 2013.

Signature of Authorized Official

Firm

Address

City, State, Zip Code,

Telephone

NOTE: If the Bidder is a Corporation, this proposal must be executed by its duly authorized officials.

BID PROPOSAL

SCHEDULE A

**FURNISH MAINTENANCE ROCK FOR 2014
COUNTY TO PROVIDE LABOR & EQUIPMENT TO LOAD MATERIALS**

ITEM NO.	ESTIMATED QUANTITY	ITEM DESCRIPTION	PRICE PER TON	TOTAL PRICE
1	6,000 TONS (Ellensburg)	1/2" – 1/4" Chipseal chips	\$ _____	\$ _____
2	11,000 TONS (East Kittitas)	1/2" – 1/4" Chipseal chips	\$ _____	\$ _____
3	4,000 TONS (Thomas Pit, Bettas Rd.)	1/2" – 1/4" Chipseal chips	\$ _____	\$ _____
4	4,000 TONS (Cle Elum)	1/2" – 1/4" Chipseal chips	\$ _____	\$ _____
5	1,000 TONS (Cle Elum)	3/8" - #10 Chipseal chips	\$ _____	\$ _____
6	4,000 TONS (Ellensburg)	3/8" - #10 Chipseal chips	\$ _____	\$ _____
7	3,000 TONS (Easton)	1/2" – 1/4" Chipseal chips	\$ _____	\$ _____
8	4,000 TONS (Ellensburg)	Sand (State Specifications)	\$ _____	\$ _____
9	4,000 TONS (Cle Elum)	Sand (State Specifications)	\$ _____	\$ _____
10	2,000 TONS (Thomas Pit, Bettas Rd.)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____
11	2,000 TONS (East Kittitas)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____

12	2,000 TONS (Easton)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____
13	4,000 TONS (Ellensburg)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____
14	2,000 TONS (Thomas Pit, Bettas Rd.)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
15	2,000 TONS (East Kittitas)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
16	2,000 TONS (Easton)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
17	4,000 TONS (Ellensburg)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
Washington State Sales Tax _____ %				\$ _____
TOTAL				\$ _____

BID PROPOSAL

SCHEDULE B

**FURNISH MAINTENANCE ROCK FOR 2014
VENDOR TO PROVIDE LABOR AND EQUIPMENT TO LOAD MATERIALS**

ITEM NO.	ESTIMATED QUANTITY	ITEM DESCRIPTION	PRICE PER TON	TOTAL PRICE
1	6,000 TONS Ellensburg	1/2" - 1/4" Chipseal chips	\$ _____	\$ _____
2	11,000 TONS East Kittitas	1/2" - 1/4" Chipseal chips	\$ _____	\$ _____
3	4,000 TONS (Thomas Pit, Bettas Rd.)	1/2" - 1/4" Chipseal chips	\$ _____	\$ _____
4	4,000 TONS (Cle Elum)	1/2" - 1/4" Chipseal chips	\$ _____	\$ _____
5	1,000 TONS (Cle Elum)	3/8" - #10 Chipseal chips	\$ _____	\$ _____
6	3,000 TONS (Ellensburg)	3/8" - #10 Chipseal chips	\$ _____	\$ _____
7	3,000 TONS (Easton)	1/2" - 1/4" Chipseal chips	\$ _____	\$ _____
8	4,000 TONS (Ellensburg)	Sand (State Specifications)	\$ _____	\$ _____
9	4,000 TONS (Cle Elum)	Sand (State Specifications)	\$ _____	\$ _____
10	2,000 TONS (Thomas Pit, Bettas Rd.)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____
11	2,000 TONS (East Kittitas)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____

12	2,000 TONS (Easton)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____
13	4,000 TONS (Ellensburg)	5/8" Topcourse Crushed Gravel	\$ _____	\$ _____
14	2,000 TONS (Thomas Pit, Bettas Rd.)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
15	2,000 TONS (East Kittitas)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
16	2,000 TONS (Easton)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
17	4,000 TONS (Ellensburg)	1 1/4" – 2 1/2 " Crushed Ballast	\$ _____	\$ _____
		Washington State Sales Tax _____%		\$ _____
TOTAL				\$ _____

BID PROPOSAL

SCHEDULE C

FURNISH MAINTENANCE ROCK FOR 2014
VENDOR TO PROVIDE LABOR AND EQUIPMENT TO LOAD MATERIALS

ITEM NO.	ESTIMATED QUANTITY	ITEM DESCRIPTION	PRICE PER TON	TOTAL PRICE
15	Per Ton	Pit Run	\$ _____	\$ _____
16	Per Ton	Rip Rap	\$ _____	\$ _____
Washington State Sales Tax _____ %				\$ _____
TOTAL				\$ _____

BIDDER QUALIFICATION STATEMENT

NAME OF FIRM: _____	
ADDRESS: _____ _____	
TELEPHONE: _____	FAX: _____
FEDERAL I.D. TAX NO. _____	
TITLE & NAME OF PERSON PREPARING BID: _____	

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

ADDITIONAL ASSURANCE AND CERTIFICATIONS

Bidder hereby certifies that he/she will comply with all assurances and certifications issued by Kittitas County, and conform to all applicable state and federal laws.

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

FIRM NAME

Signature of Authorized Official

Type Name: _____

Title: _____