

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JULY 22, 2013**

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Obie O'Brien opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 19, 2013.

**DIRECTION**

**BOCC/RECORDING STUDY SESSION**

**COMMISSIONERS**

Julie Kjorsvik, Clerk of the Board explained to the BoCC that staff is in need of direction with regards to how they would like to proceed with recording DPW & CDS Study Sessions. She explained that until a few years ago that wasn't regular practice for the Board to do so and now the problem is that with the new recording system everyone signs in to it as themselves, which hasn't been consistent with getting the recording system going. She explained that by law we are not required to audio record meetings but the direction today will help staff respond to an e-mail from Catherine Clerf in regards to her recent PDR. She explained that staff recently responded Ms. Clerf's PDR regarding some audio recordings of three different Study Sessions and when staff went to make the recordings two of the three Study Sessions were not to be found. She explained that it is up to the Board to continue or not continue with the recordings of the Study Sessions and staff needs to know why two of the CDS/DPW Study

Sessions were not recorded so they can appropriately respond to Ms. Clerf.

Chairman O'Brien indicated that it was due to technical error with the system upgrade with the County recording software.

The Board determined they would continue to record those Study Sessions to the best of their ability.

**DISCUSSION                      BOCC MEETING TIMES ADJUSTMENT-CODE                      COMMISSIONERS**

Julie Kjorsvik, Clerk of the Board stated that due to the Board preparing to set a Public Hearing to Consider Amending County Code Chapter 2.04.010 Official Meeting Times she thought she would inquire on whether or not they had any interest in adjusting the Monday Morning Meeting Times (Office Admin or Department Head). She stated that these particular meetings are consistently running longer and stressed the importance of being timely with their start time(s).

The Board took no action.

**LETTER                                      CITY OF ELLENSBURG MEETING                                      COMMISSIONERS**

Chairman O'Brien presented the Board with a letter to consider as a follow-up to direction given during the July 15, 2013 Office Admin Meeting. He stated that it was to be considered by the Board for their signature requesting a Joint Special Meeting with the City of Ellensburg.

Commissioner Jewell provided edits to be made and asked that they be considered and then provide an updated DRAFT for consideration at the July 29, 2013 Office Admin Meeting.

**UPDATE                                      BOCC/ DEPARTMENT HEAD REPORTS                                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviews discussions held with their respective departments and exchanges details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis.

**OTHER BUSINESS-**

Commissioner Gary Berndt indicated that he had met with Doug Schindler (Mts. to Sound Greenway) on Thursday July 18, 2013 and Mr. Schindler discussed Congressman Dave Reichert's bill. He questioned

if the Board was in support if they were aware of it and/or what if any conversations have taken place. Commissioner Jewell explained that he has had conversations regarding the bill but hasn't seen the actual proposal yet. He indicated that it seems to being getting tied to the Yakima Basin Integrated Plan (YBIP) and is of the understanding that conversations are getting fairly political.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

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Mandy Buchholz

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Chairman Obie O'Brien