19380

Kittitas County
Review Form
Grants & Contract Agreement

Today's Date 05/28/2013		Agenda Date
Fund/Department 116-Public Health		

Contract/Grant Information

Contract /Grant Agency: Interagency Agreement between Grant County Health District and Kittitas County Public Health Department (KCPHD) Amendment #2		
Period Begin Date: 01/10/2012		Period End Date: 09/29/2013
Total Grant/Contract Amount: Increase of $7,000.00 for a new maximum of $33,633.00		
Grant/Contract Number:		
Contract/Grant Summary: The Interagency Agreement between Grant County and KCPHD Amendment #2 is extending the agreement through September 29, 2013 and to add additional reimbursable funding for participation in approved CTG work.		

Recommendation for Board of Health and Board of Health Review on _____

Department Head Signature: _____, Administrator Date:_____

Kittitas County Prosecutor, Auditor, and Board of Health Review and Comment:

APPROVED AS TO FORM:

_____ 6/5/13

Signature of Prosecutor's Office Date

_____ 6/12/13

Signature of Auditor's Office Date

_____

Signature of Board of Health member Date

Financial Information

Total Amount $33,633	State Funds $	Federal Funds $33,633
Percentage County Funds	Matching Funds $	CFDA# 93.531
	In-Kind $ Explain	

Is Equipment being purchased? No	Who owns equipment?
New Personnel being hired? No	Contact HR hiring – reporting requirements
Future impacts or liability to Kittitas County:	

Budget Information

Budget Amendment Needed?	Yes ☒ attach budget form	No ☐ Why not
New Division Created?		
Revenue Code: 116-612-49-1-333-93531		

Pass Through Information

Agency to Pass Through	
Amount to Pass Through	$
Sub-Contract Approved	Date:

Prosecutor Review

Has the Prosecutor reviewed this agreement?	Yes ☐ No ☐

County Departments Impacted

	Auditor		Facilities Maintenance
	Information Services		Human Resource
	Prosecutor		Treasurer

Submitted

Signature:	Date:
Department:	

Assignment of Tracking Information

Auditor's Office	
Human Resource	
Prosecutor's Office	
Who Signed the grant application	

Reviewer	Date

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION AMENDING THE INTERLOCAL AGREEMENT BETWEEN KITTITAS COUNTY AND THE GRANT COUNTY HEALTH DISTRICT

RESOLUTION
NO.: 2013-_____

WHEREAS, RCW 39.34, the Interlocal Cooperation Act, provides the capability for public agencies to cooperate by providing services and facilities for mutual advantage; and

WHEREAS, Kittitas County, through the Kittitas County Public Health Department, is charged with informing the public as to the causes, nature, and prevention of disease and disability and the preservation, promotion, and improvement of health; and

WHEREAS, All parties with to cooperate for the purpose of mutual advantage in furthering the health improvement initiatives associated with Community Transformation Grant; and

WHEREAS, All parties have agreed to enter into such an agreement under the terms and conditions of the Interlocal Agreement shown on and attached hereto; and

WHEREAS, Kittitas County's Board of County Commissioners authorized the execution of this Amendment to the Interlocal Agreement by action taken at a regular meeting; and

NOW THEREFORE, BE IT HEREBY RESOLVED that an Amendment to the Interlocal Agreement between Kittitas County and Grant County Health District be approved to extend the original contract date and increase the reimbursement rate for performing Community Transformation Grant work.

ADOPTED this _____day of _____2013.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

_____
Obie O'Brien, Chairman

CLERK OF THE BOARD

_____
Paul Jewell. Vice- Chairman

_____
Julie A. Kjorskvik

_____
Gary Berndt, Commissioner

GRANT COUNTY HEALTH DISTRICT

AMENDMENT #2

PURPOSE OF CHANGE: To amend the INTERAGENCY AGREEMENT for the Community Transformation Grant between GRANT COUNTY HEALTH DISTRICT hereinafter referred to as "GRANT", and Kittitas County Public Health, hereinafter referred to as "PARTICIPANT", under the provisions of the Agreement Alterations and Amendments clause therein, and to make necessary changes and additions within the scope of that contract to include extension of the contract through ~~June 30, 2013~~ September 29, 2013 and to add additional funding for participation in approved CTG work .

IT IS MUTUALLY AGREED THEREFORE: That the contract is hereby amended as follows to include:

Reimbursement up to $25,000 shall be paid for CTG work in either or both (funding source #1, #2 and #3):

1. Capacity Building: Coordinating with GCHD to ensure the implementation of the accepted proposal to build capacity within your community to achieve a policy, environmental, or system change, using an integrated approach toward Tobacco Free Living, Healthy Eating and Active Living. Action Plan must be approved by ~~April 1, 2013~~ August 30, 2013.

2. Implementation: Coordinating with GCHD to ensure the implementation of the accepted proposal to achieve a policy, environmental or system change toward Tobacco Free Living, Active Living or Healthy Eating.

Reimbursement up to $1,633 (funding source #1, #2 and #3) shall be paid for:

1. Registration, travel and per diem costs at Joint Conference on Health held in October, 2012, October, 2013 and participation in regional coalition.

~~Salary & Benefits~~	~~$ 15,789~~
~~Overhead (max @ 15%)~~	~~$ 3,750~~
~~Goods & Services~~	~~$ 5,461~~
Participation in Regional Coalition	$ 933
~~Conference costs (registration & travel)~~	~~$ 700~~
~~TOTAL~~	~~$ 26,633~~

Reimbursement up to $4,000 (funding source #3) shall be paid for CTG work in:

1. PARTICIPANT will work towards workplace breastfeeding policies and environmental changes to make workplaces more breastfeeding friendly.
2. PARTICIPANT will explore options with the county hospital on becoming a Baby Friendly Hospital.
3. PARTICIPANT will assist Kittitas County with the policy, systems and environments relevant to workplace wellness.
4. PARTICIPANT will work with local food banks on access to healthy foods.
5. PARTICIPANT will explore increasing access to drinking water with the City of Ellensburg.
6. PARTICIPANT will assist child care centers to create and/or strengthen their healthy eating policies.

Reimbursement up to $3,000 (funding source #3) shall be paid for CTG work in:

1. PARTICIPANT will participate in at least 80% of the Regional Smoke-Free College Campus workgroup meetings.

2. PARTICIPANT will provide outreach and technical assistance on smoke-free college campus policies to Kittitas County's one university.

Description	Budget
DIRECT:	
Salaries	14,848.00
Benefits	5,974.70
Goods & Services	5,437.10
Participation in Regional Coalition & Conference Costs (registration/travel)	1,633.00
Total Direct	**27,892.80**
INDIRECT:	
Overhead (Max 35.5% of Salaries in 2012 & 39.25% of Salaries in 2013)	**5,740.20**
Total Budget	**33,633.00**
Funding Source (expiration date)	
CDC Colon Cancer: 93.283 (June 29, 2013)	
CDC Comp Cancer: 93.283 (June 29, 2013)	
#1 CDC Tobacco Prev: 93.283 (Mar 28, 2013)	5,657.38
#2 CDC NPAO: 93.548 (June 29, 2013)	5,000.00
#3 PHBG LHD: 93.991 (Sep 29, 2013)	22,975.62
Total Funding	33,633.00

Monthly progress reports using DOH approved reporting tool will be submitted by the end of each month.

All A-19 invoice billings with original signatures and detailed documentation attached are to be sent to Grant County Health District PO Box 37 Ephrata, WA 98823 ATTN; ACCOUNTANT

All billings must be submitted MONTHLY.

IT IS MUTUALLY AGREED THEREFORE: That the Interagency Agreement is hereby amended to include the extension ~~to June 30, 2013~~ noted in above table based on funding source expiration dates and the approved reimbursable funds up to ~~$26,633~~ $33,633 for CTG work, staff capacity building and conference expense.

ALL OTHER TERMS AND CONDITIONS of the original agreement and any subsequent amendments hereto remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

Grant County Health District Date

Kittitas County Public Health Date