

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** July 2, 2013

**ACTION REQUESTED:** Request to Approve two Special Event Applications and to authorize permission for Swiftwater Cellars to host a concert on July 4, 2013 (no charge) and one on July 6, 2013.

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**BACKGROUND:** The Commissioners office received a Special Event application on June 25<sup>th</sup>, 2013 from Diane Ewing requesting permission for Swiftwater Cellars to host two concert's one on 7.4.2013 & another on 7.6.2013 (4:00 p.m. – 10:00 p.m.).

**INTERACTION:** The applicant is **not** requesting a waiver to Kittitas County Code Chapter 5.20.160 – Closing Hours.  
The applicant is **not** requesting a waiver to Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: **Sheriff, Auditor, Public Health, Public Works, Prosecutor, Fire Marshal, and the County Treasurer**, (Specific comments may be seen in the Department Memo's attached).

At the time of drafting the staff report there had been no response from the Solid Waste Department. However the application and plan is the same, and has received approval in the past.

**RECOMMENDATION:** Approve the 2 Special Event Applications from Swiftwater Cellars to hold a concert on July 4, 2013 and July 6, 2013.

Noting that the temporary food permit for the event is obtained as well as the passes from the event staff for KCPHD use (if needed) is provided.

**HANDLING:** Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal Treasurer and Auditor.

**ATTACHMENTS:** Special Event Application  
Memo's from County departments  
Proof of Insurance/Bond Receipt  
CDS E-Mail

**LEAD STAFF:** Mandy Buchholz, Deputy Clerk of the Board