

**Revised Statement of Work  
FFY 2010 State Homeland Security Program**

**INTRODUCTION:** The Washington State Military Department Emergency Management Division's (EMD) Homeland Security Section is responsible for programs designed to prepare and improve the State's ability to prepare for, prevent, protect against, respond to and recover from terrorist attacks and other major disasters. Through the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), the FFY 2010 State Homeland Security Program is providing funds to enhance the capability of state and local units of government to make measurable progress towards the achievement of the National Preparedness Guidelines by addressing the unique exercise, training, planning, organization, equipment, and administration needs of citizen preparedness and of emergency responders. Washington State is subdivided into nine (9) Homeland Security Regions. Within each of the nine regions a Regional Homeland Security Coordinating Office (RHSCO) has been identified. Grant County Emergency Management is the Region 7 RHSCO. Grant County Emergency Management (herein known as the Contractor) agrees to the following:

**GENERAL PROGRAM REQUIREMENTS:**

- Work closely with the established Regional Homeland Security Council to develop a strategy and subsequent budget for the use of these funds. The implementation of the projects or activities associated with these funds will be coordinated with the counties, cities, and the tribal governments located within the established region.
- Activities under this contract must have a clear correlation to the goals, objectives, and priorities identified in the Washington State Strategic Plan and corresponding Investment Justifications submitted in the FFY 2010 grant application.
- Plan and implement equipment purchases, exercises, training, planning and management, and administration activities in accordance with the FFY 2010 Homeland Security Grant Program Guidance, which can be found at <http://www.fema.gov/government/grant/hsgp/index.shtm>, as well as all subsequent policy changes.
- Ensure that all subcontractors and subgrantees are in compliance with the FFY 2010 Homeland Security Grant Program Guidance through monitoring of expenditures and periodic reviews of activities.
- The FFY 2010 HSGP grant stipulates the following caps and thresholds:
  - The Contractor will not be reimbursed for Management and Administrative costs that exceed \$40,954 of the total contract award.
  - The Contractor will not be reimbursed for personnel costs related to planning, training, exercise and/or equipment activities that exceed \$385,952.
  - The Contractor must spend a minimum of \$246,494 of the contract award on law enforcement terrorism prevention activities.

**1. THE CONTRACTOR AGREES TO:**

2. Develop and enhance Critical Infrastructure Protection capabilities to enable public and private entities to identify, assess, prioritize, and protect critical infrastructure and key resources within Region Seven, and develop a database of Critical Infrastructure/Key Resources to be shared by emergency managers and local responders.
3. Maintain and enhance regional collaboration and strategic planning between regional and state partners, maintain and enhance ICE/NIJ training in rural areas, increase planning and training for Incident Management and Overhead Teams within the region, and expand decontamination capabilities through training and exercising.
4. Purchase approved Interoperable Communications equipment to enhance communications capabilities, public information and warning capabilities, and enhance planning capabilities.

5. Each A-19 will be accompanied by a spreadsheet detailing the expenditures. Related financial documents and invoices must be kept on file by the Contractor and be made available upon request to the Department, and local, state, or federal auditors. Requests for reimbursement of equipment purchases will include a copy of the vendor's invoice and packing slip.
6. If necessary, hire a Subcontractor to assist in accomplishing the contract tasks.

**THE MILITARY DEPARTMENT AGREES TO:**

1. Provide technical assistance, expertise, and state coordination with FEMA where necessary.
2. Reimburse the Contractor within 45 days of receipt and approval of requests for reimbursement which includes all documentation of expenditures as required.