

Section 4 -- Project Application: 2013 Funding Cycle

Applicants must submit completed proposals according to the instructions. Failure to do so may render your application ineligible. Applications must be typed in the format on the application provided.

Project Title: Ending Homelessness Together

Project Site Name: People For People, Greater Columbia 2-1-1

Project Site Address: 304 West Lincoln Avenue, Yakima, WA 98902

Total Project Costs: \$9,000

Grant Amount Requested: \$9,000

City, Town or Unincorporated Area to be served: Kittitas County

Name of Applicant/Agency: People For People **Federal Tax ID#:** 91-0783225

Address of Applicant/Agency: 309 E. Mountain View Avenue, Suites 1-7, Ellensburg, WA 98926

Name of Contact Persons: Madelyn Carlson **Title:** Chief Executive Officer

Email address: _mcarlson@pfp.org_ **Phone:** _509-248-6726_ **Fax:** _509-457-7897_

Name and Title of Authorized Representative: Madelyn Carlson, CEO

Acceptance of this application may be subject to subsequent compliance reviews, including a review of the latest audit of financial statement. Preparation of an application does not guarantee that applicants will receive funds. By signing this grant application form the undersigned certifies that all information is accurate to the best of his/her knowledge.

Madelyn Carlson
Signature of Authorized Representative

3-7-13
Date

Section I. Project Questions

Please respond to the questions in this section about the specific project to be funded.

1. **Project Title:** Ending Homelessness Together: Information and Referral for Homeless Kittitas County Individuals and Families

2. **Project Summary and Goals:** (Provide one to two paragraphs summarizing your project and how it will strengthen or enhance housing and/or services to prevent or reduce homeless in Kittitas County. Specifically list the goals of the project.)

As identified in the *2011 Update to Kittitas County's 10-Year Homelessness Reduction and Affordable Housing Plan*, respondents mentioned the confusion that can arise from having multiple homeless programs in Kittitas County. Eligibility for each program varies dependent on the agency and funding source. Some respondents were not aware of the totality of services available in the county. Individuals, as well as agencies, need more information about the services and resources that are available in Kittitas County

In the past year, People For People's Greater Columbia 2-1-1 **Ending Homelessness Together** project has responded specifically to these issues by providing information about the local services available in Kittitas County via the Greater Columbia 2-1-1 (GC 2-1-1) Call Center's trained Information and Referral (I&R) Specialists. I&R Specialists can determine the specific needs of the caller and refer them to the program or programs available to meet those needs. They can also inform the caller on the eligibility criteria necessary to access the service. This eliminates the frustration of an individual going from agency to agency, only to be told that there is no funding or that they aren't eligible. GC 2-1-1 has become the front door to social services in central Washington and is used as a tool to enhance access to the many great services already provided to our residents. These services include housing, food, utility assistance, medical, Veterans' benefits, transportation, job training and much more. GC 2-1-1 can provide a warm and friendly voice to callers in need of help, or even nearing a crisis, in their lives.

We would like to build upon the success of this project and continue providing this critical service for the 2013-14 funding cycle.

Specifically, this funding will allow call center staff the opportunity to not only provide referrals to services, but also to provide in-depth advocacy for homeless individuals in Kittitas County. Advocacy will be provided:

- When an inquirer indicates that they have been denied benefits or services to which the GC211 Information and Referral Specialist believes they may eligible to receive.
- When an inquirer is unable to access resources due to a communication barrier, including language, handicap, or diminished capacity.
- When there is an expressed need for additional assistance during a 2-1-1 follow up with the individual.

- Any time a referral is utilized by an inquirer that requires the personal assistance or contact by an Information and Referral Specialist. A specific example would include referring to an organization that requires a verbal referral before the inquirer can receive services.
- Other situations when an inquirer specifically requests Information and Referral assistance and intervention.

In addition, 2-1-1 staff will continue to provide *comprehensive outreach to partner agencies to improve program knowledge*, ultimately strengthening the quality of the GC 2-1-1 database of local resources. Since the *Ending Homelessness Together* project started in June 2012, we have been able to outreach to over 1100 individuals, businesses and agencies in Kittitas County. We are getting the word out about the critical link to services that 2-1-1 can provide to any citizen in Kittitas County. The GC 2-1-1 Call Center received 31,734 calls in 2012. The majority of the calls that we receive are related to housing and other supportive services that address basic needs, such as food or utility assistance and transportation. This project allows 2-1-1 to increase the individualized advocacy we can provide to Kittitas County callers who are desperate to connect to these services. In addition, GC 2-1-1 will ensure that the Kittitas community and agency partners are listed with 2-1-1 and that their agency information is accurate and up-to-date. When Kittitas County residents call 2-1-1 they can be assured that they are getting comprehensive information about all of the options available to them in their community.

3. Priorities: (How does this project respond to the Homeless Assistance Grant Program Priorities for 2009? Describe how this project fills an unmet need)

Ending Homelessness Together responds to the priority area: *Provide sufficient and coordinated supportive services to homeless households to access the assistance, housing and tools they need to obtain and maintain permanent housing by implementing services that meet the primary three goals:*

Homeless Assistance Grant Program Goal – Connect homeless population to services GC 2-1-1 provides one-on-one assistance via trained Information & Referral Specialists who can direct the caller to a number of local resources available to them. Homeless individuals often need a variety of services and some may require additional advocacy to access critical services. GC 2-1-1 I & R Specialists are able to provide this advocacy and assist homeless individuals and families. GC 2-1-1 is also utilized as a tool to prevent homelessness. By providing referrals for employment/job preparation, utility, food and rental assistance, individuals and families are able to stay in their homes. 2-1-1 resources are also available to agency staff to assist them in their advocacy efforts.

Homeless Assistance Grant Program Goal – Strengthen linkages between agencies providing services to homeless individuals/families: Greater Columbia 2-1-1 not only helps individuals in need, but also assists agency staff, case managers and social workers to better serve their clients. Services are enhanced when we can utilize the strengths of multiple agencies to address a client with multiple barriers and needs. As a member of the Homeless and Housing Network of Kittitas County we are able to collaborate with other homeless

providers and understand how the various agencies and programs fit together and who to contact when advocacy is needed.

4. Preferences: (Briefly describe how your project meets one or more of the criteria listed under Section E of the Homeless Assistance Program Guiding Principles)

Comprehensively address homelessness and affordable housing: By expanding our database of housing services and working with individuals to assist them in becoming self-sufficient, this project will continue to comprehensively address the issue of homelessness and affordable housing. People For People is a member of the Executive Committee of the Housing and Homeless Network of Kittitas County to ensure that we have the latest information on affordable housing options and can be part of the discussion on how to continue to address this issue and gaps of service in the community.

Increased Housing Options: GC 2-1-1 services facilitate the connection of the homeless population to the appropriate housing services and resources by simply dialing 2-1-1. In addition, GC 2-1-1 has the capability to keep track of un-met needs in the community. This information can assist agencies and funders in creating new programs and services to bridge these gaps, ultimately benefitting homeless individuals and families in the Kittitas community.

Projects ability to leverage other funds: Greater Columbia 2-1-1 has successfully leveraged funds for Kittitas County through Washington Information Network (WIN) 211, United Way of Central Washington, Department of Early Learning's Seasonal Child Care Program and the Washington State Basic Food Program. Additionally, People For People continually seeks alternative funding solutions that will help provide support to the vulnerable populations of Kittitas County.

Support housing first principle as well as the priorities outlined in the 2009 Kittitas County Homeless Prevention Plan: This project supports the housing first principle by connecting individuals through a central point of access. In addition, this project supports the priority to *connect homeless individuals to appropriate services and strengthen linkages within homeless network services*. We are working with the Department of Commerce to educate our staff about the new HousingSearchNW website that will be going live statewide in April 2013. This website and service has been active in King County over the last year and our King County 2-1-1 Call Center has utilized it to assist callers in finding affordable housing options that meet their needs. By utilizing this tool, callers are given the most up-to-date vacancy information in their area.

Ability to sustain or strengthen existing resources: The funds requested for this project will strengthen our current GC 2-1-1 database of services by allowing us to connect and outreach to agencies in Kittitas County to ensure that their services are listed and up-to-date. In addition, this project can demonstrate how existing resources and services can be coordinated to develop a model that meets the needs of the homeless population.

5. Creativity/Innovation: (Describe any creative or innovative aspects of this project. How is it different or unique? Include information about project partners/collaborations)

Ending Homelessness Together recognizes the expertise of the many organizations in Kittitas County serving their community and the homeless population. By linking these services through information and referral we have been able to direct callers to the appropriate agency and services. This project is unique because the primary focus is to provide the support a homeless person needs to obtain the services to become self-sufficient. By implementing a partnership approach through referral of services, advocacy and outreach, we will be better able to address the issue of homelessness.

Through our participation in the Housing and Homeless Network of Kittitas County, the Ending Homelessness Together project has been able to collaborate with other homeless partners to strengthen our ability to bring more funds to the area and provide additional services and resources to the homeless population.

Section II. Funding Questions

Please respond to the questions in this section about the specific project to be funded.

1. Homeless Assistance Funds: (Specify how you will use the Homeless Assistance funds. (Do not describe the project again; rather specify where you will use the funds received from this grant application)

Call Center Advocacy and Referral	\$3,000
Call Center Outreach	\$3,000
<u>Call Center Data Base Development</u>	<u>\$3,000</u>
Total Budget	\$9,000

2. Other Funds: (What funding for this project have you already secured? What in-kind donations have been received? What other grants are you applying for?)

People For People has secured funding to support the GC 2-1-1 Call Center but has not secured specific funding to support the advocacy, outreach and coordination objectives of this project. People For People is continually looking for grant opportunities to obtain funding.

3. Sustainability: (Discuss how this project will be sustained after the Homeless Assistance funds are exhausted.)

In order to sustain 211 services, ongoing operating funds will come from a combination of federal and state operating dollars, as well as from local communities. Efforts are underway in both the state and federal arenas to secure ongoing operating funds within the legislative budgets.

4. Timeline: (Provide a very specific calendar for the expenditure of the Homeless Assistance funds, including important project milestones)

Date	Objective	Expenditure
1 st Quarter	<ul style="list-style-type: none"> • Increase community awareness and use of 2-1-1 through dissemination of marketing materials, presentations and community outreach • Attend 3 Kittitas County outreach events/meetings • Continue to participate on the Homeless & Housing Network of Kittitas County • Work to update 20% of Kittitas County agencies/services in the 2-1-1 Resource Database • Add identified new Kittitas County agencies/programs to 2-1-1 Resource Database • Assist 200 Kittitas County residents with information & referral services • Provide advocacy to Kittitas County residents who need additional assistance in accessing services 	25%
2 nd	<ul style="list-style-type: none"> • Increase community awareness and use of 2-1-1 through 	25%

Quarter	<p>dissemination of marketing materials, presentations and community outreach</p> <ul style="list-style-type: none"> • Attend 3 Kittitas County outreach events/meetings • Continue to participate on the Homeless & Housing Network of Kittitas County • Work to update 20% of Kittitas County agencies/services in the 2-1-1 Resource Database • Add identified new Kittitas County agencies/programs to 2-1-1 Resource Database • Assist 200 Kittitas County residents with information & referral services • Provide advocacy to Kittitas County residents who need additional assistance in accessing services 	
3 rd Quarter	<ul style="list-style-type: none"> • Increase community awareness and use of 2-1-1 through dissemination of marketing materials, presentations and community outreach • Attend 3 Kittitas County outreach events/meetings • Continue to participate on the Homeless & Housing Network of Kittitas County • Work to update 20% of Kittitas County agencies/services in the 2-1-1 Resource Database • Add identified new Kittitas County agencies/programs to 2-1-1 Resource Database • Assist 200 Kittitas County residents with information & referral services • Provide advocacy to Kittitas County residents who need additional assistance in accessing services 	25%
4 th Quarter	<ul style="list-style-type: none"> • Increase community awareness and use of 2-1-1 through dissemination of marketing materials, presentations and community outreach • Attend 3 Kittitas County outreach events/meetings • Continue to participate on the Homeless & Housing Network of Kittitas County • Work to update 20% of Kittitas County agencies/services in the 2-1-1 Resource Database • Add identified new Kittitas County agencies/programs to 2-1-1 Resource Database • Assist 200 Kittitas County residents with information & referral services • Provide advocacy to Kittitas County residents who need additional assistance in accessing services 	25%

5. Partial Funding: (If this project were to receive only partial funding from the Homeless Assistance Grant Program, how would the funds be used? How would the project be impacted?)

The hours available to provide outreach and advocacy would diminish in proportion to the funding received. Priority of service would be determined by the Homeless Assistance Grant Program committee. However, general access to our GC 2-1-1 would be available.

6. Other: (Is there anything else that would be helpful for the committee to know in evaluating this application?)

GC 2-1-1 has become the front door to social services in central Washington, used as a tool and an enhancement to the many great services already provided to our residents, including housing, food, utility assistance, medical, Veterans' benefits, transportation, job training and much more. 2-1-1 increases access to local resources and eliminates frustration many callers experience when they're in need of help – or even in crisis – in their own lives. Greater Columbia 2-1-1 shares resources and information with non-profit agencies and service providers, including 911, emergency management entities, cities and counties across the state to develop a strong statewide system. 2-1-1 currently covers over 90% of the United States.

In addition, People For People provides oversight of WorkSource Kittitas County. WorkSource is Ellensburg's "one stop career center" where workforce partners, including People For People, come together to offer unique and collaborative assistance to help job seekers reach employment success. This partnership of government, business, education, and community organizations has been providing Kittitas County with quality workforce development services since 1982.

As a current Housing and Homeless Network of Kittitas County member, we are excited to further collaborate with Kittitas county agencies that are providing valuable services to the homeless individuals of Kittitas County.

Section III. Agency Questions

Please respond to the questions in this section about the specific project to be funded.

1. Background/History: (Please give a brief background and/or history of the applicant organization)

People For People is a 501(c) (3) that has a long history and extensive experience in administering and providing social services to low-income and diverse populations. People For People's Board of Directors is the governing body that sets policy, develops the strategic business plan and establishes the mission, values, and direction for long-term performance with the conservation and expansion of assets.

Established in 1965, People For People's mission is to strengthen the communities we serve by providing resources and opportunities that empower people to lead self-sufficient and enriched lives. To achieve our mission, People For People's Business Plan has the following goals:

- Operate programs that achieve customer focused outcomes with fiscal and programmatic accountability
- Provide excellent services that empower customers to achieve success and well being
- Maintain and develop a loyal and diverse workforce that responds to the needs of our customers
- Create and sustain effective strategic community partnerships for customer services
- Increase community awareness of People For People's versatility and responsiveness

People For People is a successful and highly respected community-based organization that employs over 140 staff and operates seven offices throughout Washington State. People For People's programs provide services in the following counties: Adams, Asotin, Benton, Chelan, Douglas, Columbia, Cowlitz, Franklin, Garfield, Grant, Kittitas, Klickitat, Lincoln, Okanogan, Skagit, Skamania, Wahkiakum, Walla Walla, Whatcom, Whitman and Yakima. Over the 47-year period of service, People For People has continued to expand to meet the requested needs of low-income and diverse populations to become self-sufficient.

People For People has directly provided low-income adults and dislocated workers employment and training services in Kittitas County since 1982. In addition People For People has provided the administrative oversight of WorkSource Kittitas County since 2001. In the years of providing services in Kittitas County many homeless individuals and/or at risk of being homeless have come through our doors.

2. Qualifications: (Describe your organization's ability and qualifications to complete the project you are requesting to be funded, including any experience you have in managing public funds)

People For People has been awarded and successfully managed numerous federal, state, local and private financial resources for over 47 years with perfect audit records that have resulted in no disallowed costs. The corporation's financial systems safeguard funds and adhere to all federal and state laws, regulations, and OMB Circulars governing non-profit organizations. Specifically, the financial system complies with the Generally Accepted Accounting Principles (GAAP) and OMB Circular A-133. The financial integrity and accountability of the corporation is verified by annual corporate audits conducted by an independent auditing firm. In addition to the independent audit, People For People's financial systems are monitored and tested for accuracy and accountability by local, state, and federal monitoring teams. People For People operates with an annual budget of over \$16 million and consistently demonstrates a fiscally strong corporation with policies and procedures to safeguard the expenditure of public and non-public funds.

People For People has strong partnerships with Department of Social and Health Services' Community Service Office in Kittitas County and are members of the Local Planning Area teams that coordinate resources for the low-income populations. As a Basic Food Outreach Program contractor, People For People has formed a consortium of Community Action Agencies to provide information and assistance to vulnerable families and individuals to access basic food benefits. In April of 2012, People For People was awarded the statewide Seasonal Child Care contract that provides assistance and outreach in Kittitas County. In addition, People For People is a trusted and valued community-based organization that has historically met the needs of our community's most vulnerable individuals and families.

Section IV. Financial Information

Please respond to the questions in this section about the specific project to be funded.

1. What percent of your total agency budget does this request represent?

Less than 1%

2. What percent of the total project budget does this request represent?

100%

3. Please provide project budget with line items for expenses and income. Be as specific as possible, itemizing where appropriate.

Ending Homelessness Together Project Budget- Kittitas County

Wages and benefits	\$ 6,300
Travel and training	\$ 1,170
Occupancy	\$ 1,080
Administration	\$ 450
Total Budget	\$9,000

4. How much administrative cost is included in this application?

5%

Section 5 -- Certification of Consistency with Local Plans

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's local plans and policies.

Project Title: Ending Homelessness Together

Applicant/Agency Name: People For People

Address of Project: 309 E. Mountain View, Ste 1-7, Ellensburg, WA 98926


Name of Certifying Jurisdiction (Kittitas County or incorporated city/town in Kittitas County):
Kittitas County

Certifying Official of the Local Jurisdiction

If the application involves a housing project, it is the applicant's responsibility to ensure that the project is consistent with all building and zoning codes and the comprehensive plan of the relevant local jurisdiction (either an incorporated city/town, or Kittitas County for projects in the unincorporated county). The applicant must have the relevant City Manager or Community Development Director complete the following section and sign below as the Certifying Official.

Name: Madelyn Carlson

Title: Chief Executive Officer

Signature: 

Date: 3-7-13

ATTACHMENTS

Statement of Revenue & Expense

Fiscal YTD Period Ending January 31, 2013

CURRENT MONTH			PARTICULARS	YEAR TO DATE		
ACTUAL	BUDGET	VARIANCE		ACTUAL	BUDGET	VARIANCE
1,316,847	1,232,341	84,506	Revenue	9,183,288	8,877,633	305,655
			Expenses:			
391,853	331,962	59,891	Wages	2,597,966	2,329,991	267,975
125,649	113,377	12,272	Benefits	856,775	805,675	51,100
44,324	28,438	15,886	Supplies	245,886	198,457	47,429
28,455	30,189	(1,734)	Contracts & Fees	204,711	211,208	(6,497)
9,133	8,685	448	Telephone	63,202	60,471	2,731
26,259	21,284	4,975	Building Utilization	191,303	148,846	42,457
2,929	1,716	1,213	Advertising	6,440	11,950	(5,510)
2,797	4,418	(1,621)	Travel & Training	37,659	30,834	6,825
45,280	52,577	(7,297)	Transit Direct Expenses	346,606	368,214	(21,608)
105,739	105,739	-	E&T Participant Exp	528,806	528,806	-
498,866	573,508	(74,642)	Third Party Reimbursement	3,951,178	4,232,650	(281,472)
8,223	7,057	1,166	Depreciation	55,202	49,424	5,778
3,465	2,489	976	Interest Expense	23,964	17,601	6,363
3,322	3,322	-	Other	14,785	14,785	-
1,296,294	1,284,761	11,533	Total Expenses	9,124,483	9,008,912	115,571
20,553	(52,420)	72,973	Oper. Net Income/(Loss)	58,805	(131,279)	190,084

PEOPLE FOR PEOPLE

FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION

YEARS ENDED JUNE 30, 2012 AND 2011

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YEARS ENDED JUNE 30, 2012 AND 2011**

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CliftonLarsonAllen LLP
www.cliftonlarsonallen.com

INDEPENDENT AUDITORS' REPORT

Board of Directors
People For People
Yakima, Washington

We have audited the accompanying statements of financial position of People For People (the Organization) (a nonprofit organization) as of June 30, 2012 and 2011, and the related statements of revenues and expenses and changes in unrestricted net assets, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of People For People as of June 30, 2012 and 2011, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 26, 2012, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

A handwritten signature in black ink that reads "CliftonLarsonAllen LLP". The signature is written in a cursive, flowing style.

CliftonLarsonAllen LLP

Yakima, Washington
September 26, 2012

**PEOPLE FOR PEOPLE
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
ASSETS		
CURRENT ASSETS		
Cash	\$ 1,775,486	\$ 1,712,682
Restricted Cash	41,520	75,825
Grants Receivable	1,878,554	1,887,603
Other Receivable	120,326	99,900
Prepaid Expenses and Other Assets	298,145	121,707
Total Current Assets	<u>4,114,031</u>	<u>3,897,717</u>
PROPERTY AND EQUIPMENT		
Land	425,729	425,729
Building and Improvements	2,017,227	2,017,227
Major Equipment	4,813,396	4,705,953
Total	<u>7,256,352</u>	<u>7,148,909</u>
Less: Accumulated Depreciation	<u>(4,573,396)</u>	<u>(4,236,150)</u>
Total Property and Equipment	<u>2,682,956</u>	<u>2,912,759</u>
OTHER ASSETS		
Loans Fees, Net of Accumulated Amortization	<u>13,855</u>	<u>22,857</u>
Total Assets	<u><u>\$ 6,810,842</u></u>	<u><u>\$ 6,833,333</u></u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable	\$ 1,287,972	\$ 976,471
Accrued Liabilities:		
Payroll and Taxes	235,799	269,107
Pension	117,755	163,977
Employee Vacation and Longevity	231,589	234,797
Deferred Revenue	39,306	75,825
Current Portion of Long-Term Debt	76,000	74,000
Total Current Liabilities	<u>1,988,421</u>	<u>1,794,177</u>
LONG-TERM DEBT, Less Current Portion	<u>966,814</u>	<u>1,042,727</u>
Total Liabilities	2,955,235	2,836,904
COMMITMENTS AND CONTINGENCY		
NET ASSETS		
Unrestricted	<u>3,855,607</u>	<u>3,996,429</u>
Total Liabilities and Net Assets	<u><u>\$ 6,810,842</u></u>	<u><u>\$ 6,833,333</u></u>

See accompanying Notes to Financial Statements.

**PEOPLE FOR PEOPLE
STATEMENTS OF REVENUES AND EXPENSES AND
CHANGES IN UNRESTRICTED NET ASSETS
YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
REVENUES		
Grants	\$ 17,066,447	\$ 17,436,884
Donations and Other Programs	63,676	82,466
Interest Income	1,780	3,333
Total Revenue	<u>17,131,903</u>	<u>17,522,683</u>
EXPENSES		
Brokerage and Transportation	12,841,571	13,401,541
Employment and Training	2,051,610	2,603,805
Call Center - 211	388,150	354,078
Nutrition	763,645	73,255
Other Programs	329,237	196,682
General and Administrative	898,512	844,245
Total Support Services	<u>17,272,725</u>	<u>17,473,606</u>
CHANGES IN UNRESTRICTED NET ASSETS	(140,822)	49,077
Unrestricted Net Assets - Beginning of Year	<u>3,996,429</u>	<u>3,947,352</u>
UNRESTRICTED NET ASSETS - END OF YEAR	<u><u>\$ 3,855,607</u></u>	<u><u>\$ 3,996,429</u></u>

See accompanying Notes to Financial Statements.

PEOPLE FOR PEOPLE
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2012

	Brokerage and Transportation	Employment and Training	Call Center 211	Nutrition	Other Programs	General and Administrative	Total
Salaries and Wages	\$ 2,373,698	\$ 623,243	\$ 218,550	\$ 297,526	\$ 50,571	\$ 553,095	\$ 4,116,683
Fringe Benefits	1,117,617	282,084	75,173	100,852	12,227	201,868	1,789,821
Contracts and Fees	252,927	16,701	8,831	11,404	11,636	72,674	374,173
Supplies	48,247	26,748	16,615	273,143	14,647	27,022	406,422
Telephone	78,508	18,172	4,376	6,252	495	7,660	115,463
Advertising	2,585	321	10,144	4,090	3,814	292	21,246
Building Occupancy	105,024	103,864	11,342	38,525	649	24,582	283,986
Staff Training and Travel	20,319	9,294	3,782	6,953	1,749	759	42,856
Direct Transit Expenses	542,869	550	3,186	17,391	200	1,097	565,293
Third-Party Reimbursements	8,212,515	-	32,390	-	-	-	8,244,905
Participant Expenses	-	960,729	-	-	213	-	960,942
Depreciation	69,748	1,215	2,196	6,994	192,162	2,227	274,542
Interest Expense	16,953	8,689	1,475	9	(183)	7,223	34,166
Other	561	-	90	506	41,057	13	42,227
Total Expenses	\$ 12,841,571	\$ 2,051,610	\$ 388,150	\$ 763,645	\$ 329,237	\$ 898,512	\$ 17,272,725

See accompanying Notes to Financial Statements.

PEOPLE FOR PEOPLE
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2011

	Brokerage and Transportation	Employment and Training	Call Center 211	Nutrition	Other Programs	General and Administrative	Total
Salaries and Wages	\$ 2,618,301	\$ 855,701	\$ 198,126	\$ 5,912	\$ 53,339	\$ 503,127	\$ 4,234,506
Fringe Benefits	1,253,517	360,771	72,537	1,082	16,694	196,420	1,901,021
Contracts and Fees	299,091	16,769	3,114	5,328	9,989	69,650	403,941
Supplies	52,623	49,304	8,834	47,409	20,443	31,058	209,671
Telephone	83,015	20,453	5,823	-	488	8,237	118,016
Advertising	5,471	1,322	819	871	6,275	2,806	17,564
Building Occupancy	171,735	134,259	9,847	11,315	495	20,817	348,468
Staff Training and Travel	18,396	11,445	5,211	-	2,213	2,412	39,677
Direct Transit Expenses	769,888	1,433	1,629	345	143	784	774,222
Third-Party Reimbursements	7,748,237	-	43,055	993	-	-	7,792,285
Participant Expenses	-	1,140,911	-	-	581	-	1,141,492
Depreciation	361,238	2,462	3,666	-	51,842	2,584	421,792
Interest Expense	19,323	8,975	1,417	-	(200)	6,289	35,804
Other	706	-	-	-	34,380	61	35,147
Total Expenses	\$ 13,401,541	\$ 2,603,805	\$ 354,078	\$ 73,255	\$ 196,682	\$ 844,245	\$ 17,473,606

See accompanying Notes to Financial Statements.

**PEOPLE FOR PEOPLE
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2012 AND 2011**

	2012	2011
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash Received from Grantors, Donors, and Others	\$ 17,136,958	\$ 17,354,681
Cash Paid to Suppliers and Employees	(16,839,986)	(16,881,661)
Interest Received	1,780	3,333
Interest Paid	(34,166)	(35,804)
Other Payments	(20,426)	(48,151)
Net Cash Provided by Operating Activities	<u>244,160</u>	<u>392,398</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Land, Buildings, and Equipment	(107,443)	(412,628)
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of Principal on Long-Term Debt	<u>(73,913)</u>	<u>(72,007)</u>
NET INCREASE (DECREASE) IN CASH	62,804	(92,237)
Cash - Beginning of Year	<u>1,712,682</u>	<u>1,804,919</u>
CASH - END OF YEAR	<u><u>\$ 1,775,486</u></u>	<u><u>\$ 1,712,682</u></u>
RECONCILIATION OF CHANGES IN UNRESTRICTED NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Changes in Unrestricted Net Assets	\$ (140,822)	\$ 49,077
Adjustments to Reconcile Changes in Unrestricted Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Building Usage	337,246	487,717
Amortization	9,002	4,479
(Increase) Decrease in Assets:		
Restricted Cash	34,305	40,285
Grants Receivable	9,049	(144,890)
Other Receivable	(20,426)	(48,151)
Prepaid Expenses and Other Assets	(176,438)	(39,826)
Increase (Decrease) in Liabilities:		
Accounts Payable	311,501	100,215
Accrued Liabilities	(82,738)	3,556
Deferred Revenue	(36,519)	(60,064)
Total Adjustments	<u>384,982</u>	<u>343,321</u>
Net Cash Provided by Operating Activities	<u><u>\$ 244,160</u></u>	<u><u>\$ 392,398</u></u>

See accompanying Notes to Financial Statements.

**PEOPLE FOR PEOPLE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012 AND 2011**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organizational Purpose

People For People (the Organization) was incorporated as a tax-exempt, nonprofit organization on April 7, 1965. Its primary purpose is to strengthen the communities it serves by providing quality core human services in ways that enrich and empower lives. The Organization assists low-income families and low-income individuals of all ages in rural and urban areas to attain the necessary education, training, and motivation as well as securing the opportunities needed to achieve self-sufficiency through employment. In addition, the Organization provides rural transportation services to the elderly, handicapped, and other special needs groups, and the general public. The Organization primarily serves clients in Eastern Washington. The Organization receives virtually all of its funds from approximately 30 federal and state grants.

Net Assets

The Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted net assets. Net assets are classified based on the existence or absence of donor-imposed restrictions as follows:

Unrestricted net assets – Net assets that are not subject to donor-imposed stipulations but are controlled and designated by the board. These include the general, operating, and equipment accounts.

Temporarily restricted net assets – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of revenues and expenses as net assets released from restrictions. The Organization had no temporarily restricted net assets at June 30, 2012 and 2011.

Permanently restricted net assets – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use all or part of the income earned on any related investments for general or specific purposes. The Organization had no permanently restricted net assets at June 30, 2012 and 2011.

Grants Receivable

Grants receivable are unsecured. Based upon a periodic review of the grants, management has determined that no allowance for doubtful accounts was necessary at June 30, 2012 and 2011.

**PEOPLE FOR PEOPLE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012 AND 2011**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Land, Buildings, and Equipment

Land, buildings, and equipment are stated at cost for purchased assets and at fair market value at the time of donation for donated assets. Expenditures for maintenance, repairs, and renewals are charged to expense as incurred whereas major purchases are capitalized. The Organization utilizes various capitalization thresholds, depending on the classification of the assets.

Depreciation

Depreciation is generally taken over the useful service life of the asset using the straight-line method. Asset lives range from 3 to 40 years.

Amortization

The Organization has loan fees that are being amortized on a straight-line basis over the life of the loan. Total amortization expense was \$9,002 and \$16,652 for the years ended June 30, 2012 and 2011, respectively.

Revenue Recognition, Expense Reimbursement Contracts

As the Organization incurs expenses in compliance with the restrictions of the grantor, the funds are considered to be earned and reported as revenues. Any excess of expenses incurred over cash received is recorded as a receivable. Conversely, any cash received in excess of expenses incurred is recorded as restricted cash and deferred revenue.

Revenue Recognition, Fee for Service Contracts

Revenues are earned and recorded as services are provided. Revenues earned as a result of services performed but not yet received are recorded as receivables. Advances received prior to services performed are recorded as restricted cash and deferred revenue.

Financial Statement Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities, if any, at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Federal Income Tax

Under provisions of Section 501(c)(3) of the Internal Revenue Code, the Organization is exempt from federal income taxes, except for net income from unrelated business activities. As of June 30, 2012 and 2011, the Organization had no unrelated business activities subject to federal income taxes.

The Organization's tax-exempt returns are subject to review and examination by federal and state authorities. The exempt returns are open to examination by federal authorities for the years 2008 to 2011.

**PEOPLE FOR PEOPLE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012 AND 2011**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Expense Allocation

People For People allocates its expenses on a functional basis among its various programs. Expenses that can be identified with a specific program are allocated directly according to their natural expenditure classification. Other expenses that are common to several functions are allocated according to the approved cost allocation plan.

Statement of Cash Flows

For purposes of the statement of cash flows, the Organization considers all highly liquid investments with original maturity dates of three months or less to be cash equivalents. The Organization maintains its cash accounts at financial institutions, which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on cash deposits.

Advertising

The Organization expenses the costs of advertising as incurred. Advertising expense was \$21,246 and \$17,564 for the years ended June 30, 2012 and 2011, respectively.

Fair Value Measurements

The Organization uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures. The Organization follows the accounting policy which measures fair value using a three-level hierarchy for fair value measurements based upon the transparency of inputs to the valuation of an asset or liability. The Organization currently does not have any financial assets or financial liabilities that are measured at fair value on a recurring or non-recurring basis.

Subsequent Events

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through September 26, 2012, the date these financial statements were available to be issued.

NOTE 2 NOTE PAYABLE TO BANK

The Organization has a \$200,000 operating line of credit with Bank of the West. The line bears interest at prime plus 0.75 percent (3.26 percent at June 30, 2012) and is collateralized by grants receivable. The line expires November 1, 2012. At June 30, 2012 and 2011, there was no outstanding balance.

**PEOPLE FOR PEOPLE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012 AND 2011**

NOTE 3 LONG-TERM DEBT

Long-term debt consisted of the following:

	<u>2012</u>	<u>2011</u>
Note Payable to Bank of the West, Due in Monthly Payments of \$7,639, Including Interest at 3.2%, Maturing May 2014; Secured by Real Estate	\$ 894,582	\$ 956,372
Notes Payable to Bank of the West, Due in Monthly Payments of \$1,358, Including Interest at 3.95%, Maturing October 2018; Secured by Real Estate	148,232	153,355
Total	1,042,814	1,109,727
Less Current Maturities	76,000	74,000
Total Long-Term Debt	<u>\$ 966,814</u>	<u>\$ 1,035,727</u>

Future maturities of long-term debt are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2013	\$ 76,000
2014	78,000
2015	80,000
2016	82,000
2017	85,000
Thereafter	641,814
Total	<u>\$ 1,042,814</u>

NOTE 4 RETIREMENT PLAN

People For People maintains a retirement plan with two components. The first component is a Section 401(k) tax sheltered annuity arrangement, which allows eligible employees to defer part of their wages into the Plan. Employer matching contributions are allowed and are at the Organization's discretion. The 401(k) tax sheltered annuity deferrals, matching, and rollover funds are participant directed. The second component is a 401(k) profit sharing plan, which is also participant directed, with discretionary employer contributions. Employees are allowed to enter both components of the Plan if they are at least 21 years of age and have completed three months of service during the year. After entering, to be eligible for the employer match and/or profit sharing contribution, employees must have worked at least 1,000 hours and be employed on the last day of the plan year.

Retirement plan costs for the years ended June 30, 2012 and 2011, were \$179,387 and \$247,152 respectively, and are included in fringe benefits in the accompanying statements of functional expenses.

**PEOPLE FOR PEOPLE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012 AND 2011**

NOTE 5 LEASE COMMITMENTS

The Organization maintains various small equipment leases with varying terms up to 66 months. Lease expense for the years ended June 30, 2012 and 2011, was \$4,136 and \$7,265, respectively.

The Organization also leases office space in Ellensburg and Moses Lake. The lease on the Moses Lake facility has a remaining lease term of one and one-half years. The lease on the Ellensburg facility has a remaining lease term of six years. All leases are cancelable in the event the Organization loses its governmental funding. Lease expense under these leases for the years ended June 30, 2012 and 2011, was \$77,669 and \$129,737 respectively.

The Organization leases office space in Yakima and Sunnyside under a year-to-year lease agreement. Total lease expense for these leases for the years ended June 30, 2012 and 2011, was \$13,036 and \$30,681, respectively.

The Organization leases office space in Toppenish under a month-to-month lease agreement. Total lease expense for this lease for the years ended June 30, 2012 and 2011, was \$5,915 and \$11,220, respectively.

During the year ended June 30, 2012, the Organization entered into a lease for office space in Yakima. The lease has a remaining term of one year. Lease expense for the year ended June 30, 2012 was \$12,000.

During the year ended June 30, 2012, the Organization entered into a building use lease agreement in Grandview, Selah, and Yakima. The lease for the Grandview building has a remaining term of one year. The leases for the Selah and Yakima building are ongoing. Lease expense for the year ended June 30, 2012, was \$10,800.

The Organization rented a storage unit and a vehicle lot on month-to-month contracts, which terminated during the year ended June 30, 2011. Rent expense for the year ended June 30, 2011, was \$2,100.

The following is a schedule of future minimum lease payments required under operating lease agreements:

<u>Year Ending June 30,</u>	<u>Amount</u>
2013	\$ 139,000
2014	117,000
2015	114,000
2016	114,000
2017	114,000

**PEOPLE FOR PEOPLE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012 AND 2011**

NOTE 6 CONTINGENCY

Funding for the Organization's operations is primarily from government grants. Continued existence of the Organization depends upon the continuation of such grants. The Organization has been granted the following amounts from governmental agencies:

Grantor	Period	Amount
State of Washington - HCA	January 1, 2011 - December 31, 2013	\$ 8,601,948
State of Washington - HCA	January 1, 2011 - December 31, 2013	3,569,537
State of Washington - DOT	July 1, 2011 - June 30, 2013	1,214,370
State of Washington - DOT	July 1, 2011 - June 30, 2013	888,137
State of Washington - DOT	July 1, 2011 - June 30, 2013	397,612
Workforce Development Council	July 1, 2012 - June 30, 2013	1,397,670
Workforce Development Council	July 1, 2012 - June 30, 2013	911,705
Workforce Development Council	July 1, 2012 - June 30, 2013	265,085
Grant County - PTBA	July 1, 2012 - September 30, 2013	406,249
Aging and Long-Term Care	January 1, 2012 - December 31, 2013	161,000
Aging & Adult Care of Central WA	January 1, 2012 - December 31, 2013	124,242
ALTC Senior Nutrition	July 1, 2012 - June 30, 2013	326,282
WIN 211	July 1, 2011 - June 30, 2013	19,200

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Board of Directors
People For People
Yakima, Washington

We have audited the financial statements of People For People (the Organization) (a nonprofit organization) as of and for the year ended June 30, 2012, and have issued our report thereon dated September 26, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

Management of People For People is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered People For People's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of People For People's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether People For People's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, board of directors, others within the entity, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "CliftonLarsonAllen LLP". The signature is written in a cursive, flowing style.

CliftonLarsonAllen LLP

Yakima, Washington
September 26, 2012

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL
EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Board of Directors
People For People
Yakima, Washington

Compliance

We have audited People For People's compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on People For People's major federal program for the year ended June 30, 2012. People For People's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of People For People's management. Our responsibility is to express an opinion on People For People's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about People For People's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of People For People's compliance with those requirements.

In our opinion, People For People complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2012.

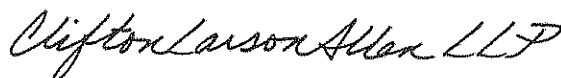
Internal Control Over Compliance

Management of People For People is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered People For People's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of People For People's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, board of directors, others within the entity, federal awarding agencies, and is not intended to be and should not be used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Yakima, Washington
September 26, 2012

PEOPLE FOR PEOPLE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2012

A. SUMMARY OF AUDIT RESULTS

Financial Statements

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

Material weakness(es) identified? _____ yes X no

Significant deficiency(ies) identified not
considered to be material weakness(es)? _____ yes X none reported

Noncompliance material to financial
statements noted? _____ yes X no

Federal Awards

Internal control over major programs:

Material weakness(es) identified? _____ yes X no

Significant deficiency(ies) identified not
considered to be material weakness(es)? _____ yes X none reported

Type of auditors' report issued on
compliance for major programs: Unqualified

Any audit findings disclosed that are
required to be reported in accordance
with Circular A-133, Section .510(a)? _____ yes X no

Identification of major programs:

CFDA Number(s)

Name of Federal Program or Cluster

93.558

Temporary Assistance for Needy Families

Dollar threshold used to distinguish
between type A and type B programs: \$ 300,000

Auditee qualified as low-risk auditee? X yes _____ no

**PEOPLE FOR PEOPLE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2012**

B. FINDINGS – FINANCIAL STATEMENT AUDIT

No matters were reported.

**C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT
CURRENT YEAR**

No matters were reported.

PEOPLE FOR PEOPLE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2012

Program Title	Federal CFDA Number	Contract Period	Contract Number	Contract Amount	Expenditures
U.S. DEPARTMENT OF AGRICULTURE					
<i>Passed Through the Washington State Department of Social and Health Services</i>					
Supplemental Nutrition Assistance Program	10.551	10/01/11-09/30/12	DSHS-SNAP-1135-35318	\$ 12,000	\$ 7,132
U.S. DEPARTMENT OF LABOR					
<i>Passed Through Yakima County Office of Aging and Long-Term Care:</i>					
Aging and Long-Term Care Senior Employment	17.235	07/01/11-06/30/12	ALTC-7/01/11-6/30/12 PFP (SE)	74,700	68,877
Aging and Long-Term Care Senior Employment	17.235	07/01/11-06/30/12	ALTC-7/01/11-6/30/12 PFP (SE) MOD 1	12,000	12,000
				86,700	80,877
<i>Passed Through the South Central Workforce Development Council Workforce Investment Cluster:</i>					
WIA Adult	17.258	07/01/11-06/30/12	SCWDC-PY10-WIAA-PFP	88,365	88,365
WIA Adult	17.258	07/01/11-06/30/12	SCWDC-PY11-WIAA-PFP-MOD	659,207	599,597
WIA Adult	17.258	07/01/11-06/30/12	SCWDC-PY11-WIAA-PFP MOD 1	10,000	10,000
WIA Adult	17.258	07/01/11-06/30/12	SCWDC-PY11-WIAA-PFP MOD 2	29,637	29,637
WIA Dislocated Worker	17.278	07/01/10-06/30/11	SCWDC-PY10-DWK-MOD3b	1,829	1,829
WIA Dislocated Worker	17.278	07/01/10-06/30/11	SCWDC-PY10-DWK	15,291	15,291
WIA Dislocated Worker	17.278	07/01/11-06/30/12	SCWDC-PY11-DWK-MOD 1	68,271	59,167
WIA Dislocated Worker	17.278	07/01/11-06/30/12	SCWDC-PY11-DWK-MOD 1	14,852	14,852
WIA Dislocated Worker	17.278	07/01/11-06/30/12	SCWDC-PY11-DWK-MOD3 (FF)	7,979	7,979
WIA Dislocated Worker	17.278	07/01/11-06/30/12	SCWDC-PY11-DWK-MOD 1	15,000	15,032
WIA Dislocated Worker	17.278	07/01/11-06/30/12	SCWDC-PY11-DWK-MOD 2	13,232	13,232
WIA Dislocated Worker	17.278	07/01/11-06/30/12	SCWDC-PY11-DWK-MOD4 (OJT/NEG)	3,600	3,600
				927,263	858,581

PEOPLE FOR PEOPLE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
YEAR ENDED JUNE 30, 2012

Program Title	Federal CFDA Number	Contract Period	Contract Number	Contract Amount	Expenditures
U.S. DEPARTMENT OF HUMAN AND HEALTH SERVICES					
Passed Through the South Central Workforce Development Council					
Community Jobs	93.558	07/01/11-06/30/12	SCWDC-PY11-CJ-PF-MOD 4	\$ 1,244,675	\$ 1,275,935
U.S. DEPARTMENT OF TRANSPORTATION					
Passed Through State of Washington Department of Transportation					
UMTA State Department of Transportation	20.509	07/01/11-06/30/13	UCO5328 Proj B	233,500	218,852
UMTA State Department of Transportation	20.509	07/01/11-06/30/13	UCO5328 Proj C	543,211	283,160
UMTA State Department of Transportation	20.509	07/01/11-06/30/13	UCO5330 Proj B	225,000	98,740
UMTA State Department of Transportation	20.509	07/01/11-06/30/13	UCO5330 Proj B	225,000	152,303
UMTA State Department of Transportation	20.509	07/01/11-06/30/13	UCO5330 Proj C	764,370	603,765
UMTA State Department of Transportation	20.513	07/01/11-06/30/13	UCO5328 Proj A	111,426	63,040
UMTA State Department of Transportation	20.516	07/01/11-06/30/13	UCO5330 Proj D	483,309	477,000
New Freedom Program	20.521	07/01/11-06/30/13	UCO5328 Proj C	109,562	47,904
				<u>2,695,378</u>	<u>1,944,764</u>
Total Expenditures of Federal Awards				<u>\$ 4,966,016</u>	<u>\$ 4,167,289</u>

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Significant Account Policies - The schedule of expenditures of federal awards is prepared on the same basis of accounting as the basic financial statement

Contract Amount - Contract amount represents the total grant award.

Expenditures - This column reports grant expenditures incurred.

Address any reply to: 1160 W. 1200 South, Ogden, Utah 84201

Department of the Treasury

**Internal Revenue
Service Center
Western Region**

Date:

April 11, 1975

In reply refer to:

610611:nb



► People for People
Manpower Division
PO Box 1665
Yakima, WA 98901

Re: EIN 91-0783225
Form 940
Year(s) 1971, 1972, 1973, 1974

Gentlemen:

Our records show that you have been granted tax exempt status as a nonprofit organization described in Section 501(c) (3) of the Internal Revenue Code. You are therefore exempt from federal unemployment tax and we are abating this tax for the periods shown above. You will receive a notice of corrections made to the above accounts.

Please destroy any Federal Tax Deposit Cards, Form 508, for depositing 1975 federal unemployment tax, you may receive.

If you have any questions concerning this correspondence, you may call Carol Keesler at 801-399-6525. However, this is not a toll-free number.

Sincerely yours,

Gerald D. Giles
Chief, Correspondence Section

People For People
Board of Directors
As of 3/5/2013

James Elliott, Past President Attorney w 248-6030 h 574-5228 jelliott@vhlegal.com	Velikanje Halverson 405 East Lincoln Yakima, WA 98901 mailing address: P O Box 22550 Yakima 98907	Elected Term 1 Term 2 Secretary Vice President President President	February 2007 October 2007 to Sept. 2010 October 2010 - Sept 2013 October 2008 - September 2009 October 2009 - September 2010 October 2010 - Sept 2011 October 2011 - September 2012
Kelcey Packineau, President Compliance Officer 945-1841 945-7234 kbp1220@aol.com	Yakama Nation TERO Toppenish 2680 Ashue Rd. Wapato, WA 98951	Elected Term 1 Term 2 Secretary/ Treasurer Secretary/ Treasurer Vice President President	March 2007 October 2007 - September 2010 October 2010 - September 2013 October 2008 - September 2009 October 2009 - September 2010 October 2010 - September 2012 October 2012 - September 2013
Clara Jimenez, Vice President Toppenish Council Member and Teacher w (509) 573-5200 c (509) 961-3016 h 865-4222 Jimenez.Clara@yakimaschools.org	Hoover Elementary School 1122 Satus Avenue Toppenish, WA 98948	Elected Term 1 Term 2 Nominating Committee Secretary/Treasurer Nominating Committee Vice President	October 2007 October 2008 -September 2011 October 2011 - September 2013 Elected October 2008 Oct 2010 - Sept 2012 Elected October 2011 October 2012 - September 2013
Jim Restucci, Secretary/Treasurer Mayor of Sunnyside Cell: 643-4343 jimr@axcess.us	225 North 1st Street Sunnyside, WA	Elected Term 1 Nominating Committee Secretary/Treasurer	July 2010 October 2010 - September 2013 Elected October 2011 October 2012 - September 2013
Don Meseck Regional Labor Economist w (509) 573-4564 dmeseck@esd.wa.gov	306 Division Street Yakima, WA 98902	Elected Term 1 Term 2	March 2008 Oct 2008 -Sept 2011 * October 2011 - September 2014
(509) 963-2606			

** January 2009 Board meeting: a leave of absence was granted for Don. Don's anticipated return stateside is March of 2010. The board approved that his allowable time to serve shall be paused as of February 2010 and then resume upon his return as an active board member. Don returned March 2010 to the board.*

People For People
Board of Directors
As of 3/5/2013

Karl Allison	Community Service Office Administrator DSHS	1620 S Pioneer Moses Lake, WA 98837	Elected	February 2009
w 509-764-5606 alliskm@dshs.wa.gov			Term 1	October 2009 - September 2012
			Term 2	October 2012 - September 2015
			Nominating Committee	Elected October 2011
Matt Petersen Accountant	Peterson CPAs and Advisors 3702 Kern Road	Yakima, WA 98902	Elected	August 2009
509-575-1040 mpetersen@mhpccpas.com			Term 1	October 2009 - September 2012
			Term 2	October 2012 - September 2015
Kerrie Mitchell	Communication Disorder Specialist Assistant	Nespelem School District #14 229 School House Loop Road Nespelem, WA 99155 <i>Home Address: (preferred)</i> 3587 Hwy. 155 Coulee Dam, WA 99116	Elected	June 2011
W: 509-888-6700 F: 509-888-6701 C: 509-630-1064 kjm247@nwi.net			Term 1	October 2011 - September 2014
Patti Berns	Brief Treatment/FFT Therapist	Grant County Juvenile Department 303 Abel Road Ephrata, WA 98823 pberns@co.grant.wa.us	Elected	February 2012
W: 509-754-5690 ext 38 F: C: 509-750-1195		819 S. Ironwood Drive Moses Lake, WA 98837	Term 1	October 2012 - September 2015
E: patti_0004@yahoo.com				
Philip Burdeau Sr.	Tribal Director	Yakama Nation Tribal Administration 401 Fort Road Toppenish, WA 98948 pburdeau@yakama.com	Elected	February 2012
W: 509-865-5121 ext 6011 F: 509-865-8721 C: 509-945-4427 pburdeau@yakama.com			Term 1	October 2012 - September 2015