

KITTITAS COUNTY
Kittitas Valley Event Center

AGENDA STAFF REPORT

AGENDA DATE: March 19th, 2013

ACTION REQUESTED: BOCC Signature on the Agreement for Operations of Carnival And Related Facilities at the Kittitas County Fair.

BACKGROUND:

At the conclusion of the 2012 Kittitas County Fair, the existing contract between Davis Amusement Cascadia and Kittitas County expired. With support from the Kittitas County Fair Board, Director Anderson initiated a request for proposals from various carnival operators in Washington, Idaho and Oregon. Director Anderson worked closely with Fair Board Director Bill Allison who is the director in charge of carnival operations.

A RFP and draft service agreement was sent to Michael Nigrey in the Prosecutor's Office for review.

Three proposals were submitted to the county and reviewed by Director Anderson and Fair Board Director Allison. Considering factors such as; but not limited to, the financial proposals submitted, previous carnival experience, and references available, Director Anderson and Fair Board Director Allison recommended to the Kittitas County Fair Board selection of Davis Amusement Cascadia as the Kittitas County Fair carnival provider.

Director Anderson submitted a Service Agreement to the Prosecutor's Office for review. The agreement has been approved to form by Michael Nigrey.

INTERACTION:

Matt Anderson – Facilities Director

Bill Allison – Fair Board Director

Michael Nigrey – Kittitas County Attorney

RECOMMENDATION:

I recommend that the Board of County Commissioners sign the Agreement for Operation of Carnival and Related Facilities at the Kittitas County Fair.

HANDLING:

Return copy of signed document to Kittitas Valley Event Center.

ATTACHMENTS:

Agreement for Operations of Carnival and Related Facilities at the Kittitas County Fair

Exhibit A – Financial Proposal

Exhibit B – Rides List

LEAD STAFF:

Matthew L. Anderson