

**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF KITTITAS  
STATE OF WASHINGTON**

**RESOLUTION NO \_\_\_\_\_**

**TO ADOPT THE 2013 INTERNAL RATE FOR INTERFUND OFFICE RENTALS**

**WHEREAS**, Kittitas County (General Fund) owns buildings which are occupied as office space, and

**WHEREAS**, the General Fund charges the renters who occupy space in these buildings, currently, but not limited to Permit Center and Sorensen Building, and

**WHEREAS**, the rent charged is based upon the square footage of the occupied space.

**WHEREAS**, the State of Washington Office of Financial Management (OFM) has cost models to set rental rates for specific areas in Washington State. The annual cost per gross square foot for the time period of July 2011 – June 2012 for the Ellensburg area is \$11.188 for expenses, maintenance & replacement and the rate of \$6.089 without maintenance & replacement.

**WHEREAS**, the Board of County Commissioners has determined they want to utilize the rates established by OFM to bill internal departments for rental of office space. The Board of County Commissioners also desire to create a maintenance & replacement account for each of the buildings.

**WHEREAS**, the current rental rates are \$7.20 per square foot for the Sorensen Building and \$3.00 per square foot for the Permit Center.

**NOW, THEREFORE BE IT RESOLVED**, the Board of County Commissioners hereby adopts the rate of \$11.188 per annual gross square foot with \$5.099 per annual square foot be set aside in a separate account for the purpose of maintenance & replacement of the buildings. The rates will become effective March 1, 2013 for the Permit Center and January 1, 2014 for the Sorensen Building.

ADOPTED this 20<sup>th</sup> day of February, 2013.

BOARD OF COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST

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Clerk of the Board