

# Kittitas County Public Health Office

## Agenda Staff Report

**AGENDA DATE:**

1/8/2013

**ACTION REQUESTED:**

Request the authorization of the signature of the Public Health Administrator, executing the Child Death Review Case Reporting System Data Use Agreement between The Michigan Public Health Institute and the health department of Kittitas County. (Effective dates: January 1, 2013 to December 31, 2015)

**BACKGROUND:**

The data use agreement is entered into by the Michigan Public Health Institute (MPHI) and Kittitas County Public Health Department to establish terms and conditions for the collection, storage and use of data obtained from the case reviews of child deaths submitted by Child Death Review teams in Kittitas County and entrusted to the Michigan Public Health Institute as the Child Death Review Case Reporting System.

**INTERACTION:**

Kittitas County Board of Health: The agreement was reviewed and approved at the December 20, 2012 meeting.

Kittitas County Prosecuting Attorney's Office: The agreement was reviewed and approved by the Kittitas County Prosecuting Attorney's Office on December 6, 2012.

Kittitas County Auditor's Office: The agreement was reviewed and approved by the Kittitas County Auditor's Office on December 7, 2012

**RECOMMENDATION:**

The Board of County Commissioners approves the signature of the Kittitas County Public Health Administrator on agreement executing the Child Death Review Case Reporting System Data Use Agreement between The Michigan Public Health Institute and the health department of Kittitas County. (Effective dates: January 1, 2013 to December 31, 2015)

**HANDLING:**

Clerk of the board send notice of approval to the Auditor's office.

**\*\*Public Health will route originals to contractor/BOCC/ and Public Health files**

**LEAD STAFF:**

Candi Blackford