

**KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS**

AGENDA STAFF REPORT

AGENDA DATE REQUESTED: October 16, 2012

ACTION REQUESTED: To Sign **Washington State Military Department Contract Documents, FM-5005-WA Federal Fire Management Assistance Grant Program (FMAGP) for August 13, 2012 Taylor Bridge Fire Event**

Routine Public Hearing

BACKGROUND: On August 13, 2012 Kittitas County declared a local agency Declaration of Emergency, Resolution 2012-094, for various fires which were threatening areas throughout the County in the vicinity of the Taylor Road Bridge on State Hwy 10. State fire assistance was mobilized under the Washington State Fire Services Resource Mobilization Plan in support of local firefighters working to contain the Taylor Bridge Fire on State Route 10. On August 14, 2012 Kittitas County was included in a Governor's state of emergency proclamation making additional firefighting resources available to contain the Taylor Bridge Fire.

Kittitas County has requested reimbursement of eligible costs through the Fire Management Assistance Grant Program (FMAGP) for emergency response and damages as a result of the Declaration of Emergency, RES No. 2012-094, issued on August 13, 2012 to assist with efforts to cope with the Taylor Bridge Fire.

RECOMMENDATION: Public Works requests that the Board of County Commissioners sign Washington State Military Contract Documents for FM-5005-WA Federal Fire Management Assistance Grant Program (Taylor Bridge Fire).

HANDLING: Return (2) originals to Public Works for signature by Washington State Military Department.

ATTACHMENTS: 3 Copies - Washington State Military Department Contract Documents, FM-5005-WA Federal Fire Management Assistance Grant Program (FMAGP)

LEAD STAFF: Kirk Holmes, Director

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. _____

**TO DESIGNATE KITTITAS COUNTY APPLICANT AGENT FOR FM-5005-WA FEDERAL FIRE
MANAGEMENT ASSISTANCE GRANT PROGRAM FUNDS FOR
AUGUST 13, 2012 TAYLOR BRIDGE FIRE EVENT**

WHEREAS: The purpose of this Resolution is to designate Kirk Holmes, Public Works Director as the Applicant Agent and Kathy Jurgens, Finance System Manager as the Alternate Applicant Agent authorized representatives for Kittitas County for FM-5005-WA Federal Fire Management Assistance Grant Program funds for Taylor Bridge Fire Event; and

WHEREAS: The purpose of this designation as the authorized representatives is to obtain federal and/or state emergency fire management assistance funds; and

WHEREAS: These representatives are authorized on behalf of Kittitas County to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners, in the best interest of the public, does designate Kirk Holmes, Public Works Director as the Applicant Agent and Kathy Jurgens, Finance System Manager as the Alternate Applicant Agent for FM-5005-WA Federal Fire Management Assistance Grant Program Funds for August 13, 2012 Taylor Bridge Fire Event.

DATED this 16th day of October, 2012 at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Chairman

Attest:

Vice-Chairman

Clerk of the Board

Commissioner

Debarment, Suspension, Ineligibility or Voluntary Exclusion Certification Form

NAME COUNTY OF KITTITAS		Doing business as (DBA) KITTITAS COUNTY	
ADDRESS 205 WEST 5TH AVE, SUITE #105 ELLENSBURG, WA 98926	Applicable Procurement or Solicitation #, if any:	WA Uniform Business Identifier (UBI) 192002673	Federal Employer Tax Identification #: 91-6001349
This certification is submitted as part of a request to contract.			

Instructions For Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

READ CAREFULLY BEFORE SIGNING THE CERTIFICATION. Federal regulations require contractors and bidders to sign and abide by the terms of this certification, without modification, in order to participate in certain transactions directly or indirectly involving federal funds.

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the department, institution or office to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable CFR, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under applicable CFR, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business activity.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under applicable CFR, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

The prospective lower tier participant certifies, by submission of this proposal or contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this form.

Bidder or Contractor Signature: _____

Date: _____

Print Name and Title: **Alan Crankovich, Chairman**

SIGNATURE AUTHORIZATION FORM


WASHINGTON STATE MILITARY DEPARTMENT
Camp Murray, Washington 98430-5122

Please read instructions on reverse side before completing this form.

NAME OF ORGANIZATION Kittitas County 205 West 5th Ave, Suite #105 Ellensburg, WA 98926	DATE SUBMITTED October 16, 2012
PROJECT DESCRIPTION FM- 5005 -DR	CONTRACT NUMBER

1. AUTHORIZING AUTHORITY		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE
	Alan Crankovich	Chairman
	Obie O'Brien	Vice-Chairman
	Paul Jewell	Commissioner

2. AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS		
SIGNATURE	PRINT OR TYPE NAME	TITLE
	Alan Crankovich	Chairman
	Obie O'Brien	Vice-Chairman

3. DESIGNATED APPLICANT AGENT AND ALTERNATE		
SIGNATURE	PRINT OR TYPE NAME	TITLE
	Kirk Holmes	Director, Public Works
	Kathy Jurgens	Finance System Manager, Public Works