

Kittitas County  
Review Form  
Grants & Contract Agreement



|                                      |                       |
|--------------------------------------|-----------------------|
| Today's Date<br>05/09/2016           | Agenda Date<br>6/7/16 |
| Fund/Department<br>116-Public Health |                       |

**Contract/Grant Information**

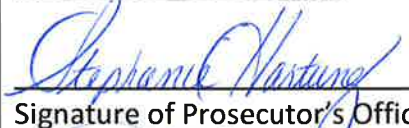
|                                                                                                                                                                                                                                                             |                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Contract /Grant Agency: MOU between People for People (2-1-1) and Kittitas County Public Health Department                                                                                                                                                  |                             |
| Period Begin Date: 06/01/2016                                                                                                                                                                                                                               | Period End Date: 12/31/2019 |
| Total Grant/Contract Amount: N/A                                                                                                                                                                                                                            |                             |
| Grant/Contract Number:                                                                                                                                                                                                                                      |                             |
| Contract/Grant Summary:<br>The purpose of this memorandum of understanding is to establish an agreement between People for People (GC 211) and KCPHD to coordinate public health information, specific to Kittitas County, provided through the 211 system. |                             |

**Recommendation for Board of Health and Board of Health Review on \_\_\_\_\_**

|                                                                                                                              |              |
|------------------------------------------------------------------------------------------------------------------------------|--------------|
| Department Head Signature:  Administrator | Date: 6/3/16 |
|------------------------------------------------------------------------------------------------------------------------------|--------------|

**Kittitas County Prosecutor, Auditor, and Board of Health Review and Comment:**

APPROVED AS TO FORM:

|                                                                                     |         |
|-------------------------------------------------------------------------------------|---------|
|  | 5-17-16 |
| Signature of Prosecutor's Office                                                    | Date    |
|  | 5/18/16 |
| Signature of Auditor's Office                                                       | Date    |
| Signature of Board of Health member                                                 | Date    |

**Financial Information**

|                         |                   |                  |
|-------------------------|-------------------|------------------|
| Total Amount \$         | State Funds \$    | Federal Funds \$ |
| Percentage County Funds | Matching Funds \$ | CFDA#            |

|                                                 |                                            |
|-------------------------------------------------|--------------------------------------------|
|                                                 | In-Kind \$<br>Explain                      |
| Is Equipment being purchased?                   | Who owns equipment?                        |
| New Personnel being hired?                      | Contact HR hiring – reporting requirements |
| Future impacts or liability to Kittitas County: |                                            |

### Budget Information

|                          |                                                 |                                     |
|--------------------------|-------------------------------------------------|-------------------------------------|
| Budget Amendment Needed? | Yes <input type="checkbox"/> attach budget form | No <input type="checkbox"/> Why not |
| New Division Created?    |                                                 |                                     |
| Revenue Code             |                                                 |                                     |
|                          |                                                 |                                     |

### Pass Through Information

|                        |       |
|------------------------|-------|
| Agency to Pass Through |       |
| Amount to Pass Through | \$    |
| Sub-Contract Approved  | Date: |

### Prosecutor Review

|                                             |                                                          |
|---------------------------------------------|----------------------------------------------------------|
| Has the Prosecutor reviewed this agreement? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|---------------------------------------------|----------------------------------------------------------|

### County Departments Impacted

|                      |                        |
|----------------------|------------------------|
| Auditor              | Facilities Maintenance |
| Information Services | Human Resource         |
| Prosecutor           | Treasurer              |

### Submitted

|             |       |
|-------------|-------|
| Signature:  | Date: |
| Department: |       |

### Assignment of Tracking Information

|                                  |  |
|----------------------------------|--|
| Auditor's Office                 |  |
| Human Resource                   |  |
| Prosecutor's Office              |  |
| Who Signed the grant application |  |

|          |      |
|----------|------|
| Reviewer | Date |
|----------|------|

## Memorandum of Understanding

This memorandum of Understanding is between Kittitas County Public Health Department located at 507 N Nanum St., Suite #102 Ellensburg, WA 98926, hereinafter referred to as "KCPHD"

And

People for People, Operating the Greater Columbia 2-1-1, Information and Referral Center located at 302 W. Lincoln Ave., Yakima, WA 98902 hereinafter referred to as "GC 211."

THE PURPOSE OF THIS MEMORANDUM OF UNDERSTANDING is to establish an agreement between GC 211 and KCPHD to coordinate public health information, specific to Kittitas County, provided through the 211 system.

SCOPE OF SERVICES: GC 211 will act as a clearinghouse for information about Kittitas County public health emergencies, disasters, or matters of general concern to the public.

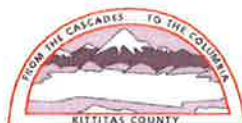
RESPONSIBILITIES OF KCPHD include the following:

1. Provide information to GC 211 via the public information officer (PIO).
2. Ensure KCPHD information is updated annually, or as needed.
3. Maintain confidentiality as required by Washington State Public Disclosure Act.

RESPONSIBILITIES OF GC 211 include the following:

1. Provide non-emergency information about Kittitas County public health services.
2. Serve as regional call center during a man-made or natural disaster during normal hours of operation, 8am – 5pm, Monday through Friday.

TERM OF AGREEMENT: The term of this Memorandum of Understanding shall commence on June 1, 2016 and continue until December 31, 2019, unless terminated earlier.



**TERMINATION:** Any party may terminate this Memorandum of Understanding by giving thirty (30) days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's address as indicated above.

**INDEMNIFICATION:** Each party agrees to be responsible and assume liability for its own wrongful and/ or negligent acts or omissions or those of its officials, officers, agents, or employees to the fullest extent required by law, and further agrees to save, indemnify, defend, and hold the other party harmless from any such liability. It is further provided that no liability shall attach to the County by reason of entering into this agreement except as expressly provided herein.

**VENUE OF CHOICE OF LAW:** In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Memorandum of Understanding, the venue of such action of litigation shall be in the Superior Court of the State of Washington in and for the County of Kittitas. This Agreement shall be governed by the law of the State of Washington.

BOTH KCPHD and GC 211 to agree to provide all necessary documentation in the defense of a legal action brought against one or both parties to the Memorandum of Understanding.

BOTH KCPHD and GC 211 shall comply with all applicable local, state, and federal laws.

BOTH KCPHD and GC 211 shall not discriminate against any client, patient, or use of service because of race, color, sex, religion, national origin, creed, marital status, age, Vietnam era or disabled veteran status, or the presence of any sensory, mental, or physical handicap.

THIS MEMORANDUM OF UNDERSTANDING is hereby acknowledged:

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Kittitas County Public Health Department

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Date

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People for People, Greater Columbia 2-1-1

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Date

