

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON**

RESOLUTION

NO. 2013-051

**Resolution to Authorize Allocation of Kittitas County General Funds for Consulting
Services from Van Ness Feldman GordonDerr for Land Use Planning and Environmental
Review Services**

WHEREAS: The County entered into a Professional Services Agreement ("PSA") for planning services, effective June 2, 2009, with the law firm of GordonDerr LLP ("Consultant"); and

WHEREAS: The County executed Amendment No. 1 to the PSA on February 22, 2012, to reflect the change in Consultant's name to Van Ness Feldman GordonDerr; and

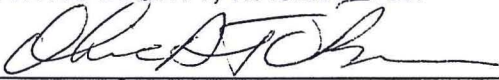
WHEREAS: The County has adopted within the 2013 budget in the amount of \$65,000 the continued professional services agreed upon in 2009 and in subsequent amendments made in 2012; and

WHEREAS: The Planning Official has been approved to authorize the Scope of Work for the allocation of approved funds in 2012.

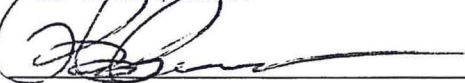
NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in the best interest of the public, does hereby authorize the Planning Official to sign a Professional Services Agreement with Van Ness Feldman GordonDerr for planning services.

DATED this 2nd day of April, 2013 at Ellensburg, Washington.

**BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Obie Obrien, Chair



Paul Jewell, Vice-Chair



Gary Berndt, Commissioner

SCOPE OF WORK – 2013 Planning Services for Kittitas County

Overview

Provide Kittitas County with land use planning, environmental review and related specific implementation services for the Department of Community Development Services (CDS) for 2013, as generally listed below. These services are expected to occur from March 1, 2013 throughout the year with the level of work for each month to vary subject to the particular project needs. Services are to be provided primarily by Anna Nelson, AICP, with some specific tasks to be provided by other Van Ness Feldman GordonDerr staff. Services do not include personnel management for County staff, except as necessary for the items listed below. Services also do not include the following, except as explicitly noted below: annual budget preparation, contract negotiations, grant writing or administration of other similar activities. Note: This scope of work is in addition to separate a scope of work funded by Ecology for the SMP Update project.

CDS Permit Processing

- Advisory services for planning and project review, including updates to forms, updates to catalog of code interpretations and policy directives, establishment of permit tracking systems for CDS operations and data for GMA updates, and updates to CDS website for public outreach and information.
- Project review for applications funded by applicant.

Comprehensive Plan & Development Codes

- Advisory services for general planning and code administration issues.
- Assist in identifying staff proposed 2013 docket items.
- Assist in identifying amendments due to any 2013 state legislation.
- Assist in identifying work program and schedule for GMA update required by June 2017.
- Assist in identifying and applying for grants to support various land use planning and CDS service needs.

Shoreline Master Program Update – tasks not funded by SMP grant

- Assist in contract negotiations with ESA for SMP Update services.
- Prepare for and attend open house and study session events.
- Assist County in SEPA review of proposed updated SMP.
- Establishment of permit tracking systems for CDS related to SMP “no net loss” monitoring.

Critical Areas Ordinance Update

- Assist in contract negotiations with ESA for services for CAO Update.
- Prepare for and attend critical area Citizen Advisory Committee meetings for coordination with SMP Update critical areas regulations.
- Assist County in SEPA review of proposed updated critical area policies and regulations.

Voluntary Stewardship Program

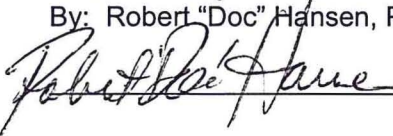
- Assist with initiating work, based on funding availability.

Compensation

Work performed under this Scope of Work shall not exceed \$65,000.00, plus reimbursable expenses (e.g., travel, photo copies), unless the County gives prior written approval to exceed this amount. Consultant shall inform the County immediately if the work associated with the items described above exceeds the estimated cost, and the County and the Consultant agree to negotiate in good faith to adjust the level of effort or compensation.

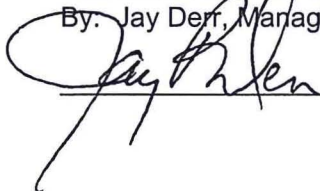
Kittitas County

By: Robert "Doc" Hansen, Planning Official

 Date: 4-8-13

Van Ness Feldman GordonDerr

By: Jay Derr, Managing Member

 Date: 4-5-13