

Resolution Changing Authorized Cash Balances

Kittitas County Board of County Commissioners

Agenda Staff Report

Agenda Date: May 3, 2016

Action Requested: Request the Board to sign the Resolution changing Authorized Cash Balances for Petty Cash, Revolving Funds, Till Accounts, Funds on Deposit, etc. for 2016

Background:

This resolution authorizes the establishment of accounts to be maintained by departments for operations, in the form of till accounts, petty cash and revolving funds. This resolution changes the following

Department	Explanation	Adjustment amount
Starting Balance	Resolution 2015-101 (the resolution has the wrong year on the actual resolution)	\$23,765
Juvenile Probation	On February 3, 2016, the funds were returned to close their petty cash account (TSR#2016-580)	-50
Misdemeanant Probation	On February 5, 2016, the funds were returned to close their petty cash account (TCR#2016-796)	-50
		\$23,665

Recommendation:

Have the Board sign the Resolution changing the total authorized cash accounts.

Interaction:

Michael Stafford, Juvenile Court Administrator
Pat Gigstead, Chief Probation Officer

Handling:

Original to Judy Pless

Attachments:

Resolution changing petty cash accounts

Lead Staff

Judy Pless, Budget & Finance Manager
Kittitas County Auditor's Office