

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** September 19, 2017

**ACTION REQUESTED:** Request Approval of the Community Development Block Grant (CDBG) Public Services Contract No. 16-62210-008 Closeout Performance Report for project end date June 30, 2017.

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**BACKGROUND:** The Commissioner's office received a letter from the Department of Community, Trade and Economic Development requesting that the County approve the 2017 Public Services Grant Closeout Report for the Community Development Block Grant Program (CDBG).

**INTERACTION:** HopeSource has completed and reviewed their sections of the report. The Auditor's office has completed and reviewed the final Closeout report and recommends the Board's approval.

**RECOMMENDATION:** Approve and authorize the Chair to sign the CDBG Closeout Performance Report for contract #16-62210-008 for the period July 1, 2016 through June 30, 2017.

**HANDLING:** 1 original – Department of Community, Trade & Economic Development  
1 copy – Judy Pless, Auditors Office

**ATTACHMENTS:** CDBG Closeout Performance Report

**LEAD STAFF:** Judy Pless, Budget & Finance Manager