

KITTITAS COUNTY  
SHERIFF'S OFFICE

**AGENDA STAFF REPORT**

**AGENDA DATE:** August 15, 2017

**ACTION REQUESTED:** Request to Approve a Resolution Authorizing the Amendment to the Fee Schedule for Kittitas County Sheriff's Office to Charge an Optional Fee for Lamination of Concealed Pistol Licenses.

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**BACKGROUND:** The purpose of this Resolution is to add to the Sheriff's Office fee schedule a fee of \$1.00 for the optional lamination of Concealed Pistol Licenses processed by the Kittitas County Sheriff's Office as a convenience to those who desire that service. This fee schedule was originally set by Resolution 2004-02; this fee schedule will be updated with a Resolution and Ordinance presented on Aug 15, 2017 for approval. All proceeds of this fee will be deposited into the General Fund, tracked separately via coding, and earmarked exclusively for the account of the Sheriff.

**INTERACTION:** This resolution was reviewed and approved as to form by the Kittitas County Prosecutor's Office.

**RECOMMENDATION:** Request to Approve a Resolution Authorizing the Amendment to the Fee Schedule for Kittitas County Sheriff's Office to Charge an Optional Fee for Lamination of Concealed Pistol Licenses.

**HANDLING:** Please return one copy of the completed Resolution to KCSO for our records.

**LEAD STAFF:** Heather Seibert