

# Kittitas County Commissioners

## Agenda Staff Report

### **AGENDA DATE:**

7/18/2017

### **ACTION REQUESTED:**

Appoint the initial members of Kittitas County's tourism infrastructure plan capital improvement program technical review team (TRT).

### **BACKGROUND:**

The BOCC recently approved a new grant application and process for awarding funding to tourism-related, large-scale, municipality-owned capital projects as a strategy for implementing Kittitas County's Tourism Infrastructure Plan. The new application and process includes a 4-step program with step 1 being the formation of a capital improvement program (CIP). The grant application was made available within the county and ten applications were received. Upon recommendation of the County's Lodging Tax Advisory Committee (LTAC), the BOCC approved nine of the applications to comprise the initial CIP for Kittitas County's Tourism Infrastructure Plan.

Steps 2 -4 of the new process include review and recommendation by a TRT in addition to the LTAC and final approval by the BOCC. According to the approved process, the TRT is an advisory body made up of 5 to 7 members to include volunteers with industry experience and technical knowledge in planning, design, and development of projects. As Chairman of the LTAC, I have reached out to several members of the public in an effort to find appropriate and willing volunteers to serve on the TRT. The opinion of the LTAC was solicited and considered in retaining suitable candidates.

Of all the potential candidates solicited, the following individuals have indicated his or her willingness to serve: Bill Boyum, Gayle Dobberthien, Susan Grindle, Bill Hanson, Dale Loveland, Mitch Williams, and Bill Vertrees.

### **INTERACTION:**

Kittitas County's Lodging Tax Advisory Committee

### **RECOMMENDATION:**

Appoint Bill Boyum, Gayle Dobberthien, Susan Grindle, Bill Hanson, Dale Loveland, Mitch Williams and Bill Vertrees as the initial members of Kittitas County's Tourism Infrastructure Plan Capital Improvement Program Technical Review Team.

### **HANDLING:**

Notification be made to appointees by letter.

### **LEAD STAFF:**

Paul Jewell