

Kittitas County
Homeless and Affordable Housing Funds
 Budget Template

Please fill in only gray shaded areas.

Applicant Name:

Funding Start Date: January 1, 2017

Funding End Date: December 31, 2017

Project Start Date:

Project End Date:

Number of Funding Years 1

Total County Request \$0.00

Total from Other Sources \$0.00

Total Project Budget \$0.00

ANNUAL PROJECT BUDGET

<i>Amount from County Request</i>	<i>Amount from Other Sources</i>	<i>TOTAL</i>	<i>Details/Description/Justification</i>
---------------------------------------	--------------------------------------	--------------	--

Non-Administrative Staff Costs

<i>Salaries and Wages</i>			\$ -	
<i>Benefits</i>			\$ -	
Non-Administrative Staff Cost Totals	\$ -	\$ -	\$ -	

Direct Client Services

<i>Rental Assistance</i>			\$ -	
<i>Hotel/Motel costs</i>			\$ -	
<i>Move-In costs</i>			\$ -	
<i>Utility costs</i>			\$ -	
<i>Maintenance/janitorial costs</i>			\$ -	
<i>Shelter supplies</i>			\$ -	
<i>Transportation assistance</i>			\$ -	
<i>Other</i>			\$ -	
Direct Client Services Totals	\$ -	\$ -	\$ -	

Direct Operational Costs

<i>Office space rental</i>			\$ -	
<i>Utilities</i>			\$ -	
<i>Supplies</i>			\$ -	
<i>Equipment</i>			\$ -	
<i>Telephone</i>			\$ -	
<i>Internet</i>			\$ -	
<i>Training</i>			\$ -	
<i>Travel</i>			\$ -	
<i>Insurance</i>			\$ -	
<i>Other</i>			\$ -	
Operational Cost Totals	\$ -	\$ -	\$ -	

Construction Costs

<i>New Building</i>			\$ -	
<i>Building improvements/maintenance</i>			\$ -	
<i>Other</i>			\$ -	
Construction Cost Totals	\$ -	\$ -	\$ -	

TOTAL NON-ADMINISTRATIVE COSTS	\$ -	\$ -	\$ -	
---------------------------------------	------	------	------	--

Administrative Costs (not to exceed 15% of the total non-administrative budget)

<i>Administrative Staff Salaries and Wages</i>			\$ -	
<i>Administrative Staff Benefits</i>			\$ -	
<i>Office Supplies & Equipment</i>			\$ -	
<i>Insurance</i>			\$ -	
<i>Audits</i>			\$ -	
<i>Board Expenses</i>			\$ -	
<i>Membership fees and dues</i>			\$ -	
<i>Rent</i>			\$ -	
<i>Depreciation</i>			\$ -	
<i>Maintenance and janitorial</i>			\$ -	
<i>Other</i>			\$ -	
TOTAL ADMINISTRATIVE COSTS	\$ -	\$ -	\$ -	

ANNUAL TOTALS	\$ -	\$ -	\$ -	
----------------------	------	------	------	--