

Kittitas County
Review Form
Grants & Contract Agreement



Today's Date 09/22/2016	Agenda Date
Fund/Department 116-Public Health	

Contract/Grant Information

Contract /Grant Agency: Department of Ecology Amendment 1 to the W2RCPG-1517-KiCPHD-00089	
Period Begin Date: July 10, 2015	Period End Date: June 30, 2017
Total Grant/Contract Amount: \$\$88,882.67	
Grant/Contract Number: W2RCPG-1517-KiCPHD-00089	
Contract/Grant Summary: The Department of Ecology Agreement establishes guidelines for monitoring solid waste permitted facilities in Kittitas County. Kittitas County monitors facilities for compliance, investigates complaints and offer technical assistance regarding solid waste issues and conducts secure load ordinance education events and offer community syringe education and collection events. The amendment amends the scope of work to allow for the reimbursement of trainings, conferences and memberships related to task activities.	

Recommendation for Board of Health and Board of Health Review on _____

Department Head Signature: _____, Administrator Date: _____
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Kittitas County Prosecutor, Auditor, and Board of Health Review and Comment:

APPROVED AS TO FORM:

Signature of Prosecutor's Office Date

Signature of Auditor's Office Date

Signature of Board of Health member Date

Financial Information

Total Amount \$88,882.67	State Funds \$\$66,662.00	Federal Funds \$
Percentage County Funds 25%	Matching Funds \$22,220.67	CFDA#
	In-Kind \$ Explain	
Is Equipment being purchased?	Who owns equipment?	
New Personnel being hired?	Contact HR hiring – reporting requirements	
Future impacts or liability to Kittitas County:		

Budget Information

Budget Amendment Needed?	Yes <input type="checkbox"/> attach budget form	No <input checked="" type="checkbox"/> Why not
New Division Created?		
Revenue Code		
16-615.03.334.03.10-\$45,798.27		
116-615.03.6.334.03.10-\$39,188.70		
116-615.03.4.334.03.10-\$3,895.70		

Pass Through Information

Agency to Pass Through	
Amount to Pass Through	\$
Sub-Contract Approved	Date:

Prosecutor Review

Has the Prosecutor reviewed this agreement?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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County Departments Impacted

Auditor	Facilities Maintenance
Information Services	Human Resource
Prosecutor	Treasurer

Submitted

Signature:	Date:
Department:	

Assignment of Tracking Information

Auditor's Office	
Human Resource	
Prosecutor's Office	
Who Signed the grant application	

Reviewer	Date
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**AMENDMENT NO. 1
TO AGREEMENT NO. W2RCPG-1517-KICPHD-00089
BETWEEN
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY
AND
KITITAS COUNTY PUBLIC HEALTH**

PURPOSE: To amend the above-referenced agreement (AGREEMENT) between the state of Washington Department of Ecology (ECOLOGY) and Kittitas County Public Health (RECIPIENT) for the KCPHD Solid Waste Enforcement (PROJECT).

To amend the scope of work to allow for the reimbursement of trainings and conferences and memberships related to task activities.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

CHANGES TO SCOPE OF WORK

Task Number: 1 **Task Cost:** \$45,798.27

Task Title: Solid Waste Enforcement

Task Description:

The RECIPIENT intends to monitor solid waste handling facility compliance with applicable state solid waste regulations. The RECIPIENT will monitor 8 active solid waste permitted facilities, 1 facility that is in post closure status, and 7 exempt facilities for compliance; investigate solid waste related complaints; offer technical assistance regarding solid waste issues; conduct secured load ordinance education events; as well as community syringe education and collection events.

The RECIPIENT expects to investigate solid waste related complaints or concerns. The RECIPIENT expects to offer technical assistance about solid waste regulations and how to prevent violations, and enforce as necessary. The RECIPIENT expects to provide public education about proper handling and disposal methods.

With written approval from Ecology the recipient may request reimbursement for attendance at trainings and conferences and memberships fees related to task activities.

Task Goal Statement:

To protect human health and the environment by monitoring compliance with state and local solid waste regulations, and enforcing compliance when necessary.

Task Expected Outcome:

The RECIPIENT expects to complete at least one inspection per calendar year at each permitted solid waste facility or site identified under this activity.

Recipient Task Coordinator: Holly Myers

Deliverables

Number	Description	Due Date
1.1	Accomplish facility and other inspections as scheduled. Follow up as needed. Provide oversight and monitor for compliance. Investigate and resolve solid waste complaints and concerns; follow up and enforce as necessary, research emerging solid waste issues. Miscellaneous supplies included.	06/30/2017
1.2	Inspection reports and documentation of complaint responses.	06/30/2017

CHANGES TO SCOPE OF WORK

Task Number: 2 Task Cost: \$39,188.70

Task Title: Syringe Education and Exchange Events

Task Description:

RECIPIENT will maintain a Syringe Education and Exchange surveillance program located in Kittitas County. RECIPIENT will provide designated locations for syringe disposal and education regarding safe sharps handling and disposal according to local and state regulations. Task costs will include staff hours, educational materials, and sharps containers for proper and healthy diversion of hazardous materials as well as code compliance.

With written approval from Ecology the recipient may request reimbursement for attendance at trainings and conferences and memberships fees related to task activities.

Task Goal Statement:

RECIPIENT will educate Kittitas County residents on the importance of properly disposing sharps in effort to reduce the number of improperly disposed of sharps from residences in Kittitas County that pose a potential health risk and perceived threat to the waste generators, public and workers in the waste and recycling industry.

Task Expected Outcome:

The number sharps that are properly disposed of from residents in Kittitas County will be increased.

Recipient Task Coordinator: Holly Myers

Deliverables

Number	Description	Due Date
2.1	Continue to provide weekly opportunities for the public to dispose of sharps, and provide education regarding the importance of proper sharps disposal.	06/30/2017

2.2	Educational materials provided at events.	06/30/2017
2.3	Attendance records for community events.	06/30/2017

CHANGES TO SCOPE OF WORK

Task Number: 3

Task Cost: \$3,895.70

Task Title: Unsecured Loads Community Outreach

Task Description:

RECIPIENT will maintain an unsecured load surveillance, enforcement, education, and compliance program located at solid waste facilities in Kittitas County. This program will include educational materials focused on reducing violations of the Kittitas County unsecured load ordinance and informational events that involve face-to-face interactions with the public. This task will include costs covering staff hours and the production of educational materials for this program.

With written approval from Ecology the recipient may request reimbursement for attendance at trainings and conferences and memberships fees related to task activities.

Task Goal Statement:

RECIPIENT will maintain an unsecured load surveillance, education, and enforcement program with the overall goal of increasing the percentage of secure loads that come into solid waste facilities & prevent accidental litter from becoming a public and environmental health nuisance.

Task Expected Outcome:

The percentage of secured loads entering solid waste facilities will be increased, accidental litter from unsecured loads will be decreased, and public and environmental health degradation and nuisances will be prevented.

Deliverables

Number	Description	Due Date
3.1	Conduct unsecured load surveillance, provide education, conduct enforcement actions, report findings quarterly to Ecology	06/30/2017
3.2	Educational materials and attendance numbers for unsecured load education events.	06/30/2017

AUTHORIZING SIGNATURES

All other terms and conditions of the original Agreement including any Amendments remain in full force and effect, except as expressly provided by this Amendment.

The signatories to this Amendment represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This amendment will be effective 07/10/2015.

IN WITNESS WHEREOF: the parties hereto, having read this Amendment in its entirety, including all attachments, do agree in each and every particular and have thus set their hands hereunto.

Washington State
Department of Ecology

Kittitas County Public Health

By: _____

Laurie Davies
Waste 2 Resources
Program Manager

Date

By: _____

Holly Renee Myers
Env Health Supervisor

Date

Template Approved to Form by
Attorney General's Office