

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** July 19, 2016

**ACTION REQUESTED:** Request to Approve a Special Event Application on September 4, 2016 for SwiftWater Cellars “Wine in the Pines” from 1:00 p.m. – 4:00 p.m.

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**BACKGROUND:** The Commissioner’s office received a Special Event Application on June 30, 2016 from SwiftWater Cellars requesting permission to host the Wine in the Pines on 9.4.2016 from 1:00 p.m. – 4:00 p.m.

**INTERACTION:** The applicant is not requesting a waiver to Kittitas County Code Chapter 5.20.160 – Closing Hours.  
The applicant is not requesting a waiver to Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: **Sheriff, Public Health, Public Works, Prosecutor, Fire Marshal, & Solid Waste**, *(Specific comments may been seen in the Department Memo’s attached).*

**RECOMMENDATIONS/CONDITIONS:**

**INTERIM-FIRE MARSHAL:**

- ❖ The seating is fixed seating arrangement, as is the stage. The egress points were discussed during the inspection last year, however to reiterate, there shall be two egress access points in the fencing, with a minimum opening of 6 feet.

**HANDLING:** Staff will notify the applicant of the Board’s decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Treasurer, Auditor, KITTCOM, Code Enforcement and the Fire Marshal.

**ATTACHMENTS:** Special Event Application, copy of Liability Ins., and copy of receipt of Penal Bond-Bond Indemnity on file with County Treasurer.  
Memo’s from County departments

**LEAD STAFF:** Mandy Buchholz, Deputy Clerk of the Board