

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:40 A.M.

JUNE 20, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Lisa Young, Human Resource Director; Robin Read, Public Health Administrator; and Mickey Webb, Event Center Director.

REGULAR MEETING

DEPARTMENT HEAD

PUBLIC HEALTH

At 10:00 a.m. (the previous meeting was running behind) Chairman O'Brien opened a Department Head meeting to consider Staffing of the Behavioral Health Advisory Board.

Robin Read, Public Health Administrator said she obtained information from Debbie Myers, Board Clerk, on the amount of hours she spends on various Committee functions. Robin explained she had recently hired a 20 hour a week position for the Developmental Disabilities Coordinator. When Robin reviewed the information and potential duties of the Clerk, she anticipated it taking approximately 8 hours a month to coordinate the Behavioral Health Advisory Board with agendas, minutes, etc. Lisa Young, Human Resource Director said due to payroll coding they were not able to just add 2 hours to the 20 hour week position, rather the position would need to be either a total of 20 or 24 hours. Commissioner Jewell felt the 4 additional hours per week for that person could be justified to include quarterly meetings with the Commissioners, creating monthly memos with updates, and provide the Board with information to ensure they have an understanding of the issues. The Board asked Robin to check with Judy Pless, Budget & Finance Manager to see if they could use funds from millage in the Mental Health contract and possibly from the Chemical Dependency side.

The Board directed Robin to add the topic to the meeting with Human Resources on June 28, 2016 for a report back and further discussion.

Meeting adjourned at 10:22 a.m.

KITTITAS COUNTY COMMISSIONERS
CLERK OF THE BOARD

Julie Kjorsvik

KITTITAS COUNTY, WASHINGTON

Obie O'Brien, Chairman