

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: April 5, 2016

ACTION REQUESTED: Request to Approve a Special Event Application to hold the Annual “Your Canyon for a Day” event on May 22, 2016.

BACKGROUND: The Commissioners office received a Special Event application from Crime Stoppers of Yakima County, to hold the annual “Your Canyon for a Day” event on May 22, 2016.

INTERACTION: The applicant is also requesting a **waiver** to the following:

Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their past events have proven to have no effect on the roads in the past.

The applicant will NOT need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin operation/set-up at 8:00 a.m. (May 22, 2016). According to the County Code 5.20.160, events shall not be open to the public before the hour of 7:00 a.m.

The permit fee has been paid and staff has routed the application and received a recommendation of approval or having no impact to their office from the following departments (memos attached for your review): Public Health, Solid Waste, Sheriff, Fire Marshal, Public Works & Prosecutor .

Public Works Department (Ryan Berge, Lower County Road Foreman) submitted a recommendation to approve the special event permit with the following recommendation: Public notice be given though local newspaper and radio two weeks prior to event advising local residents of the upcoming event.

The Kittitas County Sheriff’s Office submitted a recommendation to approve the special event permit with the following contingency: persons doing traffic control allow local access to residences, fishermen, hikers and recreationalist attempting to access the area. He stated that in the past, the river guide service complained that their business was impacted by Yakima Officers denying access to the canyon. He stated he supports the fundraiser for Yakima Crime Stoppers, but it cannot impact the local

economy and our own citizens wishing to utilize the river canyon.

The Kittitas County Public Health Department stated that if additional food vendors are added to the event, temporary food event permits must be purchased at KCPHD at least two weeks prior to the event.

RECOMMENDATION: Approve holding the annual “Your Canyon for a Day” event on May 22, 2016 and to grant a waiver of Kittitas County Code Chapters 5.20.100, noting they must comply with County department recommendations and criteria. Including the Public Works Department, Public Health, Prosecutor (needs a current certificate of liability insurance) and the Sheriff’s Office recommendations.

HANDLING: Staff will notify the applicant of the Board’s decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Fire Marshal, Prosecutor and KITTCOM.

ATTACHMENTS: Special Event Application & Proof of Insurance
Memo’s from County departments
Kittitas County Code Chapter 5.20 – Event Permits
Kittitas County Code Chapter 9.45 – Noise

LEAD STAFF: Mandy Buchholz, Deputy Clerk of the Board