



## **KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS**

---

### **MEMORANDUM**

**TO:** Board of County Commissioners

**CC:**

**FROM:** Chuck Reed ( Road Foreman )

**DATE:** March 21-2016

**SUBJECT:** Coal Mine Trail Run special event application

---

I have reviewed the special permit application from Mark Taylor, the coordinator of the Coal mine trail run special event which is schedule for May 7 2016. This event is between Cle Elum and Ronald on the Coal Mine Trail and should have no negative impact to County roads or the motoring public.

I recommend approving this event based on the following criteria.

1. Local advertisement of event and detours in the local paper (NKC Tribune and Daily record) two week in advance to inform the traveling public of the upcoming event.

Chuck Reed  
Road Foreman  
Public Works  
(856-7077)



## Memo

**To:** Kittitas County Board of County Commissioners

**From:** Kittitas County Public Health Department, Holly Myers, Environmental Health Supervisor

**Date:** March 29, 2016

**RE:** 2016 Coal Mines Trail Run

---

If the information stated in the application by the organization for the “Coal Mines Trail Run” event is true, accurate, and there is stewardship in following through with such statements then the applicants, Meridian Geographics/Mark Taylor, have at this time met all the requirements of the Kittitas County Public Health Department including:

- Food Safety and Service
- Bathroom Facilities

At this time the applicant has applied and received the appropriate temporary food event permit to serve food at this event.

Please feel free to contact me if you have any questions or concerns.

CC: Kittitas County Board of Commissioners

Julie Kjorsvik, Kittitas County Board of Commissioners Clerk

Mandy Buchholz, Kittitas County Board of Commissioners Deputy Clerk



# KITTITAS COUNTY FIRE MARSHAL'S OFFICE

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

Office (509) 962-7657 Fax (509) 962-7682

March 11, 2016

Board of County Commissioners  
205 W. 5<sup>th</sup> Street  
Ellensburg, WA 98926

Re: Coal Mine Trail Run

To Whom it May Concern:

In regard to the above mentioned project, I have the following comments:

- An event permit is not required from the Fire Marshal's Office for this event.
- The applicant must provide either medical staff, or contact Fire District 7 to have staff on standby for this event.

The intent of the IFC is to provide a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions. If you have further comments or questions, please do not hesitate to contact me at 509-962-7000.

Sincerely,

Brenda Larsen  
Kittitas County Fire Marshal



GENE DANA, SHERIFF  
**KITTITAS COUNTY SHERIFF'S OFFICE**

307 W. Umptanum Rd ♦ Ellensburg, WA 98926  
(509) 962-7525 ♦ (509) 674-2584  
FAX (509) 962-7599

March 10, 2016

Board of County Commissioners  
Kittitas County Courthouse  
205 West 5<sup>th</sup> Ave., Room 108  
Ellensburg, WA 98926

Re: Special Event Application – Coal Mines Trail Run (5K & 10K)

Dear Board of County Commissioners:

The Special Event Application for the Coal Mines Trail Run (5K & 10K) to be held on May 7, 2016 should have no issues impacting law enforcement.

Therefore, I have no issues and recommend approving this event.

Sincerely,

A handwritten signature in black ink, appearing to be "G. Dana", with a long horizontal stroke extending to the right.

Gene Dana,  
Sheriff



## Kittitas County Solid Waste Programs

925 Industrial Way, Ellensburg, WA 98926

Telephone: (509) 962-7542

Fax: (509) 962-7087

March 16, 2016

Kittitas County Board of Commissioners  
205 W 5<sup>th</sup> Ave Suite 103  
Ellensburg, WA 98926

Subject: Special Event Application

Dear Board of County Commissioners,

Kittitas County Solid Waste has reviewed the Special Event application for the Coal Mines Trail Run event. The event staff has a recycling and garbage plan that meets our satisfaction.

Please contact me at [509] 962-7577 if you have any questions.

Thank you.

Cordially,

*Clinton Van de Venter*

Clinton Van de Venter  
Household & Hazardous Waste Supervisor  
Kittitas County Solid Waste

## Clinton Van De Venter

---

**From:** Clinton Van De Venter  
**Sent:** Wednesday, March 16, 2016 9:06 AM  
**To:** Mark Taylor  
**Cc:** Clinton Van De Venter  
**Subject:** RE: Coal Mines Trail Run application

Ok Mark

Just to let you know we do have a Transfer Station at 50 # 5 Mine Rd where garbage can be dropped off for a fee and no cost to you recycling bins are located out front of the Transfer Station. I will attach your plan to the application and submit for approval.

Thank you

Clinton Van de Venter  
Kittitas County Solid Waste  
509-962-7542 Office  
509-962-7577 Direct Line

**From:** Mark Taylor [<mailto:mark@mergeo.com>]  
**Sent:** Friday, March 11, 2016 9:28 AM  
**To:** Clinton Van De Venter  
**Subject:** RE: Coal Mines Trail Run application

We have our own dumpster and recycle bins. It shouldn't be a problem. Thanks, Mark

On Mar 11, 2016 7:43 AM, "Clinton Van De Venter" <[clinton.vandeventer@co.kittitas.wa.us](mailto:clinton.vandeventer@co.kittitas.wa.us)> wrote:

Mark

I believe I can approve this but you might want check with King County to see if they will accept out of county waste. I know in Kittitas County Waste plan we cannot accept out of county waste but I do not know about King County.

**From:** Mark Taylor [<mailto:mark@mergeo.com>]  
**Sent:** Wednesday, March 09, 2016 3:50 PM  
**To:** Clinton Van De Venter  
**Subject:** Re: Coal Mines Trail Run application

Hi Clinton. We have multiple frames that hold bags. We put signs on them indicating garbage or recycling. We then bag it, haul it off and dispose of it appropriately back here in Seattle. Do you need more than that? Thanks, Mark

On Wed, Mar 9, 2016 at 2:53 PM, Clinton Van De Venter <[clinton.vandeventer@co.kittitas.wa.us](mailto:clinton.vandeventer@co.kittitas.wa.us)> wrote:

Mark

In looking at your Coal Mines Trail Run application I do not see a Waste and Recycling Plan attached. If you could please E-mail me your Plan and if approved I will add it in with you application paperwork.

Thank you

Clinton Van de Venter

Kittitas County Solid Waste

509-962-7542 Office

509-962-7577 Direct Line

---

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcbdac24bb8719d004a14

--

Mark Taylor

Event Director, Northwest Trail Runs, Street Scramble, & MerGeo Nav Races

(206)200-2840/ [mark@mergeo.com](mailto:mark@mergeo.com)

[www.nwtrailruns.com](http://www.nwtrailruns.com) - [www.streetsscramble.com](http://www.streetsscramble.com) - [www.navraces.com](http://www.navraces.com)

## Mandy Buchholz

---

**From:** no-reply\_ServiceRequests@co.kittitas.wa.us  
**Sent:** Tuesday, March 15, 2016 9:15 AM  
**To:** Mandy Buchholz  
**Subject:** Prosecutor Service Request | 32755 | Special Event Application - Coal Mines Trail Run 2016 (Ins.Rev.)

Mandy Buchholz,

Thank you for submitting a service request. We hope the service was completed to your satisfaction. If you'd like to leave feedback, please use our [feedback form](#).

We have closed this request. If you need anything else, please submit another request or [renew this request](#).

Note: This email was sent from an unmonitored account. Please do not reply to this email. To respond, please update your service request on CAMAS using the link below.

---

## Request #32755 - Special Event Application - Coal Mines Trail Run 2016 (Ins.Rev.)

### Initial request:

Good Afternoon, Our office received a Special Event application from Mark Taylor to host the Coal Mines Trail Run (5K & 10K), to be held on May 7, 2016. I will be placing this request on the April 5, 2016 Commissioner Agenda for the Board's consideration. Please submit your departments recommendation to me no later than March 29, 2016 by noon. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. Thank you!

### Latest update:

No insurance policy is attached to the application, so I cannot make a recommendation at this time.

Christopher Horner 3/15/2016 12:00:00 AM

### Status:

Closed

### Assigned to:

Christopher Horner

### Priority:

Soon

### Due date:

3/29/2016 5:00:00 PM

---

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcdbdac24bb8719d004a14





**Kittitas County Office Of The Treasurer**  
**Brett Wachsmith, Treasurer**  
**205 W 5th Avenue, Suite 102**  
**Ellensburg, Wa 98926**  
**Phone (509) 962-7535 Fax (509) 933-8212**

Cash Receipts

Receipt Number: 2016-1850 Date: 03/18/2016

Received From: MANDY BUCHHOLZ-DEPUTY CLERK OF THE BOARD-MA

Check Amount: \$200.00

Cash Amount: \$0.00

Other Amount: \$0.00

Total Amount: \$200.00

Deputy: AMYC Receipt Type: CHK

Template:

Comments:

CSR 2016-1426

SPECIAL EVENT APPLICATION COAL MINES TRAIL

<u>FundCode</u>	<u>GLCode</u>	<u>Description</u>	<u>Amount</u>
001	1632171	SPECIAL EVENTS FEE	\$200.00
Total Amount:			\$200.00

Kittitas County Treasurer's Office  
Submitted By: AMY CZISKE