

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** March 15, 2016

**ACTION REQUESTED:** Consider a Special Event Application request to hold the Yakima River Canyon Marathon.

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**BACKGROUND:** The Commissioner's office received a Special Event application to hold the annual Yakima River Canyon Marathon on Saturday April 2, 2016.

**INTERACTION:** The applicant is requesting a waiver to the following:

**Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity** - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their event has proven to have no effect on the roads in the past.

The applicant **does not** need a waiver to the following:

The applicant has not requested a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** but since their event is scheduled to begin at 7:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 7:00 a.m. they will not need a waiver.

The permit fee has been paid and Staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Fire Marshal & Prosecutor.

The Public Works Department has requested the following:

Future events need to include a detailed map of the course that they will be using. Although from year to year there are usually no changes, Public Works needs to be aware of where their signs will be posted and traffic control for the intersections. (See memo for specifics).

- 1) Local advertisement in the Daily Record/Radio/physical posting two weeks in advance

to inform the traveling public of upcoming event in order to give them the choice to plan a different route during this time period.

- 2) There will be no closures of County roads, and there will be efficient signage and traffic control at all intersections.
- 3) Next year there will be a detailed map with signage placement, adequate traffic control, and info stating there will be no closures of County roads.

**RECOMMENDATION:** Approve the Event Application to hold the annual Yakima River Canyon Marathon on Saturday April 2, 2016.

**HANDLING:** BOCC Staff to send letter to applicant of the Board's decision.

**ATTACHMENTS:** Special Event Application  
Certificate of Liability Insurance  
Memos from County Departments with recommendations  
Treasurer's Receipt for Event Permit Fee

**LEAD STAFF:** Mandy Buchholz, Deputy Clerk of the Board