

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: January 19, 2016

ACTION REQUESTED: Approve an Addendum to a Contract between Kittitas County and Central Washington University, Dr. James E. Brooks Library, Archive and Special Collections Department.

BACKGROUND: On December 16, 2014, the Kittitas County Board of Commissioners awarded a \$2,500.00 Historic Documents and Preservation Fund Grant to Central Washington University, Dr. James E. Brooks Library, Archive and Special Collections Department. The term of the Agreement was from January 1, 2015 to December 31, 2015.

On December 22, 2015 the Kittitas County Board of Commissioners office received a letter from Michele Reilly, CWU Associate Dean of Libraries, requesting an extension to the Agreement in order to complete their project which had been delayed due to personnel changes.

INTERACTION: At the December 28, 2015 Commissioners Office Administration meeting the Board directed Staff to prepare a letter in response, authorizing a one-year extension. Staff was also directed to have the Prosecutors office prepare an Addendum to the Agreement to be considered at a future Agenda.

RECOMMENDATION: Approve an Addendum to an Agreement between Kittitas County and Central Washington University, Dr. James E. Brooks Library, Archive and Special Collections Department, extending the terms until December 31, 2016.

HANDLING: BOCC Staff to forward 2 originals to CWU for signature. CWU to return 1 fully executed original.

ATTACHMENTS: Historic Documents and Preservation Funds Grant Agreement
Letter from Michele Reilly, Associate Dean of Libraries
Addendum

LEAD STAFF: Julie Kjorsvik, Clerk of the Board