KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS

AGENDA STAFF REPORT

AGENDA DATE:	November 3, 2015
ACTION REQUESTED:	Approve a resolution revising Exhibit B to Midstate Aviation's lease at Bowers Field

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BACKGROUND:	Currently, Midstate Aviation provides airfield support services as a service package to their lease at Bowers Field. The service package provides $20,000 per year in lease credit to Midstate Aviation. Midstate Aviation is proposing a revision to the service package, which is detailed as "Exhibit B" to their lease with Kittitas County. The revision eliminates Sunday from the service package along with charter flight services. The Board has previously been briefed on the proposal.
INTERACTION:	Public Works
RECOMMENDATION:	Authorize acceptance of the revised "Exhibit B" to Midstate Aviation's lease at Bowers Field.
HANDLING:	Please return a signed resolution to Public Works.
ATTACHMENTS:	1. Resolution adopting revisions to Midstate Aviation's "Exhibit B" attached to their lease at Bowers Field. 2. Revised "Exhibit B"
LEAD STAFF:	Mark R. Cook Director

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. _____

RESOLUTION TO APPROVE FIXED BASE OPERATOR SERVICES AT BOWERS FIELD

WHEREAS: Kittitas County currently receives Fixed Base Operator (FBO) services from Midstate Aviation; and

WHEREAS: Kittitas County and Midstate Aviation desire revising the FBO service package supporting airfield operations at Bowers Field; and

WHEREAS: The FBO service package is attached to Midstate Aviation's Bowers Field lease agreement as "Exhibit B";

NOW, THERFORE BE IT RESOLVED The Board of County Commissioners does hereby in the best interest of the public, move to approve said Resolution adopting a revised "Exhibit B" to Midstate Aviation's lease at Bowers Field.

ADOPTED this 3rd day of November, 2015, at Ellensburg, Washington

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

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Gary Berndt, Chairman

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Deputy Clerk of the Board

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Obie O'Brien, Vice-Chairman

_____
Paul Jewell, Commissioner

Fixed Base Operator Services - $20,000 per year lessee credit

Maintain and staff FBO office, to include a pilot lounge, transient pilot weather information and flight planning room, and vending machines a minimum of 8 hours per day, 6 days per week.
Furnish, clean, and stock restrooms available to the general public 24 hours per day, 7 days per week.
Provide courtesy vehicles for transient pilot use subject to availability.
Manage County tie-down area.
Coordinate with Airport Manager and file NOTAMS with FAA as required for safety of operations.
Act as security monitor for airport access through drive-thru and walking gates.
Consult with Airport Manager and support personnel when requested on airport Issues.
Operate an aircraft maintenance and repair facility including airframe, engine, and accessory repairs.
Provide housing of County owned fuel facility computer and warning systems.
Manage fuel facilities. Provide Avgas and Jet fuels for local and transient pilot use.
Provide Jet refueling truck for full service fueling on request.