



P O Box 11056  
Yakima, WA. 98909-1056  
509-248-9980

January 21, 2015

Kittitas County Board of County Commissioners

Julie Kjorsvik, Clerk of the Board

205 West 5th, Suite 108

Ellensburg, WA 98926

RE: Yakima County Crime Stoppers "Your Canyon for a Day" Bike Event

Dear Ms Kjorsvik:

In preparation for Yakima County Crime Stoppers' annual "Your Canyon for a Day" bike event on May 17 2015, I have enclosed the following:

- Event Application
- An attachment to the Event Application
- Certificate of liability insurance from State Farm Insurance Company naming Kittitas County, Washington State Patrol, Dept of Transportation, Bureau of Land Management, US Government and Yakima County as additional insured or certificate holders.
- Application for exemption from permit.
- \$200.00 administrative fee.

Once again we are requesting a waiver of the \$5,000.00 cash or bond provisions of KCC 5.2.100. This will be the twelve year for our bike ride in the Yakima Canyon and we believe we have sufficient liability insurance. We believe we have demonstrated over the years that we have sufficient precautions in place during the ride to mitigate the inherent risks.

Thank you for your consideration of our application.

Sincerely

Ron Holmes

Yakima County Crime Stoppers

Attachment  
To  
Special Use Event Application  
For Even on May 17, 2015

RE: Your Canyon for a Day Bike Tour  
Yakima County Crime Stoppers, Inc.

DESCRIPTION OF ACTIVITY AND EVENT AT THE YAKIMA CANYON MAY 18, 2014 BY THE  
YAKIMA COUNTY CRIME STOPPERS' "YOUR CANYON FOR A DAY BIKE TOUR"

The Yakima County Crime Stoppers' "Your Canyon for a Day Bike Tour" is a fun ride designed for the whole family to enjoy the Yakima Canyon without any through traffic. This is Yakima County Crime Stoppers' only fund raiser with the funds to be used for rewards paid out to tipsters who are instrumental in the apprehension of felons. This will be the tenth year we have sponsored the bicycle tour in the Yakima Canyon. We had approximately 1,000 riders last year with over 50% of them starting the ride at the Yakima River RV Park in Ellensburg. The majority of our riders come from the Westside of Washington.

We will be using the Roza Recreation site and the Yakima River RV Park as our staging areas for the bicycle ride. The riders will leave from the Roza site or the RV Park and travel north or south on SR 821 then turn around at Thrall Road or the Roza site and return to their staging site. The RV Park and the Roza site will mainly be used for participants to park and unload/load their bicycles. In the NE corner of the Roza parking lot we will also be selling concessions as we have done in years past. Coca-Cola may be providing a small trailer which will be at the concession site to dispense soft drinks with all profits going to the Yakima County Crime Stoppers. Even though we have worked with the Department of Transportation to close SR821 to through vehicle traffic, we understand there will be others using the canyon and we will be sharing the facilities at the Roza Site with them.

We will be providing the following:

1. Portable toilets (8 total)

Two at the Roza site (both with hand sanitization equipment and one for handicapped access).

One at Big Rock rest site.

One at Umtanum/Big pines rest site.

Two at Thrall Road site (both with hand sanitization equipment and one for handicapped access).

Two at Yakima RV Park.

2. Traffic Control - we will have 8 officers

2 Yakima Police Officers and 2 Yakima County Sheriff Deputies patrolling the canyon during the ride.

2 Yakima County Sheriff Deputies on duty at each barricade on both ends of the canyon. 2 at Thrall road on the Ellensburg side and two at the Firing Center entrance of the canyon.

3. Road closure signs will be posted 48 hours before the ride at each end of the canyon and during the ride.

All residents will be notified five days before the ride and given a pass they can show the day of the ride.

All campers will be notified the day before the ride of the 25 mile an hour speed limit in the canyon during the ride (Red's Fly Shop will also be notified).

25 mile an hour speed signs will be posted in the canyon during the ride.

3. Emergency medical personal from ALS Ambulance will be posted during the ride in the canyon.

4. Garbage and Recycling

At each rest stop we will have garbage and recycling cans. At the end of the ride we will carry all garbage and recycling out of the canyon.

We will have 5 rest sites with the garbage and recycling cans.

5. All food given out at the rest sites will be prepackaged granola bars, sport drinks, and water. At the Roza site Coca-Cola may be providing a small trailer to dispense soft drinks with all profits going to the Yakima County Crime Stoppers.

Should you have any questions or need further information, please feel free to contact me.

Thank you,

Ron Holmes

Yakima County Crime Stoppers, Inc.

912 S 18<sup>th</sup> Ave, Yakima, WA 98902

Cell: 509-480-9855



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER **BRUCE SEARS - STATE FARM**  
PO BOX 669  
SELAH, WA 98943



INSURED **CRIME STOPPERS OF YAKIMA COUNTY INC**  
PO BOX 11056  
YAKIMA, WA 98909

CONTACT NAME: Christina Drexler  
PHONE (A/C No, Ext): 509-697-4900  
E-MAIL ADDRESS:

FAX (A/C, No): 509-697-9394

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: State Farm Fire and Casualty Company

25143

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			PS0000003159006	04/14/2014	04/14/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						
	EXCESS LIAB						EACH OCCURRENCE \$
	DED						AGGREGATE \$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

ADDITIONAL INSURED - CERTIFICATE HOLDER  
WASHINGTON STATE PATROL  
DEPT OF TRANSPORTATION  
BUREAU OF LAND MANAGEMENT  
US GOVERNMENT AND YAKIMA COUNTY  
KITITAS COUNTY

YOUR CANYON FOR A DAY RIDE - MAY 17,2015

## CERTIFICATE HOLDER

## CANCELLATION

KITITAS COUNTY  
205 WEST 5TH, STE 108  
ELLENSBURG, WA 98926

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*[Signature]* LSA5

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# State Farm Fire and Casualty Company

PO Box 5000  
Dupont, WA 98327-5000

M K-15- 2689-F503 N 3 F

CRIME STOPPERS  
YAKIMA COUNTY INC  
PO BOX 1388  
YAKIMA WA 98907-1388

Location: 128 N 2ND ST  
YAKIMA WA  
98901-2639

## Forms, Options, and Endorsements

Special Form 3	FP-6103
WA Amendatory Endorsement	FE-6247.1
Tree Debris Removal	FE-6451
Business Policy Endorsement	FE-6464
Special Form 3 Endorsement	FE-6500.1
Personal Injury Exclusion	FE-6346
Theft Deletion Endorsement	FE-6308
Employers Liability	FE-6413
Additional Insured	FE-6320
Policy Endorsement	FE-6503
Glass Deductible Deletion	FE-6538.1
Amendatory Collapse	FE-6573.1

Continued on back of page

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

Your premium has increased by \$50 since the last term.

## RENEWAL CERTIFICATE

POLICY NUMBER	98-06-7513-8
Business Policy	
FEB 13 2012 to FEB 13 2013	
DATE DUE	SEE BALANCE DUE NOTICE
FEB 13 2012	\$390.0

### Coverages and Limits

#### Section I

A Buildings	Excluded
B Business Personal Property	10,200
C Loss of Income	Actual Loss

#### Deductibles - Section I

Basic	500
Other deductibles may apply - refer to policy	

#### Section II

L Business Liability	\$2,000,000
M Medical Payments	5,000
Gen Aggregate (Other than PCO)	4,000,000
Products-Completed Operations (PCO Aggregate)	4,000,000

Annual Premium	\$108.
Forms, Opts, & Endrmnt	27.
Bus Liability - Cov L	255.
<b>Amount Due</b>	<b>\$390.</b>

#### Premium Reductions

Renewal Year Discount	
Yrs in Business Discount	
Sprinkler Discount	
Claim Record Discount	

Cov. A - Inflation Index:	N/A
Cov. B - Consumer Price:	226.9

*Thanks for letting us serve you...*

Agent BRUCE SEARS  
Telephone (509) 697-4900

Moving? See your State Farm agent.  
See reverse for important information.  
Prepared

DEC 30 201

REB

ST1-LL  
0102-4104HH

135-3075 1.8 10-11-2010 101130330

9022 101E 1

E \*

612

JANUARY 24, 2012

Fire Policy Status

CRIME STOPPERS  
YAKIMA COUNTY INC  
PO BOX 1388  
YAKIMA WA 98907-1388

B Ph. (509)453-0354  
FIRE Policy: 98-06-7513-8 F Yr issd: 1992  
Xref:

Location: 128 N 2ND ST  
YAKIMA WA 98901

Term: CONT

Type: BUSINESS - MISC  
Coverage information

Premium: 390.00

Renew date: FEB-13-13

B-BUSN PROP 10200  
C-LOSS INC ACT LOSS

BILLED 12/30/2011

L-BUSN LIAB 2000000  
GEN AGGREGT 4000000  
PCO AGGREGT 4000000  
M-MED/PERSN 5000

Amount due: 390.00  
Date due: FEB-13-12  
Bill to: INSD

Prev prem: 340

Prev risk: 9,800

Deductibles applied: 500 ALL PER OTHER DED MAY APPLY

Messages:

YRBUS \$ 23 /RENYR \$ 44  
CHR C 20.0%

Year built: 1960

Constr: MASONRY

Zone: 13  
Sub zone: 02

FMP seg: 99



BRUCE H. SEARS, AGENT  
P O BOX 669  
105 S 1ST ST  
SELAH WA 98942  
(509)697-4900

JANUARY 24, 2012

Fire Policy Status

ADDL INSURED - SECTION II

YAKIMA COUNTY  
COUNTY COMMISSIONERS  
PO BOX 12570

YAKIMA WA 98909-2570

—ADDL INSURED - SECTION II—

KITTITAS COUNTY

205 W 5TH AVE STE 108

— ELLENSBURG WA 98926-2887

ADDL INSURED - SECTION II

WASHINGTON STATE PATROL  
DEPT OF TRANSPORTATION

BUREAU OF LAND MANAGEMENT

US GOVERNMENT

205 W 5TH AVE STE 108

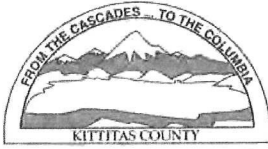
ELLENSBURG WA 98926-2887

PROPERTY LOCATIONS

LOC	CMPX	ADDRESS	PROPERTY LOCATIONS	LIABILITY			
	STCLS	BLD AMT	CONTENTS	PREMIUM	EXPOSURE	LIMIT	PREMIUM
001		128 N 2ND ST			YAKIMA WA 98901		
	735		10200	108	380	2000000	255



BRUCE H. SEARS, AGENT  
P O BOX 669  
105 S 1ST ST  
SELAH WA 98942  
(509)697-4900



Kittitas County, Washington

## BOARD OF COUNTY COMMISSIONERS

### EVENT APPLICATION

Thank you for your interest in holding a special event in Kittitas County. Please complete and return this application along with any other materials to the Kittitas County Board of Commissioners **at least 60 days** prior to the day upon the event is scheduled. Any misrepresentation in the application materials or deviation from the final agreed upon route and/or method of operation described may result in the immediate revocation of an issued permit. Specifics outlining Event Permits can be viewed at <http://www.co.kittitas.wa.us/boc/countycode/title05.asp>

#### Event Information

Name of event: Your Canyon for a day Bike tour

Date(s) of event: May 17<sup>th</sup> 2015

Hours of operation: 9:00 am - 3:00 pm

Description of the event: \_\_\_\_\_

Has this event taken place before? (Yes) No Dates: past 15 years

Estimated attendance: 1,000

How is your event being publicized? web site

*Please attach any flyers, posters, etc. with your application submission.*

#### Contact Information

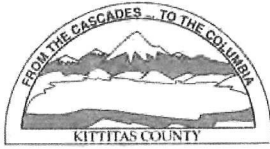
Name of the organizer/contact person: RON HOLMES

Address: 912 S. 18<sup>th</sup> Ave Yakima WA 98902

Phone number(s): 509.480.9855

Email address: rph@wolfenet.com

Date of birth of applicant: 10-9-54



Kittitas County, Washington

## **BOARD OF COUNTY COMMISSIONERS**

### **Law Enforcement/Security/Emergency Medical Services**

**Will there be security on site during the event?** Yes No

If yes, please provide a complete list of names and contact information for who will be providing the security.

**Will Emergency Medical Services (EMS) be on site during the event?** Yes No

If yes, please provide written verification from the providers.

**Will there be music, sound amplification or any other noise impacts?** Yes **No**

If yes, Kittitas County has a noise ordinance in effect (see County Code for details). If your event is scheduled for outside of the allowed time, you must submit a written letter to the Board of County Commissioners requesting a waiver and it must be included with your application materials.

**Will you have traffic control?** Yes No

If yes, please provide documentation on how the traffic control will be addressed.

**Will there be off-site parking?** Yes No

If yes, please provide the location and a parking plan.

**Will there be shuttle buses provided for attendees?** Yes **No**

If yes, provide a map of their route.

**Will there be alcohol served at the event?** Yes **No**

If yes, a State permit is required from the WA State Liquor Control Board and must be submitted with your application materials.

**Are there permanent or fixed bathroom facilities already available at the location of the event?**

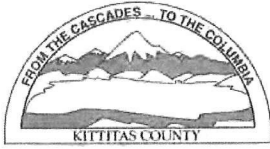
☒ Yes

☐ No

If yes, please provide an estimated attendance for the event, a detailed map that identifies the name and address of the physical facility that will provide lavatory facilities for the event, quantity of toilette facilities available for each gender, and the distance from the event that patrons must walk.

If no, please provide an estimated attendance for the event, specific information related to the number of portable restrooms that will be provided, the distance from the event that patrons must walk, and a service plan to ensure that sani-cans remain in a sanitary condition. You must include the location of the portable restrooms on a map/diagram of the event.





Kittitas County, Washington

## **BOARD OF COUNTY COMMISSIONERS**

### **Fire Safety and Protection**

If more than 50 people are expected at your event, you must complete a separate application process which can be obtained through the Kittitas County Fire Marshal's office. You may contact the Fire Marshal's office at 509-962-7000.

Will there be a temporary structure erected for the event? Yes

No

If yes, you must attach a drawing including the dimensions. The structure may require an inspection by County staff prior to the event.

### **Public Health/Environmental Health**

Will there be food served at the event?

Yes

No

If no food will be served at the event then, no permit or application is required.

If yes, is the food and beverage that you intend on preparing and serving at the event exempt from permit requirements <http://www.co.kittitas.wa.us/health/food.asp>?

- If yes, please submit an application for exemption from permit and proof of food handlers training to the Kittitas County Public Health Department (KCPHD).

If yes, and the food or beverage is not considered exempt from permit, then does the person or organization preparing and serving the food have a food service permit, temporary food service permit, or catering permit from KCPHD?

- If yes, please provide a list of foods and beverages that you intend on having prepared and served at the event along with the name and phone number(s) of the permitted person or organization.

If yes, and the person or organization preparing and serving the food does not already have a food service permit.

- Then a temporary food service permit or catering permit will need to be acquired from KCPHD prior to the event.

**Please allow at least 2 weeks to complete the food service permitting process.**

If the application is made on behalf of a partnership, please submit full names with their residence and post office address for a period of six months prior to the date of application together with the location of principal office or place of business of such corporation. \_\_\_\_\_

Emergency contact name(s) and phone number(s) that can be contacted during the event:

Ron Holmes  
Name

509.480.9855  
Phone Number

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone Number

### WRITTEN PERMISSION TO ENTER EVENT SITE

I/We hereby permit law enforcement and/or County officials to enter the site for which the Event Application has been granted at the time of the event and up to five days prior to the event for the purposes of inspecting and enforcement of County Code and other applicable laws, and pursuant to my agreement and representations made in connection with this Event Application.

### SWORN STATEMENT OF COMPLIANCE

I/We hereby acknowledge that I/We have read Kittitas County Code, have familiarized myself with County requirements. I/We agree that either my designated agent or I/we shall be on site at all times and shall be responsible for the operation of the event and for compliance with all legal requirements in connection with this event.

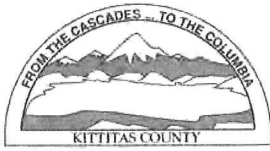
I/We understand that failure to comply with the rules, regulations and conditions set forth in Code may be deemed a gross misdemeanor and that drug or narcotics violations are crimes under RCW.

Yakima County Crime Stoppers  
Applicant Name (Print)

[Signature]  
Applicant Signature

\_\_\_\_\_  
Applicant Name (Print)

\_\_\_\_\_  
Applicant Signature



Kittitas County, Washington

## **BOARD OF COUNTY COMMISSIONERS**

### **Garbage/Recycling**

Do you have a plan for garbage and recycling? ☒ Yes ☐ No

A written plan for garbage and recycling must be attached to your application materials. For questions or assistance contact the Kittitas County Solid Waste Department at 509-962-7542.

### **Insurance**

Have you obtained a Certificate of Insurance, specifically naming "Kittitas County" as an insured? ☒ Yes ☐ No

A copy of the Certificate of Insurance must be included with your application materials. Kittitas County must be named as an additional insured in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate coverage.

### **Penal Bond – Bond of Indemnity**

A \$5,000.00 Penal Bond – Bond of Indemnity is required to be deposited with the County Treasurer to save and protect the streets, pavements, bridges, etc. from damage. The deposit or its balance will be returned once the event has been held and the Board of County Commissioners has certified no damage has been done and that the County has not incurred additional expenses

Are you submitting a \$5,000.00 Penal Bond – Bond of Indemnity with your Event Application? ☐ Yes ☐ No

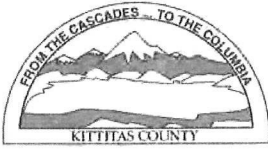
If no, you must request a letter in writing to the Board of County Commissioners requesting a waiver to the Penal Bond – Bond of Indemnity and outline the specific reasons why it should not be required of your event.

### **County Filings and Registration**

Is there a cost to attend the event? ☒ Yes ☐ No

How much are you charging to attend your event?

\$ 85.00



Kittitas County, Washington

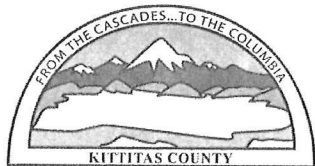
## BOARD OF COUNTY COMMISSIONERS

### Public Roads

Will the event obstruct, interfere or require the closure and free use of any public road, street or right-of-way? ☒ Yes ☐ No

If yes, please provide a detailed adequate traffic and detour plans at the time of submission of the application.

Will there need to be road closure or detour signs posted? Yes ☒ No



Kittitas County, Washington  
**BOARD OF COUNTY COMMISSIONERS**

District One  
Paul Jewell

District Two  
Gary Berndt

District Three  
Obie O'Brien

March 16, 2015

Ron Holmes  
912 South 18<sup>th</sup> Ave  
Yakima, WA 98902

*Re: Event Application – “Your Canyon for a Day-Yakima County Crime Stoppers”*

Dear Mr. Holmes,

Thank you for your Event Application and permit fee for the Yakima County Crime Stoppers “Your Canyon for a Day Event”.

I will be placing your Event Application on the Tuesday April 7, 2015 Commissioner Agenda for the Board’s consideration. However, I would ask that either you or a member of your committee be in attendance at the **Commissioners Agenda Study Session on Monday April 6, 2015 at 10:30 a.m.** in the Commissioners Auditorium (Room 109 – Kittitas County Courthouse) to answer any questions the Board may have.

In the meantime, if you have any questions please feel free to contact our office at your convenience. Thank you.

Sincerely,

Mandy Buchholz  
Deputy Clerk of the Board



Kittitas County Office Of The Treasurer  
Brett Wachsmith, Treasurer  
205 W 5th Avenue, Suite 102  
Ellensburg, Wa 98926  
Phone (509) 962-7535 Fax (509) 933-8212

Cash Receipts

Receipt Number: 2015-1888 Date: 03/13/2015

Received From: MANDY BUCHHOLZ-DEPUTY CLERK OF THE BOARD-MA

Check Amount: \$200.00

Cash Amount: \$0.00

Eft Amount: \$0.00

Total Amount: \$200.00

Deputy: ANGELAM Receipt Type: CHK

Template:

Comments:

CSR 2015-1346  
SPECIAL EVENT APPLICATION FOR THE YAKIMA COUNTY CRIME STOPPERS

<u>FundCode</u>	<u>GlCode</u>	<u>Description</u>	<u>Amount</u>
001	1632171	SPECIAL EVENTS FEE	\$200.00
Total Amount:			\$200.00

Kittitas County Treasurer's Office

Submitted By: ANGELA MCFADDEN