

**KITTITAS COUNTY**  
**Board of County Commissioners**

**AGENDA STAFF REPORT**

**AGENDA DATE:** February 4, 2014

**ACTION REQUESTED:** Approve a Resolution authorizing an Interlocal Agreement between Kittitas County and the Cities of Ellensburg, Roslyn, and Cle Elum for a Consolidated Lodging Tax Grant Process.

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**BACKGROUND:** In the past, the municipalities of Ellensburg, Roslyn, Cle Elum and Kittitas County have collected and distributed lodging taxes pursuant to RCW 67.28. The Municipalities each had a grant application and award process of qualifying local projects and organizations which were not coordinated with each other and differ in the schedule for the applications and awards, which may result in organizations applying to multiple agencies for the same project. This can lead to overlapping funding awards for the same project, limiting opportunities for other qualified applicants, which may also create confusion among applicants and awarding jurisdictions. The Interlocal Agreement is intended to streamline, consolidate, coordinate and standardize the process for application, review and award of lodging tax grant funding.

**INTERACTION:** The Cities of Ellensburg, Roslyn, and Cle Elum have agreed to and signed the Interlocal Agreement with Kittitas County for a Consolidated Lodging Tax Grant process.

**RECOMMENDATION:** Approve a Resolution authorizing an Interlocal Agreement between Kittitas County and the Cities of Ellensburg, Roslyn, and Cle Elum for a Consolidated Lodging Tax Grant process.

**HANDLING:** Original – Clerk of the Board  
Original -- Ellensburg  
Copy – Cle Elum  
Copy – Roslyn  
Copy – Auditor  
Copy – LTAC  
BOCC staff to post Interlocal Agreement on County website

**ATTACHMENTS:** Interlocal Agreement  
Resolution

**LEAD STAFF:** Debbie Myers, LTAC clerk