KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT

AGENDA DATE: February 4, 2014

ACTION REQUESTED: Request to Approve a Special Event Application to hold the CWU Wildcat Omnium Invitational – March 15 – March 16, 2014.

BACKGROUND: The Commissioners office received a Special Event application from the CWU University Recreation Center to hold the CWU Omnium Invitational on March 15 and March 16, 2014.

INTERACTION: The applicant is also requesting a waiver to the following:

        Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their ride has proven to have no effect on the roads in the past.

        The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin operation/set-up at 3:00 a.m. (March 15) & 4:00 a.m. (March 16) and registration on March 15 & 16, 2014 at 7:00 a.m. According to the County Code 5.20.160, events shall not be open to the public before the hour of 10:00 a.m.

        The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Prosecutor, Fire Marshal, Treasurer and no response from the County Auditor at the time the Staff Report was drafted.

RECOMMENDATION: Approve holding the CWU Omnium Invitational on March 15 & March 16, 2014, *noting that Public Works stresses the fact that the signing for road closure, flaggers and the advertising for the closure is the sole responsibility of the event crew.*

HANDLING: Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal, Treasurer and Auditor.

ATTACHMENTS: Special Event Application
                               Memo's from County departments

LEAD STAFF: Mandy Buchholz, Deputy Clerk of the Board