Kittitas County is currently seeking provider applicants for July 1, 2015-June 30, 2016 funding that can provide services under the “Other Consumer Supports” category of developmental disabilities received by the county.

Qualified services include informing and/or educating the general public about developmental disabilities (DD) and related services. They may include:

- Information and referral services
- Activities aimed at promoting public awareness and involvement
- Organization activities that support family members, such as Sib Shops, etc.
- Training to enhance skills and knowledge of staff, providers, volunteers, interns or board members in the provision of DD services.
- Projects in support of clients who are not of working age (i.e. benefits planning, Project SEARCH, etc.)
- Startup projects that support the agency (i.e. equipment, administrative support, etc.)
- Partnership/collaborative projects with school districts, employment providers, DVR, families, employers and other community collaborators needed to provide the employment supports and services young adults with developmental disabilities require to become employed during the school year they turn 21.

Proposals for funding must include:

- Thorough explanation of how the program presented falls in one or more of the above listed categories
- A plan specifically outlining use for funding and how it will be used to inform and/or educate the general public
- Measurable goals and SMART objectives for the program presented
- Description of how the proposed service is unduplicated in the county or why duplication of services is justified
- Budget detailing how the funds will be used.

Responses

Responses to this request shall be mailed, hand delivered, emailed or faxed with all requested information by 5pm on April 30th, 2015 to the following:
Kittitas County shall evaluate statements of qualifications and performance data submitted by firms regarding the proposed project. Following the evaluation, the county may invite one or more firms to meet with county officials to discuss the project and the relative benefits of various methods of providing the desired services. The county then selects from among those firms the one "most highly qualified" to provide the required services. County procedures and guidelines are to include a plan to ensure that women, minority, and veteran-owned firms have the maximum opportunity to compete for the contract. The level of firm participation should be consistent with their availability within the relevant professional community.

After choosing the most qualified firm, the county then negotiates with that firm for a contract at a price the county determines is fair and reasonable, considering the estimated value of the services to be rendered, as well as the scope and complexity of the project. If a satisfactory contract cannot be negotiated, the county formally terminates the negotiations with that firm and attempts to negotiate a contract with the next most qualified firm. The process continues until an agreement is reached or the search is terminated.

In emergency situations, the process outlined above for procuring services may be dispensed with upon a finding by the county that an emergency requires the immediate execution of the work involved.

All submittals shall become the property of Kittitas County. Kittitas County reserves the right to reject all submittals and re-advertise if necessary.