



# Employment Opportunity

## Kittitas County, Washington

**POSTED: 11/28/16**

**CLOSES: When Filled**

### **EQUIPMENT OPERATOR**

The current vacancy in the Public Works Department is a full-time, non-exempt, benefited, union (Local 792) position expected to begin as soon as possible. Anyone who meets the qualifications stated below may apply. The screening of applications will begin on 12/5/16.

**WAGE:** \$21.26 per hour

**ESSENTIAL FUNCTIONS:**

The safe and responsible operation of: bulldozers, graders, loaders, backhoe, chip-spreader, dump trucks, lowboy trailer, belly dump, excavators, snow removal equipment, and similar equipment.

Maintain all types of County road surfaces and right-of-way in accordance with the Kittitas County Road Standards through use of heavy equipment, light equipment and hand tools. Apply layers of gravel or asphalt mix to road surfaces. Manipulate the controls to correct the angle and depth of blade and speed of equipment. Perform snow and ice operations to include the preparation of the roadway for winter conditions, remove snow, apply sand, and/or deicing materials, and other duties as directed.

Maintain road drainage ditches and culverts. Determine the appropriate amount of dirt to be removed from ditches for proper drainage. Repair and replace culverts as directed. Install rip rap material to prevent or repair washouts.

Repair, widen, or replace concrete bridges. Install backwalls and deck slabs. Excavate, form, and pour footings from blueprints or verbal instructions. Repair deteriorated surface and patch approaches. Install guardrail as required. Maintain roads and intersections by removing visual obstructions.

Perform vegetation management practice in the County right-of-way. Control and dispose of brush/trees that impact the right-of-way and/or clear zone. This may include the evaluation and application of chemicals for roadside vegetation management.

Perform maintenance operations that control, eliminate, or reduce any roadside hazards within the right-of-way that may impact the traveling public.

Identify potential hazards or roads that may require attention and/or repair, report to the Maintenance Manager and offer potential solutions.

Coordinate scheduling of the following with Engineering: Maintenance, construction, and miscellaneous road right-of-way improvements, as well as approval of utilities or utility related activity within the road right-of-way.

The safe and responsible operation of Public Works equipment and utility vehicles

- Check equipment for safe operation before, during, and after use each day.

- Observe operation of equipment.
- Perform routine maintenance and cleaning of equipment.
- Inform supervisor of equipment problems.

#### Maintain County road system

- Transfer materials for road project repairs (such as pipe, lumber, and fencing).
- Assist in installation and cleaning of culverts.
- Clean debris from drainage pipes and ditches (brush, grass, litter).
- Repair road surface, shoulders, and bridges (patching) using hand tools (shovels, rakes).
- Check road conditions.
- Inform supervisor of road maintenance problems.
- Assist other employees in performing maintenance activities.
- Record roads worked on, number of loads, and equipment used, fuel consumption, mileage and hours.
- Enter appropriate function numbers for work completed as required for accounting of time and specific functions.
- Perform routine maintenance and snow removal operations at other County facilities.

#### Flagging, barricading, and traffic control under normal conditions and emergency situations

- Direct the flow of traffic in situations where traffic must be moved at given intervals.
- Inform and assist public in cases of emergency, such as washouts and accidents, using flares, signs, and flashers.
- Secure maintenance area with signs and cones for public safety.
- Transfer heavy equipment and materials with pilot vehicle.
- Set up safe work zone area in accordance with the M.U.T.C.D.

#### **OTHER FUNCTIONS:**

- Service and maintain heavy equipment; advise mechanics of problems.
- Perform minor breakdown repairs and assist mechanics with major repairs.
- Other duties as assigned.

*This job description is a summary of the primary functions and expectations for this position. Additional department- related duties may be assigned as required.*

#### **MINIMUM QUALIFICATIONS:**

- High School diploma or GED
- Valid Washington State driver's license WITH a class A CDL endorsement and no more than two (2) moving violations in the past two (2) years.
- Must acquire and maintain a valid Washington State flagger's card and first aid certification within first six (6) months of employment.
- A criminal history and background check will be performed. Candidates may not qualify if they have misdemeanor or felony charges or convictions. Convictions will not necessarily disqualify you from employment. Factors such as age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

**WORKING CONDITIONS:**

Work is mostly performed outdoors in all weather conditions with exposure to inclement weather including temperature extremes and windy/dusty conditions. Occasional work required near moving mechanical parts and occasional exposure to vibration. The noise level is usually loud in the field and moderately quiet in the office. Must be physically capable of moving about construction sites, traversing a variety of surfaces including those that are slippery or rugged, and entering/exiting a variety of equipment. Must be able to safely operate a snow plow day or night, in a variety of weather and traffic conditions. Ability to sit, walk, climb, stoop, kneel, crouch, crawl, stand, grasp with hands, and reach with arms and legs to operate equipment. Must have ability to push, pull, lift or move up to 50 pounds and occasionally more with assistance. Must have close, distance, color, night, and peripheral vision, depth perception, and the ability to adjust focus; hearing and speech are required to communicate in person, as well as over the telephone and/or radio. All PPE must be worn when required for employee safety, and safety rules/regulations must be adhered to at all times.

Regular attendance and punctuality are required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**APPLICATION PROCESS:**

Applicants must apply online using the electronic recruitment portal. The following items are required:

1) Kittitas County Employment Application; 2) Resume; 3) Letter of Interest; 4) Three (3) professional references and three (3) personal references and 5) Supplemental Exam Answers. **Please note: All applications must be submitted online; paper copies will not be accepted.**

**Supplemental Questions:**

- (1) Do you currently have a valid Washington State driver's license WITH a class A CDL endorsement and no more than two (2) moving violations in the past two (2) years? *If you answer no, you do not meet the minimum requirements of the position and your application will not receive further consideration.*