



To Protect and Promote the Health and the Environment of the People of Kittitas County

**KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes
Thursday, June 20, 2019
Commissioners' Auditorium
10:00 am**

Present

Board of Health (BOH):

Cory Wright, Brett Wachsmith, Laura Osiadacz, Rich Elliott,

Absent: John Asriel M.D.

Board of Health Advisory Committee (BOHAC):

None

Public Health: Candi Blackford, Tristen Lamb, Jesse Cox, Kasey Knutson, Erin Moore, Samantha Cox, Will Schwab, Tina Rowan, Katie Odiaga, Mark Larson M.D

Meeting called to order at 10:00a.m

Introductions

Introductions were completed.

Minutes

Motion to approve the May 16, 2019 Board of Health meeting minutes

Motion 06-01: Motion to approve the May 16, 2019 Board of Health meeting minutes as presented. Rich Elliott moved to approve the May 16, 2019 Board of Health meeting minutes as presented. Brett Wachsmith second. All approved. Motion 06-01 carried to approve the May 16, 2019 Board of Health meeting minutes as presented.

Public Comment

Public Comment open at 10:02 am

Public Comment closed at 10:02 am

Department updates

Administrator update

Tristen Lamb stepped to the microphone. Ms. Lamb then updated the board members on the following updates from public health.

Contracts and Agreements:

- Only two contracts were listed on the update, which does not include contracts from the current week's Board of County Commissioners (BOCC) Agenda Session.

Staffing Updates

- Liz Whitaker will be retiring on July 12th.
- The BOCC received a letter from Roger Weaver, a retiring owner of the local ReMax office, thanking Erin Moore in Water Resources for all her hard work and expertise.

Department Updates:

- Last week, three staff members when to the Public Health Improvement Training (PHIT) in New Orleans. Funding from Local Strategies for Physical Activity and Nutrition (LSPAN) and Division of Behavioral Health and Recovery (DBHR) made this travel possible, and the training was very helpful to both the Health Promotion staff who attended and Ms. Lamb.
- There is currently on Health Order still outstanding for Casey Drive. The majority of corrective action items have been satisfied, with the exception of plumbing facilities and fixture requirements.
- Members of KCPHD management team attended the 2019 Washington State Association of Local Public Health Officials (WSALPHO) annual meeting.
- Liz Whitaker and a Central Washington University Intern attended the first “Community Health, Wellness and Resource Fair”.
- The Environmental Health team tied for first place in the county’s Spring into Motion challenge.
- The Local Solid waste Financial Assistance (LSWFA) grant application has been submitted for solid waste enforcement funding, including a request for funds beyond our allocation based on population.
 - Ms. Lamb gave a brief presentation about Solid Waste funding sources and options for continued funding once LSWFA funding is reduced in 2021.
 - The recommendation from the board was to continue research on ways to obtain funding, and discussion about working together with the solid waste department and/or public works. Ms. Lamb will return at the end of the year with a more solidified plan.

Health Officer Update

Dr. Larson stated he will incorporate his Health Officer update in with his Wildfire Smoke Impacts Workgroup updates.

Financial Update

Tina Rowan stepped to the microphone and gave the financial update. Ms. Rowan has been busy with the budget, and noted some contracts are coming to an end. Ms. Rowan has been working on finalizing the renewal for those contracts.

- Federal funding was received from LSPAN and National Association of County and City Health Officials (NACCHO).
- Investment funds will be reviewed for the 2020 budget.

There were questions from the board regarding several line items on the budget handout and noted corrections that needed to be made.

Business

Wildfire Smoke Impacts Workgroup Updates

Dr. Mark Larson stepped to the microphone to discuss the latest meeting for the Wildfire Smoke Impacts Workgroup. Dr. Larson is a member of the closures sub-workgroup, which worked towards deciding the particulate number levels when closures would be considered, and when closures would be recommended. Closure of events would be considered at 80.5 and closure would be recommended at 150.5. The group is still working on finalization of several items, and Dr. Larson will return with the final information at a later date.

There were questions from the board regarding various scenarios, and enforcement of closure health orders.

OSS Rule Revision

Jesse Cox reported on several significant changes that are in the works at the State Department of Health regarding new on-site sewage system inspection requirements due to the rule revision updates at the state level. The new rules have passed, but are open for comment until October. The requirements are expanding to all counties, with no additional funding attached. The board asked for an additional meeting with Mr. Cox prior to the July Board of Health meeting to further discuss the implication of these changes in depth.

Food Safety Policies

Will Schwab stepped to the microphone to briefly discuss several food safety policies. The Washington State Department of Agriculture (WSDA) was considering requiring local health departments to take over the licensing of wild game meat and sport fish processing plants. This decision was eventually shelved and the WSDA will continue the licensing of these facilities. Mr. Schwab also discussed several changes in legislature regarding mobile food units, and a new ability to request an exemption from commissary kitchen requirements. In Kittitas County, this will mostly affect mobile food vendors applying for Temporary Food Permits.

DD Updates

Kasey Knutson reported that Developmental Disabilities Administration (DDA) recently approved an increase to employment and day service rates. Ms. Knutson also reported that Kittitas County is one of the largest employers in the county with four job placements. There was a question from the board regarding a coffee stand in the courthouse, and Ms. Knutson said that is still in process.

Recommendations for Draft Core Services Report

Tristen Lamb gave a brief presentation of the draft core services report, and stated that the financial numbers in the report will be updated once the 2019 budget amendment is finalized. Ms. Lamb explained the various parts of the report, and asked the board for any recommendations that would make the report more helpful and user friendly for them. There was a request from the board to add staff time equivalents to each item, as well as some color-coding.

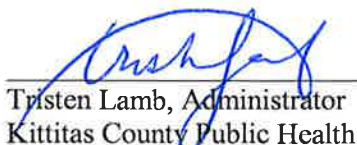
Other

Rich Elliot has submitted a letter of continuation and would like to continue to remain a member of Board of Health.

Meeting adjourned at 11:48 am



Cory Wright, Chair of the Board of Health



Tristen Lamb, Administrator
Kittitas County Public Health



Katie Odiaga, Clerk of the Board of Health