KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes

Thursday January 15, 2015
Commissioners’ Auditorium
10:00 a.m.

Present
Board of Health (BOH): John Asriel, M.D., Gary Berndt, Rich Elliott, Paul Jewell, Obie O’Brien

Board of Health Advisory Committee (BOHAC): Mike Smith

Public Health: Candi Blackford, Hollie Casey, Amy Fuller, Holly Myers, Robin Read, Liz Whitaker, Jennifer Wilson, Tristen Lamb, Erin Moore

Introductions and Announcements
Everyone introduced themselves.

Minutes
Gary Berndt asked for approval of the December 18, 2014 Board of Health meeting minutes as presented.

Motion 01-01: Motion to approve the December 18, 2014 meeting minutes as presented. Paul Jewell moved to approve the December 18, 2014 meeting minutes as presented. Rich Elliott second. All approved. Motion 01-01 carried to approve the December 18, 2014 meeting minutes as presented.

BOHAC Member
Mike Smith introduced himself as a new member of BOHAC and a Kittitas Valley Hospital District #1 commissioner. Mr. Smith has replaced Joan Baird Glover on BOHAC. He discussed the following BOHAC agenda items:

- Election of BOHAC positions:
  - Rebecca Pearson- Chair
  - Nancy Jewett- Vice Chair
  - Bob Davis – Treasurer
- Report on Air Quality Survey
- Actively recruiting Hospital District Commissioner (Joan Baird Glover’s position)

The group discussed the air quality work and future for Kittitas County.
Department Updates/Issues

Administrator Update

Robin Read introduced Jennifer Wilson, the new part time nurse. Ms. Wilson did her intern nursing rotation with the health department for three months last year.

Contracts/Agreements approved
- Contract with Molina Healthcare approved
- Approval of the extension of the Yakima Neighborhood Health Services agreement that adds an additional $1,150.78 for the in-person assister program
- Approved agreement with Central Washington University to continue to host interns at the health department
- Approval of the new 2015-2017 Consolidated Contract Agreement that included funding for Public Health Emergency Response and Preparedness, Maternal Child Health, Drinking Water and Immunization Program funds

Staffing
- Jennifer Wilson started as our part time nurse on January 6, 2015
- Internal interviews were conducted for the Health Promotion Supervisor and Kasey Knutson was selected for and accepted the position
- The department is preparing to hire a part time project specialist for air quality and possibly a part time assistant for syringe exchange expansion
- The department will be hiring a new Community Health Specialist to replace Skylar when she joins the Peace Corps in June
- Angie Love, a Central Washington University Public Health student, is our new volunteer
- January 29 will be Sonora Stampfly’s last day volunteering as she will be leaving for the Peace Corps as well

Financial updates
- December financials are not ready yet due to year end billings and closing out books
- Kaitlyn has been working to update the indirect rate from 28.5% to 29% - a change that will hopefully be approved by the Board of County Commissioners
- An additional $1,150.78 will be added to the budget for the in-person assister program
- The department is receiving another Air Quality grant for Public Health Emergency Preparedness Response Region 7 in the amount of $24,078
- Kasey Knutson applied for a capacity grant for the Medical Reserve Corps in the amount of $15,000 to implement a peer education program for youth in the community
- The department will be receiving funds from Grant County in the amount of $15,000-25,000 for chronic disease work and another $5,000-8,000 for tobacco work this year

Program updates
- The department is implementing a budget for the next six months for Coordinated Prevention Grant funds and proposing the transfer of funds between program categories in order to spend the grant by June 30
- Thirty-four interim water mitigation certificates have been issued to date
- The Water Advisory Committee has convened four times to discuss outdoor water use, household size and the possibility of offering multiple mitigation packages
The department is hoping to use funds remaining from a Quality Improvement (QI) grant through NACCHO, to contract with Spokane Health District for training and assistance in developing our QI program.

KCPHD is forming a department accreditation team to begin the journey toward accreditation.

Elizabeth Ketterer piloted a workplace wellness activity at the health department that involved increased usage of the stairs and completing mini workouts during breaks; the staff climbed enough stairs to reach the top of Mt. Baker.

Admin updates
- The Board of Health Advisory Committee recently opened up nominations for the first annual Public Health Champion Award, but there have been no applications to date.
- A subcommittee of the Board of Health Advisory Committee members met recently to discuss membership and recruitment of potential new members.
- Robin Read attended the Greater Columbia Accountable Communities of Health planning retreat in Prosser that focused on determining a governance structure for the group.

Health Officer Update
Liz Whitaker briefly reported the following Community Health updates:
- A Kittitas County resident who recently returned from West Africa has successfully completed a 21 day monitoring period.
- The tuberculosis patient that the nursing staff was working with, passed away last week; the department is continuing to do follow up with contacts.
- Flu rates are up this year compared to last year and the health department is working with Kittitas Valley Healthcare on data reporting.

Business
Tuberculosis (TB) funding discussion
Robin Read reviewed the department’s 2014 tuberculosis expenditures that included nurses training in September and one positive TB case at the end of the year. Ms. Read discussed a study from 2005-2007 which compared TB costs for a multi-drug resistant case. In today’s dollars, an extensive multi-drug resistant case could potentially cost upwards of $430,000, while a patient that does not have resistance to the drug would cost approximately $17,000. There was discussion about what a positive TB case could end up costing the county. Gary Berndt clarified that the county would assume financial responsibility in the event that a confirmed TB patient is uninsured.

Public Health Accreditation costs
Robin Read reviewed the Public Health Accreditation process with the Board of Health. As of December 2014, there are sixty public health departments that have achieved national accreditation, including two in Washington State: Spokane Regional Health District and Washington State Department of Health. Ninety-seven percent of the health departments that have had their Public Health Accreditation Board site visit, agree that going through the process has improved the performance of their department. Ms. Read reviewed the following information about accreditation:
- Accreditation is a process in which certification of competency, authority, or credibility is presented.
- Public Health Accreditation is governed by the Public Health Accreditation Board (PHAB).
- PHAB defines Public Health Accreditation as:
  - The measurement of health department performance against a set of nationally...
recognized, practice-focused and evidenced-based standards
  o The issuance of recognition of achievement of accreditation within a specified time frame by a nationally recognized entity
  o The continual development, revision and distribution of public health standards
• Accreditation to the health department would mean:
  o A comprehensive evaluation of our department’s ability to serve Kittitas County and improve the quality of life for our community members
  o Achieving an accredited status would confirm that the work we do is important to the residents of Kittitas County
• Accreditation fees will cover the cost of an accreditation specialist, travel and training, 24/7 access to PHAB’s accreditation online information system, annual quality improvement monitoring and evaluation for five years
• Why the health department wants to be accredited: improve our funding opportunities, strengthen internal and external partnerships, hold ourselves accountable to our customers, identify opportunities for improvement, increase communication and collaboration within the department and act as a stimulus for ongoing quality improvement and performance management in our daily practice
• How we become accredited:
  o Pre-Application Complete Readiness Assessment- online orientation and submission of intent to apply
  o Application- submitted applicant fee and application
  o Document Selection and Submission- documentation is selected and uploaded into e-PHAB
  o Site Visit- PHAB trained visitors come to visit the health department and generate a report
  o Accreditation Decision- PHAB Accreditation Committee review, site visit, report and determines health departments accreditation status
  o Reports-annual reports must be submitted
  o Reaccreditation-application for reaccreditation in five years
• PHAB Accreditation Standards
  o Twelve domains, each containing a set of standards
• Department readiness checklist reviewed

There was discussion about staffing and making sure that the accreditation process fits Kittitas County. Ms. Read stated that the product will improve the health department and will offer resources and tools that the department will be able to share. Rich Elliott stated that, in his opinion, the effort put into accreditation will pay off in a positive way and force the department to look for better ways to process work flow. Ms. Read will continue to give ongoing updates to the Board of Health at future meetings.

BOHAC Letters of Appreciation
Gary Berndt asked for a motion to approve the Board of Health Advisory Committee Letters of Acknowledgement.

| 01-02: Motion to approve the Board of Health Advisory Committee Letters of Acknowledgement for Norm Redberg, Joan Baird Glover, and Lloyd Olson. Paul Jewell moved to approve the Board of Health Advisory Committee Letters of Acknowledgement for Norm Redberg, Joan Baird Glover, and Lloyd Olson. Rich Elliott second. All approved. Motion 01-02 carried to approve the Board of |
Other
Robin Read asked for an extension of the Request for Proposal (RFP) that expires January 16, 2015. There have not been any proposals turned in and she would like to extend RFP due date to January 30, 2015.

Motion 01-03: Motion to approve the extension of the Request for Proposal to January 30, 2015. Paul Jewell moved to approve the extension for the Request for Proposal to January 30, 2015. Obie O’Brien second. All approved. Motion 01-03 carried to approve the extension of the Request for Proposal to January 30, 2015.

Rich Elliott asked if public health had a plan to track people’s changes in attitude around marijuana use since it has become legal. Amy Fuller noted that Kittitas County Community Network does an annual survey about general knowledge about marijuana and attitude, but nothing through the health department. There was discussion of the funding that may come down to local public health, but questions regarding how much and when it will arrive still exist. Rich Elliott also discussed the latest data for 2014 about drug and alcohol related calls. Alcohol related calls were at seventy-five percent, with a continued increase in female patients. The average age was 32, but widely ranged from 15 to 79 years. Only thirty-one percent of calls were Central Washington University Students.

Gary Berndt asked for a motion to adjourn the meeting.

Motion 01-04: Motion to adjourn the meeting. Rich Elliott moved to adjourn the meeting. Paul Jewell second. All approved. Motion 01-04 carried to adjourn the meeting.

Meeting adjourned at 11:23 p.m.

Next Board of Health Meeting will be held on February 19, 2015 at 10:00 a.m.