KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes

Thursday December 18, 2014
Commissioners’ Auditorium
10:00 a.m.

Present
Board of Health (BOH): John Asriel, M.D., Gary Berndt, Rich Elliott, Paul Jewell, Obie O’Brien

Board of Health Advisory Committee (BOHAC): Anne Johansen

Public Health: Candi Blackford, Holly Myers, Robin Read, Kaitlyn Reddick, Liz Whitaker

Minutes
Approval of the November 25, 2014 Board of Health meeting minutes and the November 25, 2014 Public Hearing meeting minutes as presented

Motion 12-01: Motion to approve the November 25, 2014 Board of Health meeting minutes and the November 25, 2014 Public Hearing meeting minutes as presented. Rich Elliott moved to approve the November 25, 2014 Board of Health meeting minutes and the November 25, 2014 Public Hearing meeting minutes as presented. Gary Berndt second. All approved. Motion 12-01 carried to November 25, 2014 Board of Health meeting minutes and the November 25, 2014 Public Hearing meeting minutes as presented.

Introductions and Announcements
BOHAC Members
Anne Johansen introduced herself as a chemistry professor at Central Washington University and is currently a member of BOHAC. Ms. Johansen also participates on the Air Quality Committee and the Water Quantity Committee. Ms. Johansen reported that at the last BOHAC meeting Greg Aubol was re-appointed and Mike Smith was appointed to replace Joan Baird Glover, who recently resigned. Ms. Johansen also reported that BOHAC announced that they are accepting applications for the Public Health Champion award and applications are due by January 30, 2015. Holly Meyers presented BOHAC with an update on the Water Quantity meeting outcomes. Gary Berndt asked if there were any openings on BOHAC. Robin Read noted that the member subcommittee met yesterday and came up with a few names of interest. Paul Jewell asked about the recent resignations of Joan Baird Glover, Norm Redberg, and Lloyd Olson from BOHAC. Mr. Jewell would like to send out letters of recognition from the Board of
County Commissioners by the end of the year. In the future these letters can be brought to BOH meetings for signature.

**Department Updates/Issues**

**Administrator Update**

Public Health Issues

- World AIDS Day was on December 1st and four Kittitas County residents came in for free testing; currently twenty-two people with HIV or AIDS live in Kittitas County
- The Centers for Disease Control and Prevention recommends that everyone get tested for HIV at least once in their lifetime

Contracts/Agreements

- The Community Health Plan of Washington provider agreement was signed on December 16, 2014
- The MOU with Grant County Health District allowing Kittitas County Public Health to partner on the Healthy Communities Program for chronic disease prevention was also put into effect on December 16, 2014
- The Grant County Health District Amendment 2 was approved on December 16, 2014 and is amended to show actual health department contract billing
- Approval to close the office on December 19, 2014 for annual archiving and on January 30, 2015 for the departments All Staff Retreat was granted from the Board of County Commissioners
- An RFP for the Water Metering program was approved by the Board of County Commissioners on December 16, 2014
- Funding for historical preservation and display of health department photos and other documents was awarded by the Board of County Commissioners on December 16, 2014

**Staffing**

- Interviews were conducted this week for the part-time Public Health Nurse position; references are being checked on one candidate who did a nursing rotation with KCPHD last summer
- An internal posting for a Health Promotion Supervisor will be posted soon

**Program updates**

- A health order was issued to Kittitas Valley Healthcare to activate their influenza control plan for the flu season
- The recent TB case is stabilized and doing well on medications; the family is now reporting to the department when medications are taken
- The fourth Communities of Health meeting was held on December 8th, with 10 participants choosing mental health as the priority issue; Kittitas County will be joining the Greater Columbia Accountable Communities of Health
- Thirty-one interim water mitigation certificates have been issued
- A solid waste permit has been issued for Kittitas Valley Recycling Center
- Messaging about unsecured loads will be on Central Transit buses around the county this next year
The advisory committee for water quantity has had three successful meetings and has narrowed water quantities to between 200 and 250 gallons per day, per household, for indoor use only- a final water quantity will be proposed in 2015.

Skylar Griesel presented with the Kittitas County Community Network and Coalition to health care providers at Community Health of Central Washington about ACES (Adverse Childhood Experiences) and the connection to health.

Julia Karns partnered with Community Health of Central Washington to put on a health care enrollment event in Upper Kittitas County- there were approximately 20 individuals enrolled.

Six staff members are now certified in shipping and packaging hazardous substances.

The Air Quality program will be conducting some community education and outreach in the next couple of months.

The front office is working on the set up for billing insurance for 2015.

Admin updates

- The 2015 budget has been finalized and approved
- The Board of Health Advisory Committee recently opened up nominations for the first annual Public Health Champion Award

Health Officer Update

Liz Whitaker reviewed the flu vaccine efficacy, specifically the H3N2 strain that is included in the flu vaccine this year. The H3N2 has drifted and is not covered as well by the vaccine as originally expected. The flu vaccine is still recommended, as it can help reduce the severity of the flu-like symptoms. Ms. Whitaker also reviewed the CDC FluView surveillance report that shows flu activity by state. Ms. Whitaker clarified specific symptoms of the flu to the Board of Health members. The group discussed the necessity for anti-viral meds and how effective they may be.

Ms. Whitaker informed the Board of Health that there are currently no positive Ebola patients in Washington State, but there are a few people being monitored.

Dr. John Asriel asked about the health department providing an education component for providers about HIV testing and the ability to have patients obtain this testing. Ms. Whitaker will work on this with staff and try to create something for providers.

Financial update

Kaitlyn Reddick reported updates on the November 2014 financials:

- November 2014- all program revenues and expenses (budget to actual)
- Year to date actuals compared to annual budget
- November 2014- all programs revenues and expenses (previous year to date comparison)
- Year to date expenditure actuals compared to annual budget
- 2014 Year to date January- November all programs by revenue source

Ms. Reddick also informed the Board of Health that the 2015 budget has been approved by the Board of County Commissioners.

Business

Marijuana Prevention discussion

Robin Read recapped the timeline from the last year and brought the Board of Health members up to date on the Marijuana Prevention activities. Ms. Read reviewed the following:
• January 2014: Law and Justice Council wrote a letter to the Board of County Commissioners requesting they implement an educational campaign around marijuana legalization and prevention. Commissioner O’Brien asked public health to work on a marijuana prevention proposal.

• February 2014: Public Health Administrator met with Mike Luvera, Chair of Law and Justice Council (LJC) and Ann Riley, Executive Director of the Kittitas County Community Network (KCCNC) and Coalition. Robin Read and Ann Riley would then work on a preliminary proposal to present to LJC.

• April 2014: Ann Riley and Robin Read presented a preliminary proposal to LJC for a comprehensive community based marijuana prevention program with an estimated start-up cost of $28,000.00 and an annual implementation cost of $25,000.00. LJC liked the proposal and requested a final detailed application. They would consider the request outside of their normal funding cycle.

• June 2014: A complete application was submitted to LJC for $49,269.00 for July 1, 2014- June 30, 2015.

• August 2014: Commissioner O’Brien asked Robin Read to simplify the proposal to just a couple of youth focused prevention activities and bring the proposal to the Board of Health to request permission to use public health fund balance to fund the program. The motion failed.

• October 2014: A letter from LJC to Robin Read and Ann Riley awarded $5,000.00 for marijuana education materials (supplies and printing) from January 1, 2015- June 30, 2015.

• December 2014: Robin Read and Ann Riley met to determine next steps.
  o The Kittitas County Network Coalition and Kittitas County Public Health Department only have the capacity to do the TAPS program.
  o Kittitas County Public Health Department intern Sonora Stampfly will work with KCCNC to finalize the curriculum by the end of January.
  o KCCNC has already reached out to three schools (Ellensburg, Kittitas and Cle Elum) to recruit school advisors.
  o KCCNC will work with the advisors to recruit five students from each school to attend TAPS training in February.
  o KCCNC will set up logistics for the training.
  o KCCNC will use Drug Free Communities funding for staff time and school advisory stipends.
  o LJC funds will be used for supplies for the training.
  o Donations will be requested for food and space for the training.
  o Missing piece: Who will teach the training? KCPHD staff is unavailable and unfunded for this work. The KCCNC may be able to work with school advisors to teach/facilitate the training.

Ms. Read asked the Board of Health for any feedback or ideas they may have to obtain support/funding for the coalition. Gary Berndt discussed the work of Cascade Prevention in Upper County and Ms. Read discussed how that funding is to be spent and that the education they have is aimed at training/educating parents. Commissioner Berndt noted he would call Ann Riley to get clarification about DVHR funds. It was noted again that the funding should not come from the county, but the state. There was discussion about the legalization of marijuana and if public health will see any of the revenue from this. Ms. Read noted that local health departments could still see some funds, but not sure how much, when, or what the funds would be specified for.
TB funding discussion
Robin Read presented a handout to the commissioners that clarifies RCW 70.30.045 which specifies what the legislative authority of each county shall budget to be used for the control of tuberculosis- including case finding, prevention, treatment, and follow up of known cases of tuberculosis. RCW 70.30.055 specifies that the legislative authority of each county shall budget annually a sum to provide such services in the county, and the funds may be retained by the county for operating its own services for the prevention and treatment of tuberculosis. Ms. Read researched how other counties, such as Chelan/Douglas, Grant, Cowlitz, Tacoma/Pierce, and Kitsap, determine the amount of funds they received and how they received the funds. Reports varied by county. Most years the health department does not come close to using $17,000.00. This year may be different with the positive case in the county and nurses having to log time in the later part of the year. Ms. Read asked for any recommendations from the Board of Health on how to handle these restricted funds in the future, since the department normally does not spend these funds. Paul Jewell recommended continuing to put the minimum required into the restricted fund and once the funds have reached a maximum amount (to be determined) the county would discontinue the annual contribution until the funds were spent down. It was also asked that Kaitlyn Reddick and Ms. Read bring a cost analysis report to the Board of Health next month to review what tuberculosis funding/spending looks like for 2014.

Other
Holly Myers asked for recommendations on where to put up air quality flyers regarding wood burning. The Board of Health members gave a few ideas that were already on the list, but Ms. Myers asked that any other ideas be emailed to her.

Meeting done at 11:10 a.m.

Next Board of Health Meeting will be held on January 15, 2015 at 10:00 a.m.

Gary Bernstein, Chair of the Board of Health

Robin Read, Administrator,
Kittitas County Public Health

Candi Blackford, Clerk of the Board of Health