KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes

Thursday, June 19, 2014
Commissioners' Auditorium
10:00 a.m.

Present
Board of Health (BOH): Paul Jewell, Gary Berndt, Obie O'Brien, Rich Elliott, Dr. John Asriel
Board of Health Advisory Committee (BOHAC): Patti Canterberry
Public Health: Robin Read, Dr. Mark Larson, Liz Whitaker, Kaitlyn Reddick, Sarah Jalali, Lisa Morin

Paul Jewell called the meeting to order at 10:00 a.m.

Introductions and Announcements
Robin introduced summer intern, Sarah Jalali and BOHAC member, Patti Canterberry.
BOHAC Member
Ms. Canterberry gave the following BOHAC update:
- The group discussed the Marijuana Prevention proposal and moved to draft a letter of support for the program
- The Kittitas County Public Health Champion Award nomination process was also discussed. The committee hopes to present the award during National Public Health Week in April 2015

Minutes
Paul Jewell asked for approval of the May 29, 2014 Board of Health meeting minutes as presented.

| Motion 06-01: Motion to approve the May 29, 2014 Board of Health meeting minutes as presented. Obie O'Brien moved to approve the May 29, 2014 Board of Health meeting minutes as presented. Gary Berndt second. Rich Elliott abstained due to absence from May's meeting. All others approved. Motion 06-01 carried to approve the May 29, 2014 Board of Health meeting minutes as presented. |

Contracts and Amendments
Seattle University- College of Nursing Agreement
Robin Read explained that this agreement establishes the terms under which nursing students will be placed at Kittitas County Public Health Department (KCPHD) for clinical instruction.

| Motion 06-02: Motion to approve the Seattle University- College of Nursing Agreement. Rich Elliott moved to approve the Seattle University- College of Nursing Agreement. Obie O'Brien second. All approved. Motion 06-02 carried to approve the Seattle University- College of Nursing Agreement. |
Washington State University-College of Nursing Agreement
Ms. Read stated that this agreement outlines the duties and responsibilities of KCPHD as a training site for WSU nursing students.

**Motion 06-03: Motion to approve the Washington State University-College of Nursing Agreement.** Dr. John Asriel moved to approve the Washington State University-College of Nursing Agreement. Rich Elliott second. All approved. Motion 06-03 carried to approve the Washington State University-College of Nursing Agreement.

**Department Updates/Issues**

**Administrator Update**
Robin Read reviewed the department updates for the past month:

**Staffing**
- New intern, Sarah Jalali, will be volunteering 400 hours this summer
- Roger Parker will complete his internship mid-July

**Highlights/Accomplishments/Updates**
- Public health nurses have administered over 80 doses of free shingles vaccine, with more doses to be given at a clinic scheduled in Cle Elum on June 25th
- The first interim water mitigation certificate has been issued

**Program Updates**
- Kasey Knutson is attending a logistics training for emergency preparedness in Salem, OR this week
- The DD program is preparing contracts for the new fiscal year

**Finance**
- PHEPR grant ends June 30th, and begins again July 1st
- The department continues to spend down the Community Transformation Grant (CTG) and quality improvement/strategic planning grant by September and the insurance reimbursement grant by the end of July
- Unbudgeted expenses for attorney fees and time spent preparing for water regulations (a combined total of $34,000) will be covered by the fund balance

**Admin Update**
- Robin, Holly M., Liz, and Dr. Larson attended the WSALPHO annual conference in Tacoma
- Robin attended the Adult Behavioral Health Task Force meeting where the importance of “wrap around services” (housing, employment, physical health) was discussed
- Ms. Read also met with CEOs from the Kittitas County Chamber of Commerce and Kittitas Valley Healthcare to find ways to partner together
- Kittitas County has been included in a grant with Chelan, Douglas, Grant and Okanogan Counties aimed at starting conversations about health care needs on both community and regional levels
- The Marijuana Prevention Proposal has been submitted to the Law and Justice Council and the Board of County Commissioners for grant consideration
- Robin will begin serving on the Homelessness and Affordable Housing Committee this week

**Health Officer Update**
Dr. Larson gave a brief update on the WSALPHO conference. The two main topics covered in the meeting he attended were water and e-cigarettes. He will be helping to form a statement regarding the health risks associated with the use of e-cigarettes. Data suggests a 50% increase in youth using tobacco in this form.

**Water Usage Work Group Update**
With the interim phase of the new water restrictions underway, KCPHD has started to look beyond the 18-month period to the permanent measures phase. Robin Read stated that research and data are needed to determine the amount of water needed to sustain health, once water metering goes into effect. To
achieve this, a Water Usage Advisory Committee will be comprised of KCPHD staff along with BOH, Board of County Commissioners (BOCC) and community members. The group of about 15 members will meet 3-5 times from October 2014 to May 2015. At the end of this time, the group will make a recommendation to the BOCC regarding the amount of water that should be allocated from the county water bank for daily indoor/outdoor use.

Business
Financial Update
Kaitlyn Reddick distributed the May 2014 Financial Report and informed the group that the year-to-date budget is almost 100% of where she expected it to be at this time. Fees related to Chem Safe have put the department slightly over budget and Community Health Services revenue is down, but Environmental Health permits were at a five year high last month. Paul Jewell noted that the Washington State Department of Health has been asked to cut 15% from their budget. He warned that cuts at the state level may be felt locally.

Marijuana Prevention Update
Aside from the grant proposal submission, Ms. Read had no new Marijuana Prevention developments to report. Gary Berndt shared some information from a marijuana education meeting he attended in Upper County. He informed the group that the Cascade Prevention Coalition was awarded funding to educate the public on how to keep kids from using drugs and alcohol through their “Talk, Lock, Care” program.

Other
Dr. Asriel asked if the health department was prepared for The Traveling Wall coming to Cle Elum this summer. This replica of the Vietnam Veterans Memorial Wall is expected to draw up to 40,000 visitors over four days. Dr. Asriel wondered if arrangements have been made for temporary sanitation facilities or for temporary food service permits.

Dr. Asriel also had questions about requiring the flu vaccine for county employees. Dr. Larson stated that the vaccine is recommended, but it is not mandatory for county employees. It was decided that this would be a good BOH agenda item as we approach flu season.

Paul Jewell asked for a motion to adjourn the meeting at 11:20 a.m.

Motion 06-04: Motion to adjourn the meeting. Rich Elliott moved to adjourn the meeting. Obie O'Brien second. All approved. Motion 06-04 carried to adjourn the meeting.

Next Board of Health Meeting will be held on July 17, 2014 at 10:00 a.m. in the Commissioners’ Auditorium

Paul Jewell, Chair of the Board of Health

Robin Read, Administrator,
Kittitas County Public Health

Lisa Morin, Clerk of the Board of Health