KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes

Thursday, May 29, 2014
Commissioners’ Auditorium
10:00 a.m.

Present
Board of Health (BOH): Paul Jewell, Gary Berndt, Dr. John Asriel

Board of Health Advisory Committee (BOHAC): Nancy Jewett

Public Health: Robin Read, Dr. Mark Larson, Liz Whitaker, Kasey Knutson, Holly Myers, Lisa Morin

Introductions and Announcements
The group introduced themselves to the community members present and Paul Jewell welcomed them to the Board of Health meeting.

BOHAC Member
Nancy Jewett gave the following BOHAC update:
- The group is developing a process for selecting the first Public Health Champion Award
- The Chronic Disease Committee gave a brief overview of what they’re working on
- KCPhD’s Syringe Exchange presented information on the program’s current activities and services they may provide in the future
- Ann Riley of the Kittitas County Community Network Coalition (KCCNC) reported on the Marijuana Prevention Project proposal and invited questions and recommendations via email
- The Affordable Care Act update revealed current Medicaid enrollment numbers for Kittitas County

Minutes
Paul Jewell asked for approval of the April 17, 2014 Board of Health meeting minutes as presented.

Motion 05-01: Motion to approve the April 17, 2014 Board of Health meeting minutes as presented. Gary Berndt moved to approve the April 17, 2014 Board of Health meeting minutes as presented. Dr. John Asriel second. All approved. Motion 05-01 carried to approve the April 17, 2014 Board of Health meeting minutes as presented.

Contracts and Amendments
Washington State Department of Health Immunization Program
Robin Read stated that this agreement outlines the guidelines providers must follow in order to participate in the Vaccine for Children Program (VFC).

Motion 05-02: Motion to approve the Washington State Department of Health Immunization Program. Gary Berndt moved to approve the Washington State Department of Health
Immunization Program. Dr. John Asriel second. All approved. Motion 05-02 carried to approve the Washington State Department of Health Immunization Program.

Consolidated Contract Amendment 14
Ms. Read explained that this amendment makes an adjustment to the Group A Water Program, decreasing funding by $1500.

Motion 05-03: Motion to approve the Consolidated Contract Amendment 14. Gary Berndt moved to approve the Consolidated Contract Amendment 14. Dr. John Asriel second. All approved. Motion 05-03 carried to approve the Consolidated Contract Amendment 14.

Interagency Agreement between Washington State Department of Ecology and Kittitas County Public Health Amendment 1- Air Quality
This amendment seeks to simplify the budget portion of the agreement, allowing more flexibility for spending on the Air Quality Project.

Motion 05-04: Motion to approve the Interagency Agreement between Washington State Department of Ecology and Kittitas County Public Health Amendment 1- Air Quality. Dr. John Asriel moved to approve the Interagency Agreement between Washington State Department of Ecology and Kittitas County Public Health Amendment 1- Air Quality. Gary Berndt second. All approved. Motion 05-04 carried to approve the Interagency Agreement between Washington State Department of Ecology and Kittitas County Public Health Amendment 1- Air Quality.

Business
Water Banking/Water Usage
Robin Read gave a brief update on new water restrictions set to be implemented on June 2nd. Paul Jewell added details on regulations governing new groundwater uses after the eighteen month interim period. During the permanent measures phase, water will be metered. The county is currently working to determine how much water from the county water bank will be allocated for daily indoor/outdoor use. The current standard is 350 gallons/day, though some systems have been approved for less. Mr. Jewell stated that the county hopes to glean expertise from hydro geologists, the Department of Ecology (DOE), and the U.S. Geological Survey (USGS). In addition, an advisory committee including members of BOH, BOHAC, and stakeholders will be formed to guide these decisions. A brief discussion on the committee application process followed.

Financial Update
Ms. Read informed the board that KCPhD is on track financially, though slightly over budget on travel and training. She also stated that the PHEPR grant will end in June and begin again in July.

Marijuana Prevention Proposal
Robin Read reported that she and Ann Riley are almost ready to submit a proposal to the Law & Justice Council for the Marijuana Prevention Project. They will request a grant in the amount of $46,123 to fund peer, parent, and community education. They will also develop a program to prevent accidental ingestion of marijuana-infused products and will work with retailers to prevent sales to minors.

Department Updates/Issues
Administrator Update
Ms. Read reviewed the department updates for the past month:
Staffing
- Amy Kocher has been hired as the new Developmental Disabilities Program Coordinator
- CWU volunteers have been helping with surveys and outreach projects on a short-term basis
• Alisa Spieckerman has been hired by the CDC to work with the chronic disease program in Austin, TX- her last day at KCPHD is June 6th.

Highlights/Accomplishments/Updates
• Holly Myers, Robin Read, and Amy Fuller, along with the DOE, presented the air quality project at the Washington State Environmental Health Association conference
• Ms. Fuller won an all-expenses paid trip when her abstract for a poster presentation about “Using Quality Improvement Techniques in Strategic Planning” was selected for the upcoming National Network of Public Health Institutes conference in Kansas City
• Erin Moore participated in a four day Kaizen event to improve the building permit process

Program Updates
• The department has been working with Lisa Iammarino on several solid waste, septic and water code enforcement issues
• Skylar Griessel and Elizabeth Ketterer participated in Lincoln Elementary’s Exploration Stations Event
• Staff facilitated a BOHAC subcommittee meeting focusing on assessing and managing chronic disease
• A settlement agreement with Futurewise and the DOE has been signed, ushering in the new water regulations and county mitigation program scheduled for implementation on June 2nd
• Kasey Knutson and Darren Higashiyama took part in a regional tabletop exercise in Okanogan County in preparation for an upcoming full scale exercise
• As of March 31st, 923 Kittitas County residents have been enrolled in qualified health plans through the health benefit exchange, with an additional 2,095 reenrolled in Medicaid and 2,762 newly enrolled under Medicaid expansion
• Two county residents were possibly exposed to measles, but neither was infected
• The department has been billing a variety of state health insurances and receiving reimbursement, despite not having contracts
• Staff are working on a proposal to move Coordinated Prevention Grant funds to the Syringe Exchange program to purchase and install sharps containers in some public restrooms

Paul Jewell adjourned the BOH meeting at 10:59 a.m.

Next Board of Health Meeting will be held on June 19, 2014 at 10:00 a.m. in the Commissioners’ Auditorium

[Signatures]

Paul Jewell, Chair of the Board of Health
Robin Read, Administrator,
Kittitas County Public Health
Lisa Morin, Clerk of the Board of Health