KITITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes

Thursday, July 18, 2013
Commissioners’ Auditorium
10:00 am

Present
Board of Health (BOH): Gary Berndt, Rich Elliott, Paul Jewell, Obie O’Brien

Board of Health Advisory Committee (BOHAC): Carin Thomas

Public Health: Candi Blackford, Hollie Casey, Joe Gilbert, Dr. Mark Larson, Robin Read, Kaitlyn Reddick

Minutes
Robin Read changed the following agenda items:
- Added Rich Elliott’s term
- Removed the Joint Plan of Responsibility Agreement
- Removed foundational public health services
- Removed KCPhD program/services matrix

Motion to approve the amended agenda

Motion 07-01: Motion to approve the amended agenda. Paul Jewell moved to approve the amended agenda. Gary Berndt second. All approved. Motion 07-01 carried to approve the amended agenda.

Approval of the June 13, 2013 Board of Health meeting minutes

Motion 07-02: Motion to approve the June 13, 2013 Board of Health meeting minutes as presented. Paul Jewell moved to approve the June 13, 2013 Board of Health minutes. Gary Berndt second. All approved. Motion 07-01 carried to approve the June 13, 2013 Board of Health minutes.

Introductions and Announcements
New Employees
Robin Read introduced the new Public Health Clerk I, Hollie Casey. She has recently moved to Ellensburg from Wenatchee where she previously worked at a collections agency. The department is happy to have her.
BOHAC Members
Carin Thomas introduced herself and reviewed the following agenda items of the last BOHAC meeting:
- Vanessa Harbour has resigned from her BOHAC position and will be replaced by Rebecca Pearson
- Discussed that she will be taking a sabbatical for a year and Greg Aubol was elected to finish her Vice Chair position until the end of the year
- Elizabeth Ketterer was elected as a new upper county BOHAC member
- Reviewed the upcoming meeting to discuss the BOHAC mission and vision on July 23
- Discussed oral health and breastfeeding programs trying to reignite programs with community support and decreased funds
- Discussed the healthcare access updates:
  ✓ J. Crane from upper county will be retiring
  ✓ PT will be going into Cle Elum
  ✓ Virginia Mason partnership-Chief of Neurosurgery has begun seeing patients
  ✓ Ginger Longo MD is now seeing OB patients

Robin Read developed a talking points outline to aid BOHAC members in reporting to BOH about the BOHAC meetings. The department will follow up at the end of the year to see how this is working for them.

Contracts and Amendments
Interagency Agreement between Grant County Health District and Kittitas County Public Health
Department Amendment #2
Robin Read reviewed the Interagency Agreement between Grant County Health District and Kittitas County Public Health Department Amendment #2 extends the current agreement through September 29, 2013 and adds additional reimbursable funding for participation in approved Community Transformation Grant work. The amendment also increases the agreement amount by $7,000.

Motion 07-03: Motion to approve the authorization of the Public Health Administrator’s signature on the Interagency Agreement between Grant County Health District and Kittitas County Public Health Department Amendment #2. Gary Berndt second. All approved. Motion 07-03 carried to approve the authorization of the Public Health Administrator’s signature on the Interagency Agreement between Grant County Health District and Kittitas County Public Health Department Amendment #2.

Health Care Authority (HCA)-ABCD Local Activities
Robin Read reviewed the continuation of the Health Care Authority agreement that outlines the Statement of Work for the Kittitas County Public Health Department to assist the HCA to reduce dental decay and improve oral health in the Medicaid-eligible children birth to five years by increasing the utilization of dental services among this population in Washington.

Motion 07-04: Motion to approve the Health Care Authority (HCA)-ABCD Local Activities agreement. Paul Jewell moved to approve the Health Care Authority (HCA)-ABCD Local Activities agreement. Gary Berndt second. All approved. Motion 07-04 carried to approve the Health Care Authority (HCA)-ABCD Local Activities agreement.

Joint Plan of Responsibility between State of Washington Department of Health and Kittitas County Public Health
Agreement removed from agenda.
**Department Updates/Issues**

**Health Officer Update**

Dr. Mark Larson reviewed the history of tuberculosis (TB). TB outbreaks seem to coincide with the amount of funding provided to counties; with increased funding there were decreased outbreaks and with decreased funding more outbreaks. Dr. Larson discussed the recent outbreak in Wisconsin that involved an immigrant that was diagnosed with multidrug resistant TB. Due to appropriate staffing in Wisconsin they were able to take control of this CD case relatively quickly and keep the overall costs down. There was also discussion about other communicable diseases that could cause an outbreak would be costly to the county.

Dr. Larson also informed the BOH members of the cost savings of employers who have an employee wellness program and support exercising. Dr. Larson discussed the article “A Public Health Method of Reducing Obesity and Healthcare Costs”. The article references the Interwine, which is a large interconnected infrastructure system that contains miles of biking and hiking trails throughout Portland. An assessment was conducted of the physical activity on the Interwine and how it may be a resource for public health. Public health promotes physical activity and the Interwine provides opportunities for physical activities. The survey estimates that those who used the Interwine avoided weight gain of 17 million pounds per year which is equivalent to $155 million dollars avoided in healthcare costs.

Paul Jewell asked to see data that shows systems being implemented and the financial impact. Dr. Larson will get the commissioners the data. Robin Read also informed the commissioners that the department will be working with human resources to implement a workplace wellness program for the county using Community Transformation Grant funds.

**Administrator Update**

**Staffing**

- Hollie Casey is our new PH Clerk I
- James Rivard is working a few hours a week on Fridays
- EH Supervisor position is posted and will close July 31st
- Alisa Spieckerman transitioning to EH

**Accomplishments**

- Julia received more hepatitis C test kits and syringe exchange supplies from DOH
- Alisa’s poster abstract accepted for presentation at Joint Conference for Health

**Funding**

- Received over $20,000 to work on billing private insurance project
- Financial report from Kaitlyn

**Programs**

- Water metering update: two open houses have been held, proposed code changes, internal policy, FAQs, implementation plan
- Breastfeeding Coalition has restarted with CTG funds to increase support services
- Making public health updates to the CEMP
- We had a bat test positive for rabies
- We are setting out mosquito traps for West Nile Virus surveillance
• Starting trainings for in person assister program
• Will be working with clinics to encourage and increase developmental screening
• Expanding clinic hours starting August 1
• Concerns about BCCHP program—providers possibly not contracting with program
• Medicaid administrative match program—rejected CMS proposal

NACCHO Annual Conference
• Lots of discussion and sessions having to do with Affordable Care Act, immunizations and clinical services, and billing private insurance
• Attended sessions on financial management and evaluation, ACA and immunizations, PH ethics, billing private insurance, cost analysis of services, social media in public health, decision analysis software
• Mary Selecky Lifetime of Service Award
• Networked with other Washington State personnel

Administrator
• Holding regular EH staff meetings
• Transferred last HP work to Amy Fuller
• Handing over Quality Improvement project to Lindsay Groce and EH staff

Business
BOH role and authority review
Robin Read reviewed the state regulations of powers and duties of local board of health, which are located under RCW 70.50.060. Ms. Read also reviewed the county Board of Health code that outlined:
• Responsibilities
• Members
• Terms
• Appointment
• Vacancies
• Organization
• Meetings
• Rules and record
• Compensation or reimbursement

Septic moratorium repeal and On Site Sewage (OSS) code amendment update
Joe Gilbert explained that the department recommends adopting the current state OSS code by reference. Robin Read also mentioned that at the last BOH meeting the board recommended adding some maintenance pieces to the code, but with the timeline would like to address this at a later date. The department would like to move forward with adopting the state OSS code that would allow the county to be in better compliance with current regulation. Ms. Read reviewed a timeline that James put together for the department and would like to start this process as soon as possible. The board recommended holding a workgroup meeting the first week of August, open SEPA comment period, close SEPA comment period, and then request and hold a public hearing so the BOCC and BOH can consider adopting the state OSS code.

Michael Nigrey, Kittitas County Prosecuting Attorney, discussed the history of the Pineloch Sun III moratorium that was put in place in 1992. Mr. Nigrey also discussed the limitations of a moratorium,
including the length of time a moratorium is valid. Mr. Nigrey recommends lifting the moratorium since the documents have naturally expired. There was discussion about how the county will ensure that non-buildable lots do not get septic systems installed. Joe Gilbert reviewed the site evaluation process, which will determine whether a lot can have a septic system and what kind. Ms. Read reviewed the process for holding a Board of Health public hearing with the commissioner’s. Mr. Jewell requested sending direct notices to homeowners in Pineloch Sun III, a press release to the public, and an evening Board of Health public hearing to consider lifting the Pineloch Sun III septic system moratorium in August.

Discussion of expansion of BOH
Robin Read discussed the structure of Boards of Health across Washington State and would like to re-evaluate how the Board of Health Advisory Committee is going at the end of the year to see if expanding the Board of Health is necessary.

Contract timeliness
Robin Read reviewed the following contract/agreement process that all contracts/agreements go through. The process is as follows:

- Manager receives Administrative Assistant to start county process
- Prosecutor’s office for review (allow up to 2 weeks)
- Auditor’s office for review (allow up to 2 weeks)
- Back to the department
- Board of Health agenda for approval
- County Commissioners agenda for approval
- Health Department mails out to contractor

Foundational public health services
Moved to August agenda

KCPHD programs/services matrix
Moved to August agenda

Meeting was adjourned at 12:02pm

Motion 07-08: Motion to adjourn the July 18, 2013 Board of Health meeting. Paul Jewell moved to adjourn the July 18, 2013 Board of Health meeting. Gary Berndt second. All approved. Motion 07-08 carried to adjourn the July 18, 2013 Board of Health meeting.

Next Board of Health Meeting will be held on August 15, 2013 at 10:00 am

Obie O’Brien, Chair of the Board of Health

Robin Read, Interim Administrator,
Kittitas County Public Health
Candi Blackford, Clerk of the Board of Health