KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes

Thursday January 17, 2013
Commissioners’ Auditorium
10:00 am

Present

Board of Health (BOH): Dr. John Asriel, Gary Berndt, Obie O’Brien, Rich Elliott
Absent: Paul Jewell

Kittitas County Public Health Department (KCPHD) Staff: Candi Blackford, Dr. Mark Larson, Robin Read, James Rivard, Liz Whitaker, Dr. Andrea Snyder

Other Attendees: Hartwig Vatheuer (BOHAC member)

Minutes

Approval of the November 21, 2012 and December 20, 2012 Board of Health meeting minutes.

Motion 01-01: Motion to approve the November 21, 2012 and the December 20, 2012 Board of Health meeting minutes as presented. Rich Elliott moved to approve the November 21, 2012 and the December 20, 2012 meeting minutes as presented. Dr. John Asriel second. All approved. Motion 01-01 carried to approve the November 21, 2012 and December 20, 2012 Board of Health meeting minutes as presented.

Introductions and Announcements:

Everyone introduced themselves.

Board of Health Advisory Committee (BOHAC): Hartwig Vatheuer introduced himself and discussed the committee’s effort to restructure the group.

Contracts and Amendments:

Community Health of Central Washington: Children with Special Health Care Needs Program
James Rivard discussed the agreement between Community Health of Central Washington and the Kittitas County Public Health Department, which provides a scope of work for Community Health of Central Washington to be able to provide services for the Children and Youth with Special Health Care Needs program.
Motion 01-02: Motion to approve the Community Health of Central Washington: Children with Special Health Care Needs Program agreement. Rich Elliott moved to approve the Community Health of Central Washington: Children with Special Health Care Needs Program agreement. Gary Berndt second. Dr. John Asriel abstained. All others approved. Motion 01-02 carried to approve the Children with Special Health Care Needs Program agreement.

Consolidated Contract Amendment 6
The Consolidated Contract Amendment 6 did not complete the review process in time and will be tabled until the February 21, 2013 Board of Health meeting.

Department Updates/Issues

Department Update
James Rivard discussed the following updates:

- Mr. Rivard introduced the new public health administrator, Dr. Andrea Snyder, who began work on January 10. Dr. Snyder recently left work at the Seattle Veterans Administration Hospital as a health research scientist in Seattle. Dr. Snyder has worked for the U.S. Army in Germany, as well as the Centers for Disease Control. Dr. Snyder has two doctorate degrees. She will be commuting from Seattle until this summer.
- The Olympia bill session has started. The department will be watching for any bills that may affect public health.
- There has been no word on the re-appointment of Mary Selecky.
- The Board of Health Advisory Committee is working on restructuring. The committee has been looking at its purpose and reviewing what the health department needs from them. Some of the possible structure changes are:
  - Changing back to monthly meetings instead of bi-monthly meetings
  - Changing the name of the committee
  - Changing the vision and mission
- The next quality improvement project for the department will be to look at the complaint tracking process.
- The health department will be meeting with human resources to look into reclassifying the finance position.

Liz Whitaker discussed the following updates:

- The recently submitted grant application that would provide the department with a computer and scanner that would allow some community members to enroll and update information for the Children’s Health Insurance Plan. This grant was awarded to the department and Mrs. Whitaker will be following up with the grantor to see when the department can expect the contract and equipment.
- The Ellensburg High School to have a flu/Tdap clinic at a basketball game in the near future.
- A recent sale of flu vaccine to Kittitas Valley Community Hospital pharmacy due to a low level of supply between shipments. Mrs. Whitaker informed the board members that there will be a resolution in the near future that will allow the sale of this vaccine to comply with county policies and procedures as recommended by Michael Nigrey, Kittitas County Prosecuting Attorney. There was discussion about the flu vaccine’s efficacy and the department’s promotion efforts this year. Dr. Mark Larson also noted that the hospital has implemented its flu plan last week which requires staff to be vaccinated for the flu or wear a mask.

Health Officer Update
Dr. Mark Larson reviewed a few public health issues that are hot topics for the next year such as gun control, influenza, and the ranking of the United States in health outcomes. The United States has been
ranked as having the worst health outcomes due to lack of healthcare and low reimbursement rates. With these rankings the department is hopeful that this will lead to more public health funds in the future.

**Business**

**Board of Health Orientation**
Robin Read reviewed the Board of Health Orientation handbook that is given to each member at the beginning of the year. Mrs. Read discussed each of the tabs in the handbook:

- Board of Health Method of Operation
- Washington’s Public Health System
- Primary State Statutes Governing Public Health
- Kittitas County Public Health Department Reports
- Department Organizational Structure
- Department Budget

**Financial Update**
This report was moved to the February 21, 2013 meeting.

**Quarterly Report**
Robin Read presented the Quarterly Report information:

- Local Public Health System Partners Complete Assessment and Improvement Plan
- Note from the Health Officer: Public Health Problems in the News Lately
- Teens Against Tobacco Use
- Poor Air Quality
- Annual Drive Thru Flu Clinic Hampered by Air Quality
- Community Events
- Harm Reduction Conference
- Boosting Emergency Preparedness Knowledge
- Environmental Health Fees Updated for 2013
- HAHC Involvement
- Public Health Awareness
- Public Health Exchange
- KCPHD Staff Participate in Flood Exercise
- New Staff Certification
- 2013 Budget Passed
- Advisory Committee Looking at Restructuring
- KCPHD Improves Delivery of Food Handler’s Education

Ms. Read also reviewed the year end data for 2012.

**Update on Community Health Assessment and Community Health Improvement Plan**
Robin Read reviewed a handout which reviewed the Mobilizing for Action through Planning and Partnerships (MAPP). Mrs. Read also summarized the following pages of the Community Health Improvement Plan:

- Page 3-4: Community Health Vision and Values and the Community Health Improvement Process
- Page 5: Community Health Improvement Steering Committee
- Page 6: Description of Kittitas County: Geography and Population
- Page 7: Description of Kittitas County: Rural Character and Age Distribution
- Page 8: Description of Kittitas County: Income
- Page 9: Description of Kittitas County: Race and Ethnicity and Conclusion
Mrs. Read also reviewed the 2013-2017 Kittitas County Community Health Improvement Plan and discussed the following pages:

- Page 3: Community Health Vision and Values
- Pages 4-2: Community Health Improvement Process
- Pages 6-7: Description of Kittitas County
- Pages 8-9: Priority Issues
- Pages 10-11: Implementation Process
- Page 21: Sustainability
- Pages 22-23: Alignment with State and National Priorities

Program Yearly Updates
This item was moved to the February 21, 2013 meeting.

Adequate Water Supply Determination Discussion
James Rivard discussed the history of the Adequate Water Supply Determination process and why reviews are needed. Mr. Rivard will meet with the Central Washington Home Builders to have a discussion about the proposed 2013 process, which includes exempt, limited, and full review requirements. Othe O’Brien and Mr. Rivard discussed the future possibilities of Geographic Information System layering.

Other:
Hartwig Vatheuer thanked the Board of Health and the Board of County Commissioners for the financial support they have given to the public health department for new and existing positions. The board thanked Mr. Vatheuer for the recognition.

Motion to adjourn the meeting

**Motion 01-03: Motion to adjourn the Board of Health meeting. Rich Elliott moved to adjourn the Board of Health meeting. Dr. John Asriel second. All approved. Motion 01-03 carried to adjourn the Board of Health meeting.**

Meeting Adjourned at 12:05 pm

Next Board of Health Meeting will be held on Thursday, February 21, 2013
Candi Blackford, Clerk of the Board of Health

Obie O’Brien, Chair of the Board of Health

Kittitas County Public Health