KITITAS COUNTY BOARD OF HEALTH (BOH)  
Special Board of Health Meeting (Change of Date)  
Meeting Minutes

Thursday, October 25, 2012  
Commissioners’ Auditorium  
10:00 am

Present

Board of Health (BOH): Alan Crankovich, Paul Jewell, Obie O’Brien, John Asriel M.D., Rich Elliott

Kittitas County Public Health Department (KCPHD) Staff: Candi Blackford, Erin Moore, Amy Fuller, Robin Read, James Rivard, Jeff Seapulski, Alisa Spieckerman

Other Attendees: None

The meeting was called to order at 10:00 am

Minutes

Approval of the September 2012 Minutes

Motion 10-01: Motion to approve the September 2012 meeting minutes as presented. Paul Jewell moved to approve the September meeting minutes as presented. Obie O’Brien second. Rich Elliott abstained, all others approved. Motion 10-01 carried to approve the September 2012 meeting minutes as presented.

Introductions

Board of Health Advisory Committee (BOHAC): There were no BOHAC members present.

Central Washington University Students: Central Washington University students from China majoring in Public Administration attended today’s Board of Health meeting.

Contracts and Amendments

Interagency Agreement between Tacoma-Pierce County Health Department and Kittitas County Public Health
Robin Read reviewed the following information about the food handler’s quality improvement project:
- What is Quality Improvement
- Benefits of Quality Improvement
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- Project Activities: Assess, Define, Measure, Analyze, Design, Verify/Evaluate
- Next Steps

Ms. Read’s presentation answered questions the Board of Health had at last month’s meeting regarding the food handler’s testing system.

**Motion 10-02: Motion to approve the Interagency Agreement between Tacoma-Pierce County Health Department and Kittitas County Public Health Department. Obie O’Brien moved to approve the Interagency Agreement between Tacoma-Pierce County Health Department and Kittitas County Public Health Department. Rich Elliott second. All approved. Motion 10-02 carried to approve the Interagency Agreement between Tacoma-Pierce County Health Department and Kittitas County Public Health Department.**

**Department Updates/Issues**

**Health Officer Update**

No health officer update this month.

**Department Update**

James Rivard discussed the following updates:

- A third interview for the candidate applying for the Administrator’s position will be held on Friday.
- Air quality has returned to normal and the department is working on an after action report.
- The Ellensburg flu shot clinic at the Grand Meridian Theatre ended early due to poor air quality. It was moved inside to the health department. There were 135 people immunized at the clinic this year. The department will be looking at different scenarios for getting the flu vaccine out to the public next year.
- The Upper County flu shot clinic will be held at the Cle Elum-Roslyn schools on November 6, 2012.
- There was a possible rabies exposure in a human that occurred in San Juan County, but the patient lives here in Kittitas County.
- The Breast, Cervical and Colon Health Program has started enrolling clients again.
- The department was audited by the state and had one finding in the Maternal Child Health Program. The department is working on a plan to increase monitoring of sub recipients that receive funds from the county.
- Robin Read and Amy Fuller will be attending Community Health Improvement training in November.
- Holly Duncan is back from Panama.
- The health department will be waiting to see if Mary Selecky will be returning to office next year.
- The Environmental Health Directors’ meeting was in Leavenworth last week and water dominated the discussions.
- Mr. Rivard met with homebuilders to discuss the Water Adequacy Determination Form with regards to remodel additions of less than and greater than fifty percent. Discussions specifically addressed what may require a review and what may not require a review.
- James and Karen will be attending a budget meeting later today with the commissioners.

Obie O’Brien questioned if the flu vaccine included H1N1. Dr. Asriel and Ms. Read confirmed it did. Dr. Asriel would also like the department to brainstorm other ways to increase flu vaccination rates in the community.

There was discussion about the smoke from the wildfires possibly increasing health issues in community members. The hospital at one point reported that they had people coming into the emergency room and clinics with complaints and symptoms related to the smoke, but the department has not received any specific data about an increase in visits.
Business

Community Health Improvement Project Update
Robin Read informed the Board of Health members that the Community Health Assessment is done. The steering committee has met and finalized the strategic issues in the county. Ms. Read presented a document that outlined the seven strategic issues and the committee had chosen three of them to work on. The three strategic issues being addressed are:

- How can we strengthen coordination and communication among local public health system partners?
- How can we work effectively together to improve the quality and affordability of health care?
- How can we improve knowledge and capacity to manage stress in a healthy way? How can we increase utilization of and access to preventive care and support healthy behaviors?

Next the committee will work on a plan to achieve the goals.

Quarterly Newsletter Overview
Robin Read reviewed the following topics in the health department’s quarterly newsletter:

- Taylor Bridge and Table Mountain Fires Cause Public Health Concerns
- A Note from the Health Officer: Bullying as a Public Health Issue
- KCPHD Welcomes New Staff Members
- Temporary Nurses Help Staff Public Health Department
- New Access to Baby and Child Dentist Champion
- Free Tdap Vaccine Helps Fight Whooping Cough Epidemic
- Hospital Agrees to Store Vaccine in Case of Emergency
- Pertussis Outbreak Continues
- Quiet West Nile Virus Season
- KCPHD Travel Clinic Services
- KCPHD Gets in Fair and Rodeo Mode- There was discussion amongst members to start conversations with the fair and rodeo board for recommendations for 2013 since they are planning their budget at this time and will be starting fair planning for 2013 soon.
- Health Promotion Staff Attend Social Norms Training
- KCPHD Staff Gains Skills in Joint Information Systems
- Executive Advisory Committee Meets to Discuss Attendance
- KCPHD Receives Another $10,000 for Quality Improvement

Request Public Hearing for 2013 Fee Schedule for November BOH
Mr. Rivard requested approval from the Board of Health to hold a joint Board of County Commissioners (BOCC) and Board of Health Public Hearing to approve the 2013 Kittitas County Public Health Fee Schedule.

Motion 10-03: Motion to approve the request to set a joint BOCC/BOH Public Hearing to adopt the 2013 Public Health Fee Schedule. Rich Elliott moved to approve the request to set a joint BOCC/BOH Public Hearing to adopt the 2013 Public Health Fee Schedule. Obie O’Brien second. All approved. Motion 10-03 carried to approve the request to set a joint BOCC/BOH Public Hearing to adopt the 2013 Public Health Fee Schedule.

Other
Robin Read discussed the “Great Shake Out” that occurred on Thursday, October 18, 2012. Ms. Read would like to have all county participate next year. Paul Jewell would like to see all county offices participate next year.

The BOH members would like Liz Whitaker to follow up on the outcome of the freezer information she obtained.
Meeting adjourned at 11:55 am

Next Board of Health Meeting will be held on Wednesday, November 21, 2012

Alan Crankovich, Chair of the Board of Health

James Rinaldi

Kittitas County Public Health Department

Candi Blackford, Clerk of the Board of Health