KITTITAS COUNTY BOARD OF HEALTH (BOH) MEETING
Minutes

Thursday, February 16, 2012
Commissioners’ Auditorium
10:00 am

Present

Board of Health Members: John Asriel M.D., Alan Crankovich, Rich Elliott, Obie O’Brien

Kittitas County Public Health Department (KCPHD) Staff: Candi Blackford, Maria D. Canfield, Karen Hamel, Mark Larson M.D., Linda Navarre, James Rivard

Other Attendees: Suzanne Becker (Kittitas County Prosecutor’s Office)

The meeting was called to order at 10:00 am

Minutes

Approval of the January 19, 2012 minutes as presented:
Candi Blackford noted a correction to the January 19, 2012 minutes.

Motion 02-01: Motion to approve the January 19, 2012 minutes as amended. Rich Elliott moved to approve the January 19, 2012 minutes as amended. Obie O’Brien second. All approved. Motion 02-01 carried to approve the January 19, 2012 minutes as amended.

Introductions
There were Central Washington University students observing.

Introduction of Board of Health Advisory Committee (BOHAC) Members: None present.

Contracts and Amendments

No contracts on this month’s agenda.

Department Updates/Issues

Administrator Updates:
Maria D. Canfield presented the following updates:
• Informed the Board of Health members that the Kittitas County Public Health Department did not receive the Society for Adolescent Health and Medicine (SAHM) grant. Ms. Canfield passed around a copy of the letter announcing the grant recipients.
Ms. Canfield is working with the County Human Resources Department to review Health Promotions and Environmental Health job descriptions. They are working together to reclassify the Level I and Level II job descriptions. This will clarify the skills and credentials needed to obtain these positions and hopefully make it clear what is needed to move up a level if the opportunity should arise. There was discussion as to the different levels at this time and if they included any different credentialing, skill sets, or workloads. It was also discussed that longevity should be considered.

Ms. Canfield is working with WASALPHO and updated the Board of Health on bills that are currently going through the federal legislation:
- SB6372 (Previously SB2641) - Study Bill that will set up a work group to study funding and service delivery methods that will ensure a sustainable public health system.
- HB2341 - Bill increases requirements for hospitals to provide benefits to uninsured patients and make available the community health needs assessments. Ms. Canfield is hopeful the health department will be able to work with the hospital in the future on this.
- SB6116 - Bill that would allow local boards of health to impose rates and charges necessary to implement the OSS system management plan. The local board of health may contract with the county treasurer to collect the rates and charges through a notice on property tax statements.
- Drug Take Back bill has failed to reach the senate vote.

There was discussion about the increase in suicide attempts in the county and the overuse of prescription drugs. Dr. Larson informed the Board of Health members that there is now a bill that requires those patients who use narcotics for chronic pain (except those managed by an oncologist) to have a pain management contract or be referred to a pain clinic.

Rich Elliott also discussed the third quarter deaths in the county from 2011 in the Quarterly Report which noted 161 deaths. Candi Blackford will go back and review the records to clarify this. Compared to other quarters the numbers are quite high.

Health Officer Update
Dr. Mark Larson passed around a handout discussing the county rates for Syphilis. Kittitas County has a lower rate of infection for this communicable disease as well as many others; however, we are surrounded by other counties that have much higher rates. Our community members travel to these outside counties as well as internationally, all with the risk of bringing a communicable disease back home and potentially causing an outbreak. Dr. Larson discussed the importance of educating the schools to keep vaccinating children against these communicable diseases.

Business

Financial Update
Karen Hamel reviewed the following information that was presented on a handout to Board of Health members:
- Profit and Loss Previous Year Comparison (January through December 2011)
- January 2012 Financial Report
- Overview of Revenues
- Revenues for all programs- 4 year trend
- Environmental Health Fee Revenue-4 year trend
- Community Health Services Fee Revenue- 4 year trend
- Community Health Fee Revenue- 4 year trend
- January 2012 Expenses
- Fund Balance- 4 year trend

Short Plat Approval Process
James Rivard updated board members on the general plat approval process effective January 10, 2012:
- Application intake at CDS
- Notice of application
- KCPhD reviews application
- KCPHD sends CDS planner, applicant/authorized agent comment letter
- CDS planner issues preliminary approval
- KCPHD records soil logs
- KCPHD reviews information submitted
- CDS planner-routes Mylar for review
- KCPHD reviews the application materials submitted with Prosecutor’s Office
- Mylar and application file are routed to Health Officer for signature
- After review and signature, Mylar is routed back to CDS planner
- When all requirements have been met the Plat is recorded by the applicant or authorized agent at the Auditor’s Office

This review process allows CDS and Environmental Health to make sure that the County is creating buildable lots.

There was discussion between Obie O’Brien and Suzanne Becker, Kittitas County Prosecuting Attorney, regarding the new water code/policy issues that may arise in the future and the Supreme Court ruling of Campbell and Gwinn.

Updating Potable Water Administrative Procedures (BOCC Resolution 2010-082)
James Rivard informed the Board of Health members that there was going to be a Public Hearing held by the Board of County Commissioners on March 6, 2012 to rescind the previous policy (BOCC Resolution 2010-082) and adopt a new one.

Public Health Funding Stability Ad Hoc Workgroup
Maria D. Canfield informed the board members that the first Public Health Funding Stability Ad Hoc Workgroup meeting will be Thursday, February 16, 2012 at 3:00pm in the Conference Room at the Morris Sorenson Building. Ms. Canfield has finally found the data she has been searching for and can now focus on analyzing this information and seeing what counties have more stable funding. The groups Ms. Canfield is focusing on are:
- Classic Public Health Departments
- Mixed Public Health Departments
- Single Public Health Districts
- Regional Public Health Districts

Once this data is analyzed, Ms. Canfield will create a survey that would be sent electronically to those counties with more stable funding searching for reasons as to what activities they are doing to put themselves in a better financial position. Ms. Canfield will be following up with the Ad Hoc group and bringing a report to the Board of Health when this work is completed.

Citizens Advisory Committee on Environmental Health Code Revisions
James Rivard informed the Board of Health members that the first meeting is on February 21, 2012 at 12:00pm in the Heritage Room at the Kittitas County Fairgrounds. It was also noted that the intent is to have the group meet once a month to discuss one policy per month.

CHA/CHIP Update
Maria D. Canfield updated the Board of Health members that the health department will be holding an open house called “Journey to a Healthy Community” on Wednesday February 27th from 4-7pm at Hal Holmes. The health department is hosting this healthy communities’ project to gather information from the public pertaining to their perceived status of health in Kittitas County.
The next steering committee meeting will be held at the fairgrounds on March 8, 2012, followed up by a half day retreat on April 8, 2012.

Quarterly Newsletter
Linda Navarre reviewed the following Quarterly Report topics with the board members:
- More Children Vaccinated at Annual Drive Through Flu Vaccination Clinic
A Note from the Administrator: Comparing 2011-2010
New Partnership Results in Free Flu Vaccine Clinics
New Logo for the Never Share Syringe Exchange
CHA/CHIP Project Launched
Sarah Bedsaul Earns Master Trainer Certificate
Food Safety Code Updates Coming in 2012
New 2012 Public Health Fee Schedule
James Rivard Attends State EH Meeting
KCPHD Considers Sanitary Survey Inspection Fee
Teens Against Tobacco Use trainings Held
World Aids Day Event
BOH Recommends use of Reserves to Fill Budget Deficit
BOHAC Re-Elects Members and Positions
KCPHD receives Quality Improvement Training Grant

Jeanette Orso and Diana Burchak Have Received the Kittitas County Red Cross Real Hero’s Award
Linda Navarre reported that Jeanette Orso and Diana Burchak received the Kittitas County Red Cross Real Hero’s award. The Kittitas County Public Health Department wrote a letter of recommendation for the nomination of these two nurses who continuously support the work and efforts of the health department by volunteering their time in the community. There will be a Real Hero’s dinner that Linda Navarre and Maria D. Canfield will attend in the near future.

Maria D. Canfield noted the Leadership of Ellensburg will meet on February 17, 2012 at the Morris Sorenson Building.

Obie O’Brien discussed the needles found in the trash at the courthouse recently. The County is currently working on ordering Sharps containers that will be installed in several of the county buildings restrooms.

There was discussion about the Journey to a Healthy Community survey that was sent out to all county employees with an incentive. It was recommended that in the future for better practice to not provide incentives to county employees and their families.

Motion to adjourn the Board of Health meeting:

Motion 02-02: Motion to adjourn the Board of Health meeting. Rich Elliott moved to adjourn the Board of Health meeting. Obie O’Brien second. All approved. Motion 02-02 carried to adjourn the Board of Health meeting.

Meeting adjourned at 11:45am

Next Board of Health Meeting March 21, 2012 at 10:00 am, Commissioners’ Auditorium

Alan Crankovich, Chair of the Board of Health
Maria D. Canfield, Administrator
Kittitas County Public Health Department

Candi Blackford, Clerk of the Board of Health