KITTITAS COUNTY BOARD OF HEALTH (BOH)
Minutes

Thursday August 18, 2011
Commissioner’s Auditorium
10:00 a.m.

PRESENT: Dr. John Asriel, Alan Crankovich, Rich Elliott, Paul Jewell, Obie O’Brien

Kittitas County Public Health Department Staff (KCPHD): Candi Blackford, Maria D. Canfield, Dr. Jackie Dawson, Karen Hamel, Amanda Johnson, Linda Navarre, Robin Read, James Rivard

Other Attendees: Suzanne Becker (Prosecutor’s Office), Gene Dana (Board of Health Advisory Committee)

The meeting was called to order at 10:00 a.m.

Motion to approve the agenda as presented

Motion 08-01: Motion to approve the Board of Health agenda as presented. Alan Crankovich moved to approve the agenda as presented. Obie O’Brien second. All approved. Motion 08-01 carried to approve the Board of Health agenda as presented.

Minutes

Approval of amendments to the July 21, 2011 and July 22, 2011 minutes:

Motion 08-02: Motion to approve the amendments to the July 21, 2011 and July 22, 2011 minutes. Rich Elliott moved to approve the amendments to the July 21, 2011 and July 22, 2011 minutes. Obie O’Brien second. All approved. Motion 08-02 carried to approve the amendments to the July 21, 2011 and July 22, 2011 minutes.

Approval of the amended July 21, 2011 and July 22, 2011 minutes:

Motion 08-03: Motion to approve the amended July 21, 2011 and July 22, 2011 minutes. Rich Elliott moved to approve the amended July 21, 2011 and July 22, 2011 minutes. Obie O’Brien second. All approved. Motion 08-03 carried to approve the amended July 21, 2011 and July 22, 2011 minutes.

Introductions and Announcements

Introduction of BOHAC members:
Gene Dana introduced himself as a member of the Board of Health Advisory Committee and Dr. Jackie Dawson introduced herself as the epidemiologist for the Kittitas County Public Health Department.
Contracts and Amendments

**Washington Dental Service Foundation Access to Baby and Child Dentistry (ABCD) year two grant agreement:**
The Washington Dental Service Foundation ABCD year two grant agreement supports the ABCD program in Kittitas County. The grant funds are solely for the purposes outlined in the proposal to the Washington Dental Service Foundation received in March 2011 and are subject to the terms and conditions set forth in the grant application and agreement.

Motion 08-04: Motion to approve the Washington Dental Service foundation ABCD year two grant agreement. Rich Elliott moved to approve the Washington Dental Service Foundation ABCD year two grant agreement. Obie O'Brien second. All approved. Motion 08-04 carried to approve the Washington Dental Service Foundation ABCD year two grant agreement.

**Memorandum of Understanding (MOU) between First United Methodist Church and Kittitas County Public Health Department:**
The MOU between First United Methodist Church and Kittitas County Public Health Department is in effect to establish an agreement for use of space to conduct harm reduction education, testing and counseling, and supply distribution.

Motion 08-05: Motion to approve the MOU between First United Methodist Church and Kittitas County Public Health Department. Rich Elliott moved to approve the MOU between First United Methodist Church and Kittitas County Public Health Department. Obie O'Brien second. All approved. Motion 08-05 carried to approve the MOU between First United Methodist Church and Kittitas County Public Health Department.

**Amendment to the medical services agreement between Group Health Cooperative and Kittitas County Board of Health:**
The amendment to the medical services agreement between Group Health Cooperative and Kittitas County Board of Health amends and adds language to specified sections in the contract.

Motion 08-06: Motion to approve the amendment to the medical services agreement between Group Health and Kittitas County Board of Health. Rich Elliott moved to approve the amendment to the medical services agreement between Group Health and Kittitas County Board of Health. Alan Crankovich second. Motion 08-06 carried to approve the amendment to the medical services agreement between Group Health and Kittitas County Board of Health.

**National Association of County and City Health Officials (NACCHO) Community Health Improvement Plan grant:**
The contract between NACCHO and Kittitas County Public Health Department is to provide funding support for the development of a Community Health Assessment and Improvement Plan for Kittitas County.

Motion 08-07: Motion to approve the NACCHO Community Health Improvement Plan contract. Obie O'Brien moved to approve the NACCHO Community Health Improvement Plan contract. Rich Elliott second. All approved. Motion 08-07 carried to approve the NACCHO Community Health Improvement Plan contract.

Department Updates/Issues

**Health Officer Update:** No health officer update.

**Administrator’s Report:** Maria D. Canfield reported the following:
- The NACCHO grant work is underway.
- The health department will conduct a flu vaccine clinic and emergency preparedness exercise on October 1, 2011 at the Grand Meridian Theatre parking lot in Ellensburg.
The health department will be working with the Board of Health Advisory Committee to prioritize programs that are not required by law.

- The health department will bring the 2012 fee schedule to the September 22, 2011 meeting.
- The November Board of Health meeting has been changed to Wednesday, November 9, 2011.
- The Department of Ecology is working with Chem-Safe Environmental to perform the final closure process under the authority of the federal Model Toxics Act.
- The health department ranked first out of all the Local Health Jurisdictions who completed the basic set for the 2010-2011 Public Health Standards Performance Review.

**Business**

**Presentation by Dr. Jackie Dawson:** Dr. Jackie Dawson is the epidemiologist for Chelan, Douglas, Grant, Kittitas and Okanogan counties. Dr. Dawson has been in this position for eight years and her position is funded through Public Health Emergency Preparedness and Response (PHEPR) funding.

Dr. Dawson reviewed the recent Q fever outbreak that occurred in Grant County. Q fever is caused by the bacteria Coxiella burnetii found primarily in goats, sheep and cattle. People are at highest risk when they are around infected animals giving birth. The bacteria is hardy and lives for long periods of time in the environment and is spread through barnyard dust that has been infected with urine, feces, or birthing fluids. Some of the symptoms of Q fever are a fever and other flu-like symptoms. Although rare, it can cause serious health complications if it turns to pneumonia and settles in the heart.

Dr. Dawson reported that Grant County recently had several cases of Q fever. She worked closely with communicable disease nurses to educate the public and interview contacts in order to try to stop the disease from spreading. During this outbreak they traced the source to goats. Some of these goats were sold to six other counties. On June 13, 2011 the Centers for Disease Control and Prevention, Washington State Department of Health, Washington State Department of Agriculture, and U.S. Department of Agriculture were in Grant County to help with the investigation.

Dr. Dawson informed the Board of Health that Eastern Washington was selected to collect ticks under a newly funded project. The state is looking for ticks that may carry Lyme Disease. As of today, there have been no identified cases of Lyme Disease in Kittitas County, but the tick that carries Lyme Disease, Ixodes Pacificus, lives here. Dr. Dawson also informed the Board of Health that in order to actually contract the disease the tick must start feeding on a blood source which takes at least thirty-six hours of contact with the source of the blood.

**Financial Update:** Karen Hamel reviewed the following handouts:

- 2011 KCPHD Revenues
- 2006-2010 KCPHD Revenues
- 2006-2010 Environmental Health Revenues
- 2011 Revenue Sources
- 2011 KCPHD Expenses
- KCPHD Fund Balance

The amended 2011 budget reflects the revenue loss of HIV, Tobacco, Oral Health, Wilson Creek, and SANE funding and the addition of the NACCHO Grant (Community Health Improvement Plan), and syringe exchange funding. There were additional budget amendments to address adjustments to revenue and expenditure items.

**Quarterly Report:** Robin Read discussed the quarterly report with the Board of Health members pointing out topics from second quarter:

- Boards Approve Changes to County Water and Sewer Code
- Food Borne Illness Training Session Emphasizes Collaboration
- Fruit/Vegetable Harvest Volunteers Sought for FISH Food Bank
- Uninsured New Dads Eligible for Free Tdap Vaccine
- Oral Health Training Held for Local Medical Providers
- Cottage Food Bill Signed by Governor
Online Vaccine Ordering System Implemented Statewide
First Overseas Travel Group Consultations Held
Community Partnerships and Healthy Schools Presentation
Presentation on Public Health and Older Adults
Immunization Clinic Held in April, Upcoming Free Clinics Planned
Free Summer Lunch Program for Kids Sponsored by Food Bank
Law Changes Exemption Requirements for School Vaccinations
Alternate Care Facility Exercise Held in Wenatchee
MyPlate Image Replaces MyPyramid at USDA
Hepatitis C Awareness Month Article Published
Dr. Solberg Resigns from BOH Following 14 Years of Service
BOHAC Welcomes New Members, Loses Current Member
QILT Expands Communicable Disease Notification System

Staff: Joe Gilbert: James Rivard informed Board of Health members that Joe Gilbert was out sick. Mr. Rivard shared that Mr. Gilbert is in charge of our onsite sewage program at the health department. Mr. Gilbert is also helping out with the water and solid waste programs.

QILT first quarter project: James Rivard reviewed the Quality Improvement Leadership Team (QILT) project for the quarter. He reviewed the previous 2011 Environmental Health Food Safety Fees and discussed the changes for 2012. Mr. Rivard has re-categorized the food codes based on the level of risk instead of number of seats. Clearer definitions will help staff answer questions and allow the public to better understand why they are categorized under a certain food fee code. The new food fees will be presented at the September Board of Health meeting.

Other:

Changes to September and November Board of Health meetings: The following changes have been made to the upcoming Board of Health Meetings:

- Thursday, September 15, 2011 meeting has been moved to Thursday, September 22, 2011
- Thursday, November 17, 2011 meeting has been moved to Wednesday, November 9, 2011

Other

- Rich Elliott discussed implementing a surcharge on fast food as another possible funding option for public health. There was discussion of legality. Suzanne Becker did not know at the time but will research the issue and get the Board an update next month.
- Mr. Elliott announced that there will be a NIMS 200 class held at Kittitas Valley Community Hospital on Tuesday August 23, 2011 from 8:30 a.m.-12:00 p.m. for interested staff.
- Mr. Elliott also mentioned that the city will more than likely pass the cannabis dispensary ordinance. It was recommended that if the health department wanted to make a presentation to the Ellensburg City Council they should start preparing.

Motion to adjourn the August 18, 2011 meeting:

Motion 08-08: Motion to adjourn the August 18, 2011 Board of Health meeting. Rich Elliott moved to adjourn the August 18, 2011 meeting. Obie O’Brien second. All approved. Motion 08-08 carried to adjourn the August 18, 2011 meeting.

Meeting adjourned at 11:14 a.m.

Next Board of Health meeting: September 22, 2011, 10:00 a.m., Commissioner’s Auditorium