KITTITAS COUNTY BOARD OF HEALTH (BOH)

Minutes

Wednesday, July 21, 2011
Commissioners Auditorium
10:00 a.m.

PRESENT: Dr. John Asriel, Alan Crankovich, Rich Elliott, Paul Jewell, Obie O’Brien

Kittitas County Public Health Department Staff (KCPHD): Candi Blackford, Maria D. Canfield, Karen Hamel, Julia Karns, Kasey Knutson, Dr. Mark Larson, James Rivard

Other Attendees: Suzanne Becker (Prosecutor’s Office), Carin Thomas (Board of Health Advisory Committee)

The meeting was called to order at 10:02am

Paul Jewell asked to amend the agenda by adding the following items to the meeting:

- Election of Vice Chair
- Request use of the facility at the fairgrounds

Motion 07-01: Motion to approve the amended agenda. Rich Elliott moved to approve the amended agenda. Obie O’Brien second. All approved. Motion 07-01 carried to approve the amended agenda.

Minutes

Approval of June 29, 2011 minutes:

Motion 07-02: Motion to approve the June 29, 2011 Board of Health meeting minutes as presented. Rich Elliott moved to approve the June 29, 2011 Board of Health meeting minutes as presented. Obie O’Brien second. All approved. Motion 07-02 carried to approve the June 29, 2011 Board of Health meeting minutes as presented.

Approval of June 29, 2011 Public Hearing minutes:

Motion 07-03: Motion to approve the June 29, 2011 Public Hearing minutes as amended. Paul Jewell moved to approve the June 29, 2011 Public Hearing meeting minutes as amended. Alan Crankovich second. All approved. Motion 07-03 carried to approve the June 29, 2011 Public Hearing meeting minutes as amended.

Introductions and Announcements: Maria D. Canfield, Administrator of the Public Health Department, introduced herself and reported briefly that she is currently working on setting up meetings with key
community members. She also discussed how she and her husband came to Ellensburg. Ms. Canfield then introduced, Karen Hamel, the health department’s new accountant.

Dr. John Asriel introduced himself. He has traveled to a lot of places and decided to settle in Ellensburg. He has been here for the last 1 ½ years. He is a family physician at Community Health of Central Washington and the newest member to the Board of Health.

Dr. Mark Larson introduced Katie Martin a second year medical student at the University of Washington. She will be doing her practicum at the Valley Clinic so she will be around for the next couple of years. Dr. Larson noted that she is working on the “Free Kids Lunches” this summer.

**Introduction of BOHAC members:** Carin Thomas introduced herself as a member of the Board of Health Advisory Committee and a Biochemist, Toxicologist in the Department of Chemistry at Central Washington University.

**Contracts and Amendments:**
None

**Department Updates/Issues:**

**Health Officer Update:** Dr. Mark Larson discussed measles, which has been in the news lately. As of today in the Seattle Times there have been 17,584 cases in Ethiopia which has resulted in 114 deaths. In Northern Kenya there have been 462 cases and 11 deaths in refugee camps. Most cases in the United States are imported from other countries. This year there have been 156 cases of measles in the United States.

**Administrator’s Report:** Maria Canfield discussed budget season. The department is in the process of gathering information that will be presented to the Board of Health.

**Business**

**Financial Update:** Karen Hamel reviewed the financial handouts:
- Revenue Sheets
- KCPHD Expenses
- Revenue Comparison
- Environmental Health
- Fund Balance
- 2011 Revenue Sources

Also discussed were the budget amendments to programs that have funding that has been eliminated, she is working on 2012 documents for preparation for next month.

Rich Elliott expressed his concerns with the budget and the possibility of losing programs and staff. There was discussion on having a proactive approach in the future. Paul Jewell noted that at this time it is unclear about the funding for public health and what it will look like in the months ahead.

**Staff: Julia Karns:** Julia Karns introduced herself and discussed the handout reviewing the programs that she is involved in:

- **Breast and Cervical Health Program:** This program is for qualifying women over 40 with no health coverage for breast and cervical exams. Enrollment closed for a couple months this year due to the high volume of clients accessing this program. Julia informed the BOH members that the program is fully funded for another year, with limited funding for colonoscopies.
• **HIV/Hepatitis C Testing and Counseling:** This program promotes harm reduction in the community. Julia explained that although HIV funding took a big cut this year the syringe services program received a $10,000 grant to fund the exchange. The health department will be expanding the exchange to upper county and hopefully expand the hours in Ellensburg as well.

Julia Karns while discussing harm reduction noted “that anyone using drugs has no reason to reuse a syringe.” The rate of Hepatitis C infection is high and a majority of the cases in adults are between 40-60 years of age. Julia noted that with the reduction of funds for the HIV/Hepatitis C program, that she will be restructuring some of the program activities. Ms. Karns will be assisting with reporting to the state, partner notification (treatment), and continuing to test and counsel people at high risk.

There was discussion about the data that was presented and Dr. Larson noted that if people are aware of their status they hopefully will be less likely to transmit the infection to others. There are plans for the health department to work with local providers and the hospital to raise awareness of HIV/Hepatitis C and how we can work together to try to help stop the spread of these diseases.

**Staff: Kasey Knutson:** Kasey Knutson introduced herself and informed the BOH members that she has a background in education. She started at the health department in 2008 in the tobacco program; recently, the funds have been eliminated. She has shifted her time to oral health and access to baby and child dentistry (ABCD) program. The Washington Dental Service has provided more funding for this program to continue through the next year. The other programs Ms. Knutson participates in are:

- Food Handlers Classes
- Immunization Data Entry
- HIV/Blood Borne Pathogens Class
- Tobacco Prevention- Prevention in Youth
- Smoking in Public Places

Ms. Knutson also informed the BOH members that the county will not be doing anymore compliance checks. This will be taken over by the state Liquor control Board.

Dr. John Asriel asked for clarification on the Smoking in Public Places Policy. Kasey discussed that if there is a complaint about smoking in a public place the health department would go out and investigate the complaint.

**Update on food establishment inspections and violations:** James Rivard discussed the Food Safety Program and the data collected (handouts). Mr. Rivard noted that in 2011 there have been 20 establishments permitted but the actual permitting year begins in October. To date the health department has performed 277 random food establishment inspections and should have all inspections completed by the end of the year.

Mr. Rivard reviewed the 2010-2011 most frequent violations and the Food Establishment Inspection Report. There was discussion about the violations/points needed to close a food establishment and the barriers the health department faces.

Mr. Rivard noted that on July 22, 2011 the new “Cottage Bill” takes effect. This new bill will allow people to sell home baked goods out of their home for a profit of up to $15,000.00. The kitchen will have to be registered with the Washington State Department of Agriculture and have an annual inspection at a cost of $125.00. The products must be clearly marked as “baked at home.” There was discussion about a new policy the health department would like to establish. It is the “Three Strikes and You’re Out” policy. This policy would allow the health department to charge a $130.00 re-inspection fee and if the violation is not fixed after that the department could shut the establishment down with a health order.

*Rich Elliot left the meeting at this time*
*Dr. Mark Larson left the meeting at this time*
QILT project summary: Linda Navarre reviewed the QILT project for the quarter. The health department is working on a provider notification project. This will improve communication between the health department and providers by accessing different forms of communications, such as e-mails. Ms. Navarre reported this will help speed up the notification process to providers of communicable diseases or other important information. The next QILT project will be to review the fee schedule and to make sure the fees are appropriate for cost recovery.

West Nile Virus update: James Rivard informed Board of Health members that it has been pretty quiet across the state for West Nile Virus activity. There were a couple of reports of dead birds, but unfortunately they were not the correct species of birds for DOH tests. Mr. Rivard clarified that crows, magpies, blue jays, and ravens are among the birds DOH is testing.

Mr. Rivard also noted that with budget cuts this year to the program, the health department will not be going out to sites to set mosquito traps. Instead public health staff who have mosquitos around their house are being asked to set up a trap and bring it back on Tuesdays for testing.

Coal Waste Discussion: James Rivard reported that he had talked to the Department of Health last week. They have not found any presence of the compound benzo(a)pyrene. It was noted that not all domestic water systems test for this compound. There was discussion about coal mine locations in upper county and possible water issues that may arise in the future. It was asked that the health department make a list of Group A non transient systems and Group B systems for the upper county that may be affected by this issue. The movement of water and how much is absorbed into the soil was also discussed at length.

Upper County Group B water system approvals discussion: Moved to Community Development Services study session.

Request to set a joint BOCC and BOH public hearing to consider revision of the Kittitas County Public Health Fee Schedule: Maria Canfield requested to set a joint BOCC and BOH public hearing in September to consider the revision of the Kittitas County Public Fee Schedule.

Motion 07-04: Motion to approve the request to set a joint BOCC and BOH public hearing to consider revision of the Kittitas County Public Health Fee Schedule. Alan Crankovich moved to approve the request to set a joint BOCC and BOH public hearing to consider the revision of the Kittitas County Public Health fee schedule. Obie O’Brien second. All approved. Motion 07-04 carried to approve the request to set a joint BOCC and BOH public hearing to consider revision of the Kittitas County Public Health fee schedule.

Other

Enabling documents for Amending Title 13 Water and Sewer: A special meeting to approve the Board of Health Ordinance 2001-01 regarding the Title XIII Water and Sewer Amendment is set Friday, July 22, 2011 at 1:00 pm in the Commissioners Auditorium was set.

Election of BOH vice Chair: Paul Jewell recommended the appointment of Rich Elliott as the new Vice Chair for the Board of Health.

Motion 07-05: Motion to approve the appointment of Rich Elliott as Vice Chair of the Board of Health. Obie O’Brien moved to approve the appointment of Rich Elliott as Vice Chair of the Board of Health. Alan Crankovich second. All approved. Motion 07-05 carried to approve the appointment of Rich Elliott as Vice Chair of the Board of Health.
Discuss use of facility at fair grounds: BOCC will discuss.

Meeting adjourned at 12:07pm

Next Board of Health August 18, 2011 at 10:00 am, Commissioners’ Auditorium

Candi Blackford, Clerk of the Board of Health

Paul Jewell, Chair of the Board of Health

Maria D. Canfield, Administrator
Kittitas County Public Health Department