KITTITAS COUNTY BOARD OF HEALTH
Minutes

Thursday, April 21, 2011
Commissioners' Auditorium
10:00 a.m.

PRESENT: Rich Elliott, Paul Jewell, Obie O’Brien

Kittitas County Public Health Department Staff (KCPHD): Candi Blackford, Amy Diaz, Dr. Mark Larson, Linda Navarre, Robin Read, James Rivard, Amber Simon

Other Attendees: Suzanne Becker (Kittitas County Prosecuting Attorney)

Paul Jewell called the meeting to order at 10:03 a.m.

Minutes:
Approval of the March 17, 2011 minutes

Motion 04-01: Motion to approve the March 17, 2011 meeting minutes as presented. Rich Elliott moved to approve the March 17, 2011 meeting minutes as presented. Obie O’Brien seconded. All approved. Motion 04-01 carried to approve the March 17, 2011 meeting minutes as presented.

Introductions and Announcements: Bonnie Corns introduced herself as a member of the Board of Health Advisory Committee.

Contracts and Amendments:

Washington State Department of Health Immunization Program: Linda Navarre reviewed the agreement between Washington State Department of Health Immunization Program and Kittitas County Public Health Department and local area physicians. The agreement outlines the guidelines providers must follow in order to participate in the Vaccines for Children Program (VFC).

Motion 04-02: Motion to approve the agreement between the Washington State Department of Health Immunization Program and Kittitas County Public Health Department. Rich Elliott moved to approve the agreement between the Washington State Department of Health Immunization Program and Kittitas County Public Health Department. Obie O’Brien seconded. All approved. Motion 04-02 carried to approve the agreement between the
Amendment 2 to the Agreement between the State of Washington and Kittitas County Public Health: James Rivard reviewed the grant amendment that will increase grant G1000426 by $20,777 for a new total amount of $98,312 for activities performed within the scope of work through June 3, 2011.

Motion 04-03: Motion to approve the Amendment 2 to the Agreement between the State of Washington and Kittitas County Public Health. Obie O’Brien moved to approve the Amendment 2 to the Agreement between the State of Washington and Kittitas County Public Health. Rich Elliott seconded. All approved. Motion 04-03 carried to approve the Amendment 2 to the Agreement between the State of Washington and Kittitas County Public Health.

Consolidated Contract Amendment #31: James Rivard reported that this contract amends the following work/funds:
Amends statements of work for the following program:
- Immunization Program CHILD Profile – Effective January 1, 2011
- Office of Drinking Water Group A Program – Effective January 1, 2007
- Public Health Emergency preparedness and Response (PHEPR) – Effective July 1, 2010
Exhibit B-31 allocations amends and replaces Exhibit B-30 allocations as follows:
- Decrease of $2,750 for a revised maximum consideration of $2,372,990.

Motion 04-04: Motion to approve Consolidated Contract Amendment #31. Rich Elliott moved to approve Consolidated Contract Amendment #31. Obie O’Brien seconded. All approved. Motion 04-04 carried to approve Consolidated Contract Amendment #31.

Department Updates/Issues:

Health Officer Update: Dr. Mark Larson introduced Courtney, who is a medical student, spending six months in Kittitas County. Dr. Larson also updated that the hospital has released its influenza restrictions which required hospital staff that were not vaccinated for influenza to wear masks. Surrounding area hospitals are starting to release their restrictions as well.

Dr. Larson informed the BOH members that there will be a Sexual Assault Nurse Examiners’ (SANE) meeting with the hospital next Monday to discuss the reasons why public health should not house the program.

Administrator’s Report: Linda Navarre reported on the all-staff retreat that occurred on Wednesday, March 9. She noted that the annual training bring staff together off-site to acquire new skills. This year the department focused on the following topics:
- Health Information Portability and Accountability Act (HIPAA) Training – Protected Health Information
- Quality Improvement Training – Prioritization Matrix
- National Incident Management System (NIMS) Refresher Course (NIMS 100) and Automated External Defibrillator (AED) Training
- Health Disparities Training
- Emergency Response Table Top Activity

Linda also reviewed the following highlights:
Health Promotions: Department staff continues to cross train for Community Health Service programs. Sarah Bedsaul’s work with Chronic Disease Prevention Education classes, coordinated with KVCH, has resulted in increased community member participation and provides the health department with an important link with the coordination of health services between public health and the local hospital.

Assessment:
- Amy Diaz submitted required documentation for a public health standards review in mid-February. An on-site review will be conducted in mid-May.
- Data collection for the quarterly report and formatting of the final document for publishing
- Completion of food survey data for analysis and reporting to stakeholders

James Rivard updated on the Environmental Health staff:
- Environmental Health and Communicable Disease staff attended a foodborne illness training provided by the Department of Health
- Cistern Code is ready for public comment
- Environmental health permits are down slightly for on-site sewage and water surveys

Business:

Financial Update: Amber Simon reviewed the 2010 Financial Report Handout which included the following:
- KCPHD All Revenues (2006-2010)
- Environmental Health Revenues (2006-2010)
- Funding Sources
- Expenses
- Fund Balance

She also reviewed the 1st quarter financial report for 2011:
- Revenues
- KCPHD revenues (2006-2011)
- Environmental Health Revenues (2006-2011)
- 2011 Revenue Sources
- KCPHD 2011 Expenses
- Fund Balance

Finally, Amber reviewed the KCPHD Key Financial Indicators. She is working on this project with Amy Diaz and will continue to update information to present in a final form at a later date.

Updates by KCPHD staff, Robin Read: Robin Read presented the BOH members with a handout that reviews Health Promotion programs and work. It outlines each program the team participates in and notes the future of the funding for the work listed below:
- Shape Up Kittitas County: Work with local schools on implementing and improving school wellness policies; establish and help implement policy and codes that ensure land use and a built environment that is conducive to healthful living; research, promote, and assist with the implementation of policies and environmental changes that increase community access to healthy foods in Kittitas County; increase physical activity through creating safer routes for
children to walk and bike to school; increase access to healthy foods through a healthy retail project.

- Tobacco Prevention and Control Program: Increase community capacity to address tobacco use; prevent youth tobacco use; increase cessation among people who use tobacco; reduce exposure to secondhand smoke.
- Oral Health Program: Connect young children to dental care through the Access to Baby and Child Dentistry (ABCD) program; coordinate ABCD training for local dentists; coordinate Oral Health Coalition; and serve as a resource to connect people to oral health services.
- HIV/AIDS Prevention Program: HIV counseling and testing; HIV prevention interventions; HIV case management; HIV general education.
- Breast, Cervical, and Colon Health Program: Conduct outreach and promotion to engage eligible women into the program; enroll eligible women into the program and connect them with women’s health exam and mammogram services; serve as liaisons for clients to assist in accessing services; collaborate with local medical providers to provide services.
- Hepatitis Prevention Program: Hepatitis C counseling and testing; Hepatitis A and B vaccine; syringe exchange.
- Food Handler’s Education: Teach food handler’s class in Spanish; provide opportunity for Upper County residents to take the food handler’s class in Cle Elum; group food handler’s classes.
- Other: Assist with vaccination clinics; interpretation and translation; assist with communicable disease outbreaks, emergency preparedness, child care promotion, community coalitions and committees.
- Health Promotion (HP) Administration (Manager): Manage HP program budgets; manage HP staff; manage HP activities; and participate in department management team.

There was discussion on funding cuts to programs and how the health department will handle cuts to specific programs.

Updates by KCPhD staff, Linda Navarre: Will postpone to May meeting.

Quarterly Report: Amy Diaz reviewed the first quarterly report articles:

- Community Food Assessment Survey Results Compiled
- A note from the Department: Revised Strategic Plan Adopted
- Regional Epidemiologist Assists Kittitas County
- Upper County Office Open Tuesdays by Appointment Only
- James Rivard Elected Central Regional Vice President of WSEHA
- Sarah Bedsaul to Teach Chronic Health Condition Courses
- Oral Health of Kittitas County Youth Better than State Average
- Sanitary Survey Training Course Held in Ellensburg
- Public Health Job Losses Felt Nationwide
- ABCD Program Up and Running
- Annual Training and Emergency Exercise Day Held March 9
- County Health Rankings Released – Kittitas County Does Well
- Syringe Exchange Expanded to Include Evening Hours
• Kittitas School District “Safe Routes to School” Event Planned
• Japan Radiation Event Causes Unnecessary Concern in States
• Fuel Up to play 6 Activities Planned at Lincoln Elementary
• Staff Assist with Central Washington University Health Fair
• BOH continues to Work Towards Water Code Allowing Cisterns
• BOHAC Recommends Approval of Department Plans
• QILT Works to Redefine Food Establishment Descriptions

**Coal Waste Discussion/Change Requirements for Water Testing in Upper County:** James Rivard introduced Charlie McKinney, Department of Ecology (DOE), to discuss the possibility of toxicity issues related to carcinogenic polycyclic aromatic hydrocarbons (cPAHs) that appear to be associated with old coal mines and coal waste materials in Upper Kittitas County.

Charlie McKinney introduced himself. He informed BOH members that the Department of Ecology’s Water Quality Program was made aware of the issue when they received a Draft Environmental Impact Statement (DEIS) for the City Heights Development. The DEIS was prepared to address the proposed residential development and its annexation into the City of Cle Elum. Within that document were a Coal Waste Rock Sampling and Analysis Report that provided results of laboratory analyses performed on surface soil samples taken from an area of the subject property that contained coal mining residues. The residues are believed to be left over coal washing operations that occurred over many years during the era of active coal mining.

Lab analysis caught attention of reviewers due to the levels of cPAHs. The sample contained 0.167 mg/kg (ppm) of cPAHs. Carcinogenic PAHs are a group of organic pollutants that are found in oil, coal and tar deposits and are also produced as byproducts of fuel burning and other combustion processes. In addition to being carcinogenic, cPAHs have been found to be mutagenic (induces genetic mutations) and teratogenic (causes birth defects). The cPAH level in this sample exceeded the state cleanup level set for protection of human health, which is 0.1 mg/kg. The Toxic Cleanup Program is working with the property owner towards additional investigation at the site. DOE stated that this may be nothing to worry about due to the limited data, but with the potential effects on human health they felt it should not be ignored.

The Wastewater Quality Program is now involved since cPAHs could be picked up and moved through storm water. There was discussion on how storm water is discharged off site or retained on site. DOE wanted the health department to be aware of the situation and will keep the department/BOH updated of any findings in the future.

The last item of business was small domestic water systems with a source that may be associated with a mine shaft and potentially in direct contact with coal deposits. The health department does not require a specific test for the cPAHs at this time. In the future this may be an option pending the outcome of further data.

Paul Jewell asked DOE for a memo defining all acronyms and information presented today as well as in the future to help the county establish testing requirements should they be necessary.

**Immunization Clinic Results:** Linda Navarre reported that the health department held a vaccination clinic during kindergarten registration in Cle Elum on April 6, 2011. The health department gave 81 vaccinations to 23 children. Linda also noted that there were more 5th grade students than kindergartners this year.
County Health Rankings: Amy Diaz reported that Kittitas County was ranked as the second healthiest county in the state for health outcomes and fourth for health factors in the second annual release of the County Health Rankings by the University of Wisconsin Population Health Institute. Amy discussed areas where the county was doing well, and areas for improvement (county ranked 39th of 39 for excessive drinking in Washington State).

Other:

Dr. Don Solberg Resignation: Paul Jewell noted that a resignation letter had been received from Dr. Don Solberg. He requested staff to prepare a letter of acknowledgement noting receipt of letter and thanking him for his years of service on the Board of Health.

Temporary Event Fee: James Rivard requested guidance on changing permit application due dates for temporary events. At this time permit applications must be turned in two weeks prior to an event; he would like to see this reduced to one week. BOH members noted that this change needs to occur at the BOCC meeting when the fee schedule is re-opened.

Meeting adjourned at 11:43 a.m.

Next Board of Health May 19, 2011 at 10:00 a.m., Commissioners’ Auditorium

[Signatures]

Paul Jewell, Chair of the Board of Health
Linda Wayne
Co-Administrator Signature
Kittitas County Public Health Department

Candi Blackford, Clerk of the Board of Health