KITITAS COUNTY BOARD OF HEALTH
Minutes

Thursday, September 16, 2010
Commissioners’ Auditorium
10:00 a.m.

PRESENT: Alan Crankovich, Rich Elliott, Paul Jewell, Dr. Don Solberg

Kittitas County Public Health Department Staff (KCPHD): Candi Blackford, Amy Diaz, Amber Simon

Other Attendees: Suzanne Becker (Kittitas County Prosecuting Attorney)

Dr. Don Solberg called the meeting to order at 10:00 a.m.

Minutes:
Approval of the August 19, 2010 minutes

| Motion 09-01: Motion to approve the August 19, 2010 meeting minutes. Paul Jewell moved to approve the August 19, 2010 meeting minutes. Alan Crankovich seconded. All approved. Motion 09-01 carried to approve the August 19, 2010 meeting minutes. |

Introductions and Announcements: James Rivard introduced Birkin Owart, a Central Washington University student, who is a volunteer intern at the health department. He has been working with the Environmental Health division to put together a cost analysis for a mosquito district for the county. He is hoping to continue volunteering throughout the school year.

Board of Health Position Appointment: It was noted that Rich Elliott was the only applicant for the vacant Board of Health position.

| Motion 09-02: Motion to approve the re-appointment of Rich Elliott to the Board of Health. Paul Jewell moved to approve the re-appointment of Rich Elliott to the Board of Health. Alan Crankovich seconded. All approved. Motion 09-02 carried to re-appoint Rich Elliott to the Board of Health. |

Contracts and Amendments:

Agreement between Yakima Health District and Kittitas County Health Department: Amber Simon reviewed that this contract is effective from July 2010 to June 2011 and notes that the Kittitas County Public Health Department will participate as a service provider in the Washington Breast and Cervical Health program.

| Motion 09-03: Motion to approve the Agreement between Yakima Health District and Kittitas County Health Department. Paul Jewell moved to approve the Agreement between Yakima Health District and Kittitas County Health Department. Rich Elliott seconded. All approved. Motion 09-03 carried to approve the Agreement between Yakima Health District and Kittitas County Health Department. |
**Consolidated Contract Amendment 26:** Amber Simon discussed the Consolidated Contract Amendment #26 which amends the following:

- Adds Statements of Work for the following programs:
  - HCCW Child Care Health Consultations – Effective July 1, 2010
- Amends Statements of Work for the following programs:
  - ARRA Immunization Reaching More Children Project – Effective March 1, 2010
  - Oral Health Program – Effective January 1, 2009
  - Public Health Emergency Preparedness and Response (PHEPR) – Effective July 31, 2009

Decreases allocations by $6,274.00 for a revised maximum consideration of $2,112,118.

| Motion 09-04: Motion to approve the Consolidated Contract Amendment #26. Alan Crankovich moved to approve the Consolidated Contract Amendment #26. Paul Jewell seconded. All approved. Motion 09-04 carried to approve the Consolidated Contract Amendment #26. |

**Amendment 1 to the Agreement between the State of Washington and Kittitas County Public Health Department:** James Rivard discussed the Amendment to the Agreement between the State of Washington noting this was to amend the second year of the solid waste agreement and to roll phase 1 funding over into phase 2 with the understanding this must be spent by June 2011. James also noted that at this time the health department is not sure of any funding cuts.

| Motion 09-05: Motion to approve Amendment 1 to the Agreement between the State of Washington and Kittitas County Health Department. Rich Elliott moved to approve Amendment 1 to the Agreement between the State of Washington and Kittitas County Health Department. Paul Jewell Second. All approved. Motion 09-05 carried to approve Amendment 1 to the Agreement between the State of Washington and Kittitas County Health Department. |

**Rainbow Center Child Care Infant Nurse Consultant Contract:** Amber Simon reviewed the Rainbow Center Child Care Infant Nurse Contract stating that this is a renewal of a contract that is for infant nurse consultant services at a rate of $50 per month and a contract maximum of $600. It was added this year that additional on-site consultation services at the request of the child care center will be charged $75 per hour.

| Motion 09-06: Motion to approve the Rainbow Center Child Care Infant Nurse Consultant Contract. Rich Elliott moved to approve the Rainbow Center Child Care Infant Nurse Consultant Contract. Paul Jewell seconded. All approved. Motion 09-06 carried to approve the Rainbow Center Child Care Infant Nurse Consultant Contract. |

**Department Updates/Issues:**

**Health Officer Update:** None

**Administrator’s Report:** None

**Business:**

**Financial Update:** Amber Simon reviewed the financial handouts. There was discussion on the exempt well issue and Paul Jewell stated he would like Amber to prepare a full account of money spent in this program. Amber reviewed a few different programs and the current costs associated with these programs and that there will be a Department of Health budget phone call today at 4:30 p.m. to discuss the state’s budget.

Amber discussed the new process for the Prosecutor’s office to bill individual departments for services rendered and it was decided that Amber will put together a cost analysis of Prosecutor billings and present it to
Paul Jewell and Greg Zemple for discussion. Amber also noted that at this time the budget is changing daily with information still coming in and are still waiting for the indirect cost allocation.

**Summer Immunization Clinic:** Amy Diaz reviewed the summer immunization clinics with the Board of Health. Amy noted that immunizations have been up over the last couple of years. At this time the department is not sure if we can continue to do these clinics due to budget issues.

Amy Diaz noted that Kittitas School District will again be participating in the seasonal flu vaccination clinic pilot project. This will be its second year. Unfortunately there is not enough vaccine to do all county schools.

**Capital Facilities Plan:** Amy Diaz discussed that this plan was brought to last month’s Board of Health meeting and just needed a vote. At this time there was further discussion about the plan and Paul Jewell would like the health department to put together costs for renovating the clinic and lab rooms as outlined in the plan. After the costs have been added the health department will bring it back to the October Board of Health meeting.

**Employee Flu Vaccination:** Amy Diaz discussed the possibilities of the county providing flu vaccinations for the employees. The human resources department estimated that there were approximately 325 county employees which would cost approximately $10,000.00 to vaccinate at $30.00 per person. There was discussion about billing and it was decided that the health department would not provide this service to county employees at this time.

**West Nile Virus:** James Rivard reported that this year has been pretty slow for West Nile virus activity. There were six positive mosquito pools from Benton-Franklin, 93 positive pools from Grant County, five positive pools from Yakima County and none from Kittitas County.

James informed the Board of Health members that Birkin was working on putting together a few different scenarios for establishing a mosquito district. It was recommended by Paul Jewell that the scenarios include cost analysis, different levels of spraying, different levels of service and addressing stakeholder outreach concepts and strategies. This was noted and it will be included in the project.

James noted that the health department may apply for a grant that will help fund mosquito surveillance and should find out in the next couple of months whether we will get this funding.

Amy Diaz added that the county did not get the grant for $10,000 that would have helped with the Community Health Improvement plan.

**Cistern Project:** Suzanne Becker, Prosecuting Attorney’s Office, updated that the cistern policy is currently with Dr. Larson and just waiting for his review. This should be presented at the October Board of Health meeting. There was discussion on the issue of delivery trucks and the costs associated with the delivery of water.

*Discussion to change the date of the next Board of Health meeting from October 21, 2010 to October 28, 2010.*

**Motion 09-06:** Motion 09-06 to change the next Board of Health meeting from October 21 to October 28, 2010. Paul Jewell moved to approve the change of the next Board of Health meeting from October 21, 2010 to October 28, 2010. Rich Elliott seconded. All approved. Motion 09-06 carried to approve the change of the October 21, 2010 to October 28, 2010.
Next Board of Health Meeting – Joint Public Hearing for the Fee Schedule: October 28, 2010 at 10:00 a.m., Commissioners' Auditorium

Candi Blackford, Clerk of the Board of Health

Mark McClain, Chair of the Board of Health

Administrator Signature
Kittitas County Public Health Department