KITTITAS COUNTY BOARD OF HEALTH
Minutes

Thursday, July 16, 2010
Commissioners’ Auditorium
10:00 a.m.

PRESENT: Board Members: Alan Crankovich, Rich Elliott, Paul Jewell, Mark McClain
ABSENT: Dr. Don Solberg

Other Attendees: Suzanne Becker (Kittitas County Prosecuting Attorney’s Office)

Kittitas County Public Health Department staff (KCPHD): Cathy Bambrick, Candi Blackford, Amy Diaz, Linda Navarre, Robin Read, Amber Simon, Kodi Still

Commissioner Mark McClain called the meeting to order at 10:00 a.m.

Minutes:

Approval of June 24, 2010 minutes:

| Motion 07-01: Motion to approve the June 24, 2010 minutes as amended. Alan Crankovich moved to approve the June 24, 2010 minutes as amended. Rich Elliott seconded. All approved. Motion 07-01 carried to approve the June 24, 2010 minutes as amended. |

INTRODUCTIONS AND ANNOUNCEMENTS: Shirley Fischer introduced herself as a member from the Board of Health Advisory Committee and congratulated the health department for the work done with the E. coli outbreak.

CONTRACTS AND AMENDMENTS:

No contracts for the month of June.

DEPARTMENT UPDATES/ISSUES:

Health Officer Update: Dr. Mark Larson was absent from the meeting so there was no Health Officer Update.

Administrator’s Report: Cathy Bambrick announced there was no report this month due to the E. coli outbreak that occurred.

BUSINESS/DISCUSSION:

Financial Update: Amber Simon stated that she was working on billing this week so the mid-year review will be next month. The Department of Health fiscal audit recently occurred and only had one small finding
within the department in the Tobacco program. There are also issues that need to be worked through with the Kittitas County Auditor’s Office. Discussion on the subject of purchasing gift cards took place. Gift cards are sometimes used as incentives to get the public to participate in surveys.

Amber also discussed the department fund balance of $154,000.00 and that the county may consider reducing the county contribution next year.

**West Nile Virus Update:** Kodi Still updated that the department is currently doing surveillance and trapping of mosquitoes for West Nile virus. There have been positive mosquito pools identified in Grant County and Yakima County already this year. Educational material will be going out for a proposed “Eliminate Your Mosquitoes Day” to be held on July 28, 2010. Community work done last year received little response from the public so the health department has eliminated some of the work.

**E. coli Outbreak Update:** Public Health Nurse Linda Navarre reported that the county received a positive *E. coli* test results on June 21 in a hospitalized 5 year old child. One week later two additional children were diagnosed with *E. coli*. These children were sibling that attended different child care facilities. After conducting investigations and finding other children with possible symptoms of *E. coli* the health officer made the decision to temporarily close the two child care centers (at the recommendation of the Washington State Department of Health). Soon after, a third child care center was temporarily closed. These closures were precautionary and were meant to help prevent the spread of the illness from person to person. The health department screened 214 kids and 151 kids were tested for the illness. Through July 16, a total of 14 cases had been laboratory confirmed and one case was epidemiologically linked.

Linda Navarre informed BOH members that the health department has been going to the day care centers and reviewing hand washing when entering the child care facility, hand washing protocols in general, cleaning policies, and food preparation.

Amber Simon stated that the outbreak costs for the department were around $20,000.00 to date, with another $350–$450 in fuel costs for driving specimens over to the lab in Seattle rather than using a commercial shipping company (to prevent delay of results).

Cathy acknowledged the staff in the department for all the hard work they have done during this outbreak.

**Proposed Mobile Food Unit Code:** Cathy Bambrick reviewed the groundwork for the proposed Mobile Food Unit Code. This code would address issues that the health department encounters with mobile food units, including grey water disposal and potable water source infractions.

Kodi Still informed BOH members that the proposed Mobile Food Unit code would establish guidelines for permitting and enforcing all mobile food units in Kittitas County. She noted that the county had reviewed King County and Yakima County policies during the development of the proposed Kittitas County code. Kodi discussed the following issues:

- Holding tanks for potable water and the required minimums,
- Holding tanks for waste water and the requirements for capacity,
- Permitting for locations on an annual basis and checking to make sure that hook-ups are approved,
- Making sure that mobile units have a location for storage that is not at a residence.

There was discussion and clarification on the definition of a mobile food unit. Also discussed were exempt foods (such as pre-packaged ice cream bars and cotton candy) and temporary event booths. The proposed code would not apply to those vendors. Mark McClain recommended that the department include a specific definition of a mobile food unit, including the definition of “readily movable.” The health department will make the recommended changes and continue the discussion at a future meeting.
**Other Discussion:** Mark McClain asked where the health department was on the cistern project. Suzanne Becker, Prosecuting Attorney, noted that she has this and is currently working on the water availability forms which are priority at this time.

**Next Board of Health Meeting:** August 19, 2010 in the Commissioners’ Auditorium

Candi Blackford, Clerk of the Board of Health

Mark McClain, Chair of the Board of Health

Cathy Bambuck, Administrator
Kittitas County Public Health Department