KITTITAS COUNTY BOARD OF HEALTH
Minutes

Thursday, April 15, 2010
Commissioners' Auditorium
10:00 a.m.

PRESENT: Board Members: Mark McClain, Paul Jewell, Alan Crankovich, Dr. Don Solberg

Kittitas County Public Health Department staff (KCPHD): Sarah Bedsaul, Candi Blackford, Amy Diaz, Kasey Knutson, Dr. Mark Larson, Linda Navarre, Robin Read, James Rivard, Amber Simon

ABSENT: Board Members: Rich Elliott

Commissioner Mark McClain called the meeting to order at 10:00 a.m.

Minutes:

Approval of March 18, 2010 minutes:

Motion 04-01: Motion to approve the March 18, 2010 BOH minutes as amended. Paul Jewell moved to approve the March 18, 2010 as amended. Don Solberg seconded. All approved. Motion 04-01 carried to approve the March 18, 2010 minutes as amended.

INTRODUCTIONS AND ANNOUNCEMENTS:
There were no representatives from BOHAC present.

CONTRACTS AND AMENDMENTS:
Catholic Family and Child Service District of Yakima: Linda Navarre reviewed this contract. The purpose is to establish a working agreement between Catholic Family and Child Service, Child Care Resource and Referral, and Kittitas County Public Health Department for the marketing, registration, and documentation of STARS educational classes for licensed child care providers.

Motion 04-02: Motion to approve the Catholic Family and Child Service District of Yakima contract. Dr. Don Solberg moved to approve the Catholic Family and Child Service District of Yakima contract. Paul Jewell seconded. All approved. Motion 04-02 carried to approve the Catholic Family and Child Service District of Yakima contract.

Amendment to the Medical Services Agreement Between Group Health Cooperative and Kittitas County Board of Health: Dr. Mark Larson reviewed that this amendment is to the original agreement between Group Health Cooperative and Kittitas County Board of Health which became effective on December 1, 2009. The amendment adds language to specified sections of the contract.
Motion 04-03: Motion to approve the Amendment to the Medical Agreement between Group Health Cooperative and Kittitas County Board of Health. Paul Jewell moved to approve the Amendment to the Medical Agreement between Group Health Cooperative and Kittitas County Board of Health. Dr. Don Solberg seconded. All approved. Motion 04-03 carried to approve the Amendment to the Medical Agreement between Group Health Cooperative and Kittitas County Board of Health.

Think Your Drink Table Top Display Use Agreement: Amber Simon reviewed this agreement. The agreement with the Washington Dairy Products Commission allows Kittitas County Public Health Department the use of a table top display for a one-time event. It includes a $400.00 deposit for use of the display at a free vaccination clinic to be held at the health department on April 17, 2010.

Motion 04-04: Motion to approve the Think Your Drink Table Top Display Use Agreement. Dr. Don Solberg moved to approve the Think Your Drink Table Top Display Use Agreement. Alan Crankovich seconded. All approved. Motion 04-04 carried to approve the Think Your Drink Table Top Display Use Agreement.

Yakima Health District Amendment #6: Amber Simon reviewed this contract amendment and noted that this was an amendment to the Yakima Health District contract to extend the original contract from January 1, 2010 through June 30, 2010 with funding in the amount of $15,000.00.

Motion 04-05: Motion to approve the Yakima Health District Amendment #6. Paul Jewell moved to approve the Yakima Health District Amendment #6. Alan Crankovich seconded. All approved. Motion 04-05 carried to approve the Yakima Health District Amendment #6.

DEPARTMENT UPDATES/ ISSUES:

Health Officer Update: Dr. Mark Larson stated that there is not a lot of influenza/H1N1 in the country at this time. There is some H1N1 in the south, but officials are not sure that at this point if it is anything to worry about. The seasonal influenza season is almost over and at this point there has been little activity.

Dr. Larson informed the BOH members that there is an outbreak of measles in British Columbia, Canada, and the health department is keeping an eye on this situation.

The health department is gearing up for its middle school vaccination clinics that will take place this summer. Dr. Larson also reported that the hospital is moving forward on mandating influenza vaccinations this coming year.

There was discussion about a hand-dug well in Thorp. Mark McClain suggested that James Rivard and Cathy Bambrock work with Brent Bottoms on taking action if the Department of Ecology does not resolve this matter. It was also discussed that the health department will send a staff member to the site to retest the water to verify contamination.

Administrator’s Report: No Administrator’s Report this month.

BUSINESS/DIscussion:

Financial Update: Amber Simon reviewed the handouts and the overall Revenues and Expenses report, Clinic Revenues, General Administrative Expenses report, Environmental Health Revenues report, Environmental Health Administrative Expenses report (discussed the negative amount for March), and the overall Cash Fund report.

QI LT Rapid Cycle Improvement-Environmental Health: Amy Diaz reviewed the Quality Improvement rapid cycle improvement project for the first quarter. James Rivard updated the Water Availability form with
help from department staff. This was a long process and after being updated and revised it was implemented on March 12, 2010. The next quarterly project will be presented in May.

**Child Immunization Announcement/Updates:** Linda Navarre updated that the health department held a free immunization clinic for children in Cle Elum on April 7, 2010. There were 25 kids who attended and received a total of 100 vaccinations. Linda also announced that there will be a free clinic held at the health department on April 17, 2010 from 9:00 a.m. – 12:00 p.m. for all children under 19 years old.

**Smoking in Public Places:** James Rivard reviewed the proposed Smoking in Public Places policy which was developed in September 2009. James reviewed the steps that would be taken to enforce the smoking policy and the procedure after a complaint is received.

There was discussion on enforcing the policy. Paul Jewell noted his concern with implementing a fine on a business owner for someone who is smoking outside of the establishment and the business owner’s responsibility for confronting those people who are smoking outside their business. Mark McClain also wanted James to check into whether or not the county has the authority to impose a $75.00 re-inspection fee (as proposed) and add a clause about investigation at the department’s discretion to the policy. It was decided that the health department would make changes as requested and bring the policy back next month for review.

Meeting adjourned at 10:56 a.m.

**Next Meeting:** May 20, 2010 at 10:00 a.m., Commissioners’ Auditorium

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Mark McClain, Chair of the Board of Health

Cathy Bambrick, Administrator
Kittitas County Public Health Department

Candi Blackford, Clerk of the Board of Health