Thursday January 21, 2010  
Commissioners' Auditorium  
10:00 a.m.  

PRESENT:  Board Members: Mark McClain, Paul Jewell, Alan Crankovich, Dr. Don Solberg  
ABSENT: Rich Elliott  

Other Attendees: Brent Bottoms (Kittitas County Prosecuting Attorney Office)  

Kittitas County Public Health Department staff (KCPHD): Cathy Bambrick, Candi Blackford, Amy Diaz, Mark Larson MD, Linda Navarre, Robin Read, James Rivard,  

Commissioner Mark McClain called the meeting to order at 10:00am  

It was noted that there was a student from Central Washington University observing today’s meeting.  

Mark McClain informed BOH members that at the end of the BOH meeting two executive sessions would occur:  

1) Executive session for approximately 10 minutes to discuss and evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.  
2) Executive session for approximately 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action is anticipated.  

Minutes:  

Approval of November 19, 2009 and December 17, 2009 minutes:  

Motion 01-01: Motion to approve the November 19, 2009 and December 17, 2009 BOH minutes. Paul Jewell moved to approve the November 19, 2009 and December 17, 2009. Alan Crankovich second. All approved. Motion 01-01 carried to approve the November 19, 2009 and December 17, 2009.  

INTRODUCTIONS AND ANNOUNCEMENTS:  
There were no representatives from BOHAC.
CONTRACTS AND AMENDMENTS:

2007-2011 Consolidated Contract Amendment #21 and #22: Cathy Bambrick reviewed the 2007-2011 Consolidated Contract Amendment #21 which amends work for the following programs:
- Public Health Emergency Preparedness and Response (PHEPR)- Effective July 31, 2009
Exhibit B-21 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-20 Allocations as follows:
- Increase of $178,990.00 for a revised maximum consideration of $1,837,614.00

Cathy also reviewed the 2007-2011 Amendment #22 which amends the following:
Adds Statement of work for the following program:
- Local Capacity Development Funds- Effective January 1, 2010
Amends Statements of Work for the following programs:
- 5930 Public Health Funding- Effective July 1, 2007
- Immunization Program CHILD profile- Effective January 1, 2007
Exhibit B-22 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-21 Allocations as follows:
- Increase of $150,853 for a revised maximum consideration of $1,988,467.00

Motion 01-02: Motion to approve the 2007-2011 Consolidated Contract Amendment #21 and Amendment #22. Alan Crankovich moved to approve Motion to approve the 2007-2011 Consolidated Contract Amendment #21 and Amendment #22. Paul Jewell second. All approved. Motion 01-02 moved to approve the 2007-2011 Consolidated Contract Amendment #21 and Amendment #22.

At this time Alan Crankovich questioned the possibility of more cuts to public health programs. Cathy Bambrick noted that there may be HIV funding cuts coming later and we should know by July 1, 2010. She will keep Board of Health members updated on this.

Strategic National Stockpile Antiviral dispensing Medication Memorandum of Agreement between Kittitas County Public Health Department and: Kittitas Valley Community Hospital Pharmacy, Super One Pharmacy, Downtown Pharmacy, Fred Meyer Pharmacy, Cavalini’s Pharmacy, Community Health of Central Washington Pharmacy, Safeway Pharmacy, Central Washington University Pharmacy, Cle Elum Drug Pharmacy: Cathy Bambrick reviewed this MOU with the Board of Health members which establishes an agreement between Kittitas County Public Health Department and the pharmacies listed above for the purpose of dispensing antiviral medications provided from the Strategic National Stockpile.

Motion 01-03: Motion to approve the Strategic National Stockpile Antiviral dispensing Medication Memorandum of Agreement between Kittitas County Public Health Department and Kittitas Community Hospital Pharmacy, Super One Pharmacy, Downtown Pharmacy, Fred Meyer Pharmacy, Cavalini’s Pharmacy, Community Health of Central Washington, Safeway Pharmacy, Central Washington University Pharmacy, and Cle Elum Drug Pharmacy. Alan Crankovich moved to approve the Strategic National Stockpile Antiviral dispensing Medication Memorandum of Agreement between Kittitas County Public Health Department and Kittitas Community Hospital Pharmacy, Super One Pharmacy, Downtown Pharmacy, Fred Meyer Pharmacy, Cavalini’s Pharmacy, Community Health of Central Washington, Safeway Pharmacy, Central Washington University Pharmacy, and Cle Elum Drug Pharmacy. Paul Jewell second. All approved. Motion 01-03 carried to approve the Strategic National Stockpile Antiviral dispensing Medication Memorandum of Agreement between Kittitas County Public Health Department and Kittitas Community Hospital Pharmacy, Super One Pharmacy, Downtown Pharmacy, Fred Meyer Pharmacy, Cavalini’s Pharmacy, Community Health of Central Washington, Safeway Pharmacy, Central Washington University Pharmacy, and Cle Elum Drug Pharmacy.
DEPARTMENT UPDATES/ISSUES:

Administrator's Report: Cathy updated that in December of 2009 the health department had finished the first round of H1N1 vaccinations in schools and have started the second round for those under the age of 9. The Ellensburg community H1N1 clinic was a success with over 1000 vaccinations given and with the downturn of events for H1N1 the Emergency Management meetings have discontinued at this time. There was discussion about the possibility of another wave of the H1N1. Cathy informed the Board of Health that the next gen project ended in October, however work continues on the tool kit that will be available nationally to other health districts. Staff will also be working on the development of a webinar with NACCHO in January 2010.

Cathy reviewed the progress made on a new version of the MOA with Department of Ecology for the exempt well issues in Upper Kittitas County in December. The new version would potentially lift the moratorium for 150 days. Commissioner Jewell stated the new rule would require full mitigation in upper county. The county will continue to engage in discussions with Ecology. Staff continues to work on the cistern project with the Central Washington Home Builders Association as a water source for residences in Upper County. Securing a water source and gaining approval from Washington State Department of health are the biggest challenges at this time.

Cathy let the Board of Health members know that the Oral Health Program was invited to submit an ABCD program Grant with Washington Dental Service Foundation. This would be a great opportunity for our department and oral health in Kittitas County. The grant is for three years in duration and will provide funding and training for dental providers and increased services for families who use Medicaid for their health care in the community. Also informed BOH that Central Washington Dental is now open and Creekside Dental will be opening this spring.

Health Officer Update: Dr. Mark Larson briefly updated that there is not a lot of activity going on at this time. The health department is still working on H1N1 and discussed the statistics on children under 9 getting the second dose of H1N1 that is recommended. Dr. Larson also noted that the health department is updating other communicable disease policies so we are ready if they should appear. There was also discussion on screening young children for Tuberculosis.

BUSINESS/DISCUSSION:

H1N1 Clinic Numbers: Linda updated that there have been approximately 14.4% of the population here in Kittitas County that have been vaccinated. The following age groups are listed from highest number vaccinated to lowest:

- 5-18 year olds
- 50-64 year olds
- 25-49 year olds
- 65 and older
- 6-59 months

Linda noted that the reason for such high numbers in 5-18 year olds may be due to the school clinics that were provided by the health department. The school clinic totals for the second round (9 years and under) are 357 students.

Mark McClain questioned how the schools were doing reporting absenteeism to the health department. Amy Diaz responded that the schools were doing pretty well and discussed ideas on how to send out reminders to schools to acquire this information on a routine basis.
**Financial Update:** Cathy provided a brief overview of the financial statement and reviewed the cash flow information chart. Cathy informed the BOH that Amber will review the end of the year numbers at the next BOH meeting.

**NACCHO Toolkit:** Cathy Bambrick handed out the NACCHO toolkit which will be on NACCHO’s webpage which is a national webpage available to all health jurisdictions. Cathy will send a link to the Board of Health members when this is live on line for them to review.

Cathy Bambrick also discussed more information on the HHS Beacon Grant that the health department is applying for with KVCH. There was discussion on the importance of Health Information Exchange that it would be helpful to obtain a letter of support from a local senator or representative for the application.

**DOE Exempt Well Update:** Cathy reviewed some of the information that was discussed at the public hearing that took place on January 20, 2010 with the Department of Ecology. Cathy noted that Tom Tebb reviewed the MOA and that the public was able to comment, however a majority of the public felt that 150 days was not a long enough period of time and did not agree with some of the information in the new MOA. At this time the county still remains in a Moratorium. There was discussion by Dr. Larson and Brent Bottoms about where the county is in this process and what may or may not happen.

Meeting adjourned at 10:45am to be followed by Executive Session.

**Next Meeting:** February 18, 2010 at 10:00 a.m. Commissioners’ Auditorium

Candi Blackford, Clerk of the Board of Health

Mark McClain, Chair of the Board of Health

Cathy Bambrick, Administrator

Kittitas County Public Health Department
Executive Session called:

At 10:48 a.m. Chairman McClain announced the Board would go into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. He anticipated no action.

At 10:58 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 11:04 a.m. Chairman McClain announced the Board would recess back into Executive Session for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action is anticipated. At 11:14 a.m. the Board requested an additional 5 minutes; at 11:19 a.m., the Board requested an additional 5 minutes; at 11:24 a.m. the Board reconvened out of Executive Session. There was no action taken.