KITTITAS COUNTY BOARD OF HEALTH
Minutes

Thursday November 19, 2009
Commissioners’ Auditorium
10:00 a.m.

PRESENT: Board Members: Rich Elliott, Paul Jewell, Mark McClain
ABSENT: Alan Crankovich, Don Solberg

Kittitas County Public Health Department staff (KCPHD): Cathy Bambrick, Candi Blackford, Amy Diaz, Mark Larson MD, Linda Navarre, Robin Read, James Rivard, Amber Simon

Commissioner Mark McClain called the meeting to order at 10:01 a.m.

Minutes:

Approval of October 15, 2009 minutes:

Motion 11-01: Motion to approve the October 15, 2009 BOH minutes. Rich Elliott moved to approve the October 15, 2009 BOH minutes. Mark McClain seconded. All approved. Motion 11-01 carried to approve the October 15, 2009 BOH minutes.

INTRODUCTIONS AND ANNOUNCEMENTS:
Joan Baird Glover announced herself as a representative from the Board of Health Advisory Committee. She informed BOH members that at the last BOHAC meeting issues discussed included review of the most recent quarterly report, announcement of opening of the new Community Health Dental Clinic on Dolarway, a current update on the Exempt Well issue, and discussion about the foods that are provided in public schools.

Cathy Bambrick introduced three new KCPHD staff members; Nancy Sachet, part-time public health nurse II, Renae Hoidysz, temporary public health clerk for H1N1 activities, and Tiffany Beardsley, temporary public health nurse for H1N1 activities.

Also attending was a Central Washington University student.

CONTRACTS AND AMENDMENTS:

Child Care Infant Nurse Consultant Contract between Creative Kids, CMA, Munchkin Land and Kittitas County Public Health Department: Cathy Bambrick reviewed the Child Care Infant Nurse Contract between Creative Kids, CMA, Munchkin Land. Kittitas County Public Health Department will provide infant nurse consultant services for these facilities and the Kittitas County Public Health Department will receive $50.00 per month for a contract maximum of $600.00 for each facility.
Motion 11-02: Motion to approve the Child Care Infant Nurse Consultant Contract between Creative Kids, CMA, Munchkin Land and Kittitas County Public Health Department. Mark McClain moved to approve the Child Care Infant Nurse Consultant Contract between Creative Kids, CMA, Munchkin Land and Kittitas County Public Health Department. Rich Elliott seconded. All approved. Motion 11-02 carried to approve the Child Care Infant Nurse Consultant Contract between Creative Kids, CMA, Munchkin Land and Kittitas County Public Health Department.

Kittitas Valley Community Hospital Confidentiality Agreement for Electronic Health Record Access: Cathy Bambrik noted that this agreement between Kittitas Valley Community Hospital and Kittitas County Public Health Department is a confidentiality agreement for Electronic Health Record Access.

Motion 11-03: Motion to approve the Kittitas Valley Community Hospital Confidentiality Agreement for Electronic Health Record Access. Mark McClain moved to approve the Kittitas Valley Community Hospital Confidentiality Agreement for Electronic Health Record Access. Rich Elliott seconded. All approved. Motion 11-03 carried to approve the Kittitas Valley Community Hospital Confidentiality Agreement for Electronic Health Record Access.

2007-2011 Consolidated Contract Amendment #20: Cathy reviewed this contract amendment with the following updates:

- Amends Statements of Work for the following programs:
  - Adult Viral Hepatitis Prevention program – Effective January 1, 2009
  - Nutrition and Physical Activity (Obesity) – Effective July 1, 2008
  - Office of Drinking Water Group A Program – Effective January 1, 2007
  - Public Health Emergency Preparedness and Response (PHEPR) – Effective July 1, 2009

Exhibit B-20 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-19 Allocations as follows:
Increase of $32,231 for a revised maximum consideration of $1,658,624


Group Health: Cathy Bambrik informed the BOH members that the purpose of this Agreement is to make available vaccine administration specialty care covered services to certain Managed Care Members according to the terms and conditions set forth below. Contractor hereby authorizes and appoints Group Health Cooperative (GHC) to offer his/her professional services to all groups of employees and individuals covered under Medical Coverage Agreements entered into or designated by GHC.

Motion 11-05: Motion to approve the Group Health Cooperative and Kittitas County Public Health agreement. Rich Elliott moved to approve the Group Health Cooperative and Kittitas County Public Health agreement. Mark McClain seconded. All approved. Motion 11-05 carried to approve the Group Health Cooperative and Kittitas County Public Health agreement.

Model Agreement between Local Health Jurisdictions (LHJs) and Pharmacies: Cathy reviewed the Model Agreement between LHJs and Pharmacies for the purpose of developing one or more “points of dispensing” (POD) for mass prophylaxis dispensing of antibiotics, antiviral medications or vaccine to the general public at the direction of the local health officer, during times of health and medical emergencies. This is a model version of this contract as the actual agreements will have Kittitas County Public Health Department and the pharmacy name.
Motion 11-06: Motion to approve the Model Agreement between Local Health Jurisdictions (LHJs) and Pharmacies. Mark McClain moved to approve the Model Agreement between Local Health Jurisdictions and pharmacies. Rich Elliott seconded. All approved. Motion 11-06 carried to approve the Model Agreement between Local Health Jurisdictions (LHJs) and pharmacies.

DEPARTMENT UPDATES/ISSUES:

Health Officer Update: Dr. Larson updated that the numbers of H1N1 have been going down over the last couple of weeks in Eastern Washington however there may still be another wave that will happen as the weather gets colder and people are inside more. There are still weekly meetings happening on Mondays to review the community’s information. Dr. Larson updated that the flu clinic has now closed due to the decrease in numbers of patients accessing this clinic and the expected increase in other respiratory illnesses along with seasonal influenza. Dr. Larson updated that KCPHD is currently working on planning a community 2009 H1N1 clinic for December or January.

Dr. Larson commented at this time that KCPHD would like to start looking at immunization rates for pertussis in Ellensburg to hopefully avoid another outbreak of that sort this coming year.

Administrator's Report: Cathy reported that KCPHD has continued incident command for the 2009 H1N1 flu season. One time weekly meetings are still being conducted including CWU, KVCH, local medical clinics and EMS. The health department continues to monitor school absenteeism rates in the communities as it is mandated to report. The health department continues to do school clinics with the first happening in Upper County. Cathy Bambrick noted that the support of County Paramedics has been invaluable and greatly contributed to the success of these clinics. The BOCC approved hiring two temporary employees, a Public Health Nurse II and a Public Health Clerk I, to assist with the provision of the flu clinics and to manage the Strategic National Stockpile. Cathy noted that the Public Health staff has been working overtime to be able to provide these clinics and every staff member from every division has participated.

Cathy reported the Next Gen project is ¾ of the way complete. The department went live with the Electronic Records Portion of the project in October. The health department staff is enjoying the Electronic Medical Records and Cathy attributes the success of this implementation to the great staff that work for the department. Cathy updated that Northwest Consulting Group is working on the communicable disease module and the Salmonella module and have completed the Hepatitis module.

Cathy updated that the DOE Exempt Well issues continue to be unresolved. The county still has a moratorium in place for use of ground water in Upper Kittitas County but will continue to engage in discussions with Ecology and hope to replace the moratorium with a new Emergency Rule. Staff passed fees in October to support the implementation of the metering program. Cathy also informed the BOH members of the $81,000 in funding from Ecology to pay for staff time to implement the metering program and the components of the Emergency Rule. Drinking Water program staff has begun discussions about the use of cisterns as a water source for residences in Upper County with the Central Washington Home Builders Association. This is a viable option but is strongly discouraged by the State Department of Health unless it’s regulated appropriately and will continue these discussions in November.

There was discussion about overall cost of transporting the water from the source to the cisterns.

BUSINESS/DISCUSSION:

2010 Budget Review and Financial Update: Amber brought in a Budget Update form and handed this out at the BOH meeting. Amber discussed the $57,058.34 that will be contributed back to the general fund. Also discussed were the changes that could potentially happen to the budget as the county moves forward. At this time the 2010 Kittitas County Public Health Budget was approved.
Motion 11-07: Motion to approve the 2010 Kittitas County Public Health Budget. Mark McClain moved to approve the 2010 Kittitas County Public Health Budget. Rich Elliot seconded. All approved. Motion 11-07 carried to approve the 2010 Kittitas County Public Health budget.

Rich Elliott did comment on the effects of losing Public Health Department staff whether it be by furlough or department cuts.

Update on flu clinics – Seasonal Flu Clinics and Kittitas School: Linda Navarre gave the flu shot clinic report. So far there have been 798 vaccinations given and there are still two more elementary schools to go. After the Elementary schools have been done the health department will continue on to the Junior High and High Schools in the county. Linda updated that the child care providers clinic (for those who provide care to children less than 6 months of age) will be on November 30th. The health department continues to provide support for the clinics in our area. There was discussion in regards to a clinic being held at CWU and the immunity that the older population may have.

Quarterly Report: Cathy Bambrick reviewed a few articles in the quarterly report such as the River to Rodeo trail at People’s pond, Safe School walking routes and she discussed the $20,000.00 in non-committed funds.

West Nile Virus: Paul Jewell asked about West Nile Virus work. James Rivard noted that he is currently working on a letter of intent to apply and see if they will find one award. Amy Diaz also noted that it is the Health Impact Award grant and is thinking that the Mosquito Control Board would fit perfectly for this grant project. There was discussion about partnering with the weed control board for larvaciding and whether or not this could be done at the same time. The health department will be looking into this.

*Rich Elliott mentioned that the house beside the Kittitas County Public Health Department will be burned down on Sunday, 11/22/2009.

Meeting adjourned at 10:55 a.m.

Next Meeting: December 17, 2009 at 10:00 a.m. Commissioners’ Auditorium

Candi Blackford, Clerk of the Board of Health

Mark McClain, Chair of the Board of Health
Cathy Bambrick, Administrator
Kittitas County Public Health Department
Executive Session called:

At 11:00 a.m. Chairman McClain announced the Board would recess into executive session for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Chairman McClain said they did not anticipate action following.

At 11:10 a.m. BOCC came out of executive session and requested another 10 minutes and did not anticipate any action following.
At 11:20 a.m. BOCC came out of executive session and requested another 10 minutes and did not anticipate any action following.
At 11:30 a.m. the BOCC came out of executive session and directed Brent Bottoms to continue corresponding with the State of Washington, Department of Health Attorney with the process to proceed with approval of group B water systems.