KITITAS COUNTY BOARD OF HEALTH
Minutes

Thursday October 15, 2009
Commissioners’ Auditorium
10:00 a.m.

PRESENT: Board Members: Alan Crankovich, Mark McClain, Paul Jewell, Rich Elliott, Don Solberg
Kittitas County Public Health Department staff (KCPHD): Cathy Bambrick, Candi Blackford, Amy Diaz, Mark Larson MD, Linda Navarre, Robin Read, James Rivard, Amber Simon

Chairman Alan Crankovich called the meeting to order at 10:36am following Public Hearing.

Minutes:
Approval of September 17, 2009 minutes:

Motion 10-01: Motion to approve the September 17, 2009 BOH minutes. Rich Elliott moved to approve the September 17, 2009 BOH minutes. Don Solberg seconded. All approved. Motion 10-01 carried to approve the September 17, 2009 BOH minutes.

INTRODUCTIONS AND ANNOUNCEMENTS:
Leslie Berry announced herself as a representative from the Board of Health Advisory Committee.

CONTRACTS AND AMENDMENTS:

Consolidated Contract Amendment #18: Cathy Bambrick reviewed that the Consolidated Contract Amendment #18 adds a statement of work for the following programs:
- Healthy Child Care Washington (HCCW) Child Care Health Consultation effective July 1, 2009
Amends Statements of work for the following programs:
- Nutrition and Physical Activity (Obesity) – effective July 1, 2008
- Office of Drinking Water Group A Program – effective January 1, 2007
- Public Health Emergency Preparedness and Response (PHEPR) – effective August 9, 2008
Exhibit B-18 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-17 Allocations as follows:
- Increase of $62,942.00 for a revised maximum consideration of $1,614,321.00

Motion 10-02: Motion to approve the Consolidated Contract Amendment #18. Mark McClain moved to approve the Consolidated Contract Amendment #18. Rich Elliott seconded. All approved. Motion 10-02 carried to approve the Consolidated Contract Amendment #18.
Consolidated Contract Amendment #19: Cathy Bambrick reviewed the Consolidated Contract Amendment #19 and adds statement of work for the following programs:

- Public Health Emergency Preparedness and Response (PHEPR) – Effective July 31, 2009
  Exhibit B-19 allocations, attached and incorporated by this reference, amends and replaces Exhibit B-19
  Allocations as follows:
  - Increase of $12,072 for a revised maximum consideration of $1,626,393.00

Motion 10-03: Motion to approve the Consolidated Contract Amendment #19. Mark McClain moved to approve the Consolidated Contract Amendment #19. Rich Elliott seconded. All approved. Motion 10-03 carried to approve the Consolidated Contract Amendment #19.

Central Washington University and KCPHD – Health Promotion for website development and maintenance 7780: Cathy Bambrick reviewed this contract noting that the purpose of this agreement is to have Central Washington University maintain the KCPHD Shape Up website. KCPHD will provide all content and graphics, which are to remain the property of KCPHD. Central Washington University shall provide personnel, equipment and the necessary services to carry out the maintenance of the website.

Motion 10-04: Motion to approve the Central Washington University and KCPHD – Health Promotion for website development and maintenance 7780. Mark McClain moved to approve the Central Washington University and KCPHD – Health Promotion for website development and maintenance 7780. Paul Jewell seconded. All approved. Motion 10-04 carried to approve the Central Washington University and KCPHD – Health Promotion for website development and maintenance 7780.

DEPARTMENT UPDATES/ISSUES:

Health Officer Update: Dr. Larson initially asked if anyone had any questions for him. At this time there were no questions. Dr. Larson updated the current status of the health department noting that a Declaration of Emergency had been made in an effort to increase the number of people able to provide the H1N1 vaccination due a shortage of vaccinators in Kittitas County. Dr. Larson also noted that other counties are implementing a Declaration of Emergency. Dr. Larson discussed the need for education to be continuous about when and how the vaccine will be given. He informed the Board of Health members that the CWU Student Health Center has been seeing approximately 30 people a day and that there have been very few hospitalizations in our county. Dr. Larson also recommended that even if a person has experienced flu like symptoms, we are recommending that they still get the H1N1 vaccination. Dr. Larson also noted that as of yet our county’s Strategic National Stockpile medications have not been used. He requested approval to move a portion of the stockpile into pharmacies as they are running low on private stock. With this would come a plan to educate physicians and pharmacists on when it is appropriate to use the antivirals as well as putting contracts into place. The only recommendation that was noted was holding some pediatric suspension at hospital for later use if needed.

Motion 10-05: Motion to approve the release of 50% of the Strategic National Stockpile of Tamiflu/Relenza to local pharmacies. Rich Elliott moved to approve the release of 50% of the Strategic National Stockpile of Tamiflu/Relenza to local pharmacies. Don Solberg seconded. All approved. Motion 10-05 carried to approve the release of 50% of the Strategic National Stockpile of Tamiflu/Relenza to local pharmacies.

At the end of this discussion it was stated by Dr. Don Solberg that within the next few days the hospital will initiate limitations on the visitor’s policy to exclude visitors under 18 and limit adult visitors to two per patient.

Administrator’s Report: Cathy Bambrick updated Board of Health members that the health department has initiated incident command for the 2009 H1N1 flu season and meetings are held once a week and include representation from CWU, KVCH, local medical clinics and EMS. Staff has created tracking forms for use in the schools to track absenteeism related to flu and is also tracking flu related illness with the local medical
clinics and CWU.
Cathy Bambrock noted that the health department had held two seasonal flu shot clinics that were a success, but resulted in lack of seasonal vaccine remaining at the health department. Cathy noted that the county received support from Fred Slyfield with the County Emergency Management Department which was greatly appreciated.
Cathy Bambrock updated the board members on the Next Gen project which is progressing nicely. The front desk functions include the Practice Management Module and scheduling which are up and operational. The department is scheduled to go live with the Emergency Medical Records portion the week of October 19. She also informed them that Northwest Consulting Group is working on the communicable disease module and will be able to complete the module prior to the end of the grant period.
Cathy stated that the DOE Exempt Well issues continue to be unresolved. The Attorney General Opinion was released and clearly indicated that the Board of County Commissioners were correct in their interpretation of the law, but the county was still in a moratorium. Cathy also stated that the county will continue to engage in discussions with Ecology and hope to replace the moratorium with a new Emergency Rule. Also discussed were the fees that will be proposed in October to support the implementation of the metering program and informed the board that the health department had submitted a formal request for $81,000 in funding from Ecology to pay for staff time to implement the metering program and components of the Emergency Rule.

BUSINESS/DISCUSSION:

2010 Budget Review and Financial Update: Amber Simon noted that she will go back and update the budget information to include the fee schedule changes. Amber discussed that the health department received money for the H1N1 response and will be re-arranging staff hours in the budget. Also, she talked about the possible loss of BCHP money. Discussion occurred about the possible loss of $16,000.00 to BCHP and what happens to the patients. Robin stated that the health department will still be able to provide services, but would be forced to cut resources and education. Amber mentioned an upcoming meeting with Judy in the Auditor’s Office on October 26, 2009. After that meeting she will be sending out the health department’s final report to the commissioners.

West Nile Virus Update: James Rivard updated that there were a total of 15 horses that had laboratory confirmed West Nile virus in 2009, with no additional birds or mosquito pools. The health department held community forums with presentations from DOH and the Benton County Mosquito Control Board. These had little attendance and the county is hoping to try these community forums again next year during mosquito season. There was discussion about how to set up a mosquito control board and how long it would take to do so. There was mutual agreement that the health department would continue to research how much it would cost for this and do basic research to present to the Board for this in the upcoming months.

Update on flu clinics – Seasonal Flu Clinics and Kittitas School: Amy updated that the Ellensburg and Cle Elum numbers as follows:
Cle Elum Clinic 09/23/2009: 169 patients
177 vaccinations given
18 kids
Ellensburg Clinic 09/30/2009: 496 patients
506 vaccinations given
138 kids

Amy discussed the H1N1 distribution and allotment numbers expected and the communication that we are planning on doing through phone messaging, updating county website every Tuesday and education through media.
Amy also updated that Kittitas School District vaccination clinic for seasonal influenza was a success and there were a total of 208 FluMist vaccines administered. She also reviewed the process the department followed to make this happen.
Conflicts of Waiver for Brent Bottoms: Cathy Bambrick reviewed the Conflict Waiver. This was presented to the Board of Health for informed consent for Brent Bottoms appointment to the Board of directors of Head Start while maintaining my representation of the county and KCPHD in the Transactions.

Motion 10-06: Motion to approve the Conflict Waiver for Brent Bottoms. Don Solberg moved to approve the Waiver Conflict for Brent Bottoms. Paul Jewell seconded. All approved. Motion 10-06 carried to approve the Waiver Conflict for Brent Bottoms.

Letter of Support: Robin Read discussed the Letter of Support needed from the Board of Health for the Communities putting prevention to work grant application. Cathy noted that there is already full support from the Superintendents of the schools and Board of County Commissioners.

Motion 10-07: Motion to approve a Letter of Support from the Board of Health for the Communities putting prevention to work grant application. Rich Elliott moved to approve the Letter of Support from the Board of Health for Communities putting prevention to work grant application. Mark McElhinny seconded. All approved. Motion 10-07 carried to approve the Letter of Support from the Board of Health for Communities putting prevention to work grant application.

Meeting adjourned at 11:47 a.m.

Next Meeting: November 19, 2009 at 10:00 a.m. Commissioners’ Auditorium

Candi Blackford, Clerk of the Board of Health